

MINUTES

MIDWESTERN INTERMEDIATE UNIT IV BOARD

January 28, 2015

453 Maple Street, Grove City, PA 16127

Members Present: Debra Allebach, Charles Branca, Cedric Butchy, J. Dayle Ferguson, Lynn Foltz, Merle Glass, William Halle, Robert Hill, Karen Houk, Richard Roberts, Richard Rossi, John Tucker, and Dr. Wayde Killmeyer, Executive Director.

Others Present: Laura Urbach, Kim Eaton, Brenda Marino, Toby Woodward, Jill Manczka, John Suchonic, Mark Wassell (Solicitor), Cindy Kniess (PSEA), Melissa Hogue, Shana Cook, Michael Lucidore, Stephanie Cubberley, and Diane McGaffic.

- I. The meeting was called to order by the President.
- II. Roll call by the Secretary showed twelve members present.
- III. The President called for an Executive Session beginning at 7:04 p.m. and ending at 8:25 p.m. for the discussion of personnel matters.
- V. Minutes of the December 17, 2014 meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 were approved on a motion by Mrs. Houk, seconded by Mr. Glass, with all members present voting in favor.
- VI. On a motion by Mr. Hill, seconded by Mr. Branca, with all members present voting in favor, the Agenda was approved with the following additions:
 1. ADDITION: Negotiation Settlement Agreements
 2. ADDITION: Termination – Lindsey Douth
 3. ADDITION: Suspension Due to Curtailment/Alteration of Program – Anthony Conti
 4. ADDITION: Reassignment Based on Seniority and Certification – Shana Cook
 5. ADDITION: Reassignment Based on Seniority and Certification – Diane McGaffic
 6. ADDITION: Resignation – Anita Antonelli
 7. ADDITION: Resignation – Kristen Salina
 8. ADDITION: Resignation – Stephanie Cubberley
 9. ADDITION: Resignation – Mary Fleming
 10. ADDITION: Leave Request – Amy Bartley
 11. ADDITION: Substitute – Marta Dash
 12. ADDITION: Updated Credit Card Listing /Authorized Employees
 13. ADDITION: Lease of Property

President

Secretary

MINUTES, January 28, 2015

VII. NEW BUSINESS

A. Negotiation Settlement Agreements

On a motion by Mr. Rossi, seconded by Mrs. Houk, with all members present voting in favor except for Mr. Halle who voted against, the attached negotiation settlement agreements as presented by Mark Wassell, Esq. of Knox McLaughlin Gornall & Sennett, P.C. were approved.

B. Program Budgets

On a motion by Mr. Hill, seconded by Mrs. Ferguson, with all members present voting in favor, the following attached program budgets were approved:

<u>Budget</u>	<u>Amount</u>
• Renew Behavior Grant (2015) [Clarence Brown Community School]	\$ 6,500.00
• Renew Behavior Grant (2015) [Greenville Community School & Neshannock Community School]	\$ 6,500.00

C. Financial Statements and Bills

On a motion by Mr. Tucker, seconded by Ms. Allebach, with all members present voting in favor, the following financial statements and bills for the various IU Budgets were accepted:

<u>FINANCIAL STATEMENTS</u>	
1. IU General Fund (White)	\$ 4,334,053.00
2. Nonpublic Schools (Blue)	\$ 1,654,871.00
3. Special Education (Yellow)	\$ 19,310,700.00
4. Federal Programs/Projects (Pink)	\$ 73,127,979.00
5. Frew Mill School (Green)	\$ 0.00
TOTAL	\$ 98,427,603.00
<u>BILLS</u>	
1. IU General Fund (White)	\$ 2,121,314.28
2. Nonpublic Schools (Blue)	\$ 7,648.13
3. Special Education (Yellow)	\$ 604,315.47
4. Federal Programs/Projects (Pink)	\$ 1,417,175.15
5. Frew Mill School (Green)	\$ 0.00
TOTAL	\$ 4,150,453.03

President

Secretary

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VII. NEW BUSINESS (continued)

D. IU Board Resignation

On a motion by Mr. Glass, seconded by Ms. Foltz, the following resignation from the MIU IV Board of Directors was accepted:

Joseph Boltz, Karns City School District Board Member on the MIU IV Board of Directors, effective January 28, 2015.

E. Election of IU Board Treasurer

- 1.) In order to fill the vacancy created by Joseph Boltz's resignation, nominations were requested for the Office of Treasurer from January 29, 2015 thru June 30, 2015.

Mr. Butchy nominated Mr. Rossi. Ms. Foltz made a motion to close nominations, seconded by Mr. Roberts, with all members present voting in favor.

- 2.) **Treasurer** Richard Rossi

On a motion by Mr. Glass, seconded by Mrs. Ferguson, with all members present voting in favor, the person named above was accepted as the elected Treasurer to the Midwestern Intermediate Unit IV Board of Directors.

F. Policy Revision - #335 Family and Medical Leaves

On a motion by Mrs. Houk, seconded by Mr. Tucker, with all members present voting in favor, the attached revised Policy #335 – Family and Medical Leaves was given second reading and final approval.

G. Termination

BE IT RESOLVED, that on a motion by Mr. Hill, seconded by Ms. Foltz, with all members present voting in favor on roll call except for Mr. Halle who voted against, the Board of Directors of Midwestern Intermediate Unit IV terminated Lindsey Douth, Coordinator of Early Intervention, effective February 3, 2015 due to the closing of the New Castle Youth Development Center and curtailment/alteration of certain course offerings at the Frew Mill School and due to a substantial decline in pupil enrollment at the school and the subsequent realignment of staff.

President

Secretary

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VII. NEW BUSINESS (continued)

H. Suspension Due to Curtailment / Alteration of Program

BE IT RESOLVED, that on a motion by Mr. Tucker, seconded by Mr. Rossi, with all members present voting in favor on roll call except for Mr. Halle who voted against, the Board of Directors of Midwestern Intermediate Unit IV suspended the following named professional employee pursuant to Section 1124 (1) and (2) of the Public School Code, effective February 2, 2015, due to curtailment/alteration of certain course offerings at the Frew Mill School and due to a substantial decline in pupil enrollment at the school, subject to the employee's right to a hearing before the Board:

- Anthony Conti

I. Reassignment Based on Seniority and Certification

As a result of the program curtailment and pursuant to Sections 1124 (1) and (2) of the Public School Code, the following reassignments were approved on a motion by Mrs. Ferguson, seconded by Mrs. Houk, with all members present voting in favor on roll call except for Mr. Halle who voted against:

1. Shana Cook, 1421 Barbour Place, New Castle, PA 16101, from the position of Teacher at Frew Mill School AFT, to the position of Coordinator of Early Intervention, Act 93, Specialist I, effective February 2, 2015. Her salary will be based on \$52,348.
2. Diane McGaffic, 561 Kingswood Road, New Castle, PA 16105, from the position of Teacher, Frew Mill School AFT, to the position of Educational Consultant, PSEA effective February 2, 2015. Her salary will be in accordance with the 2014-15 PSEA salary schedule.

President

Secretary

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VII. NEW BUSINESS (continued)

J. Resignations

On a motion by Mr. Tucker, seconded by Mrs. Ferguson, with all members present voting in favor, the following resignations were approved:

Early Intervention

1. Lindsay McGaughey, 152 Mesa Drive, Freeport, PA 16229, Supervisor, effective at the close of work March 13, 2015.

IDEA

2. Kathleen DeLorenzo, 7193 W Market Street, Mercer, PA 16137, Interpreter, effective June 30, 2015 due to retirement.

Special Education Core Services

3. Thomas Dobson, 1908 Memorial Drive, Farrell, PA 16121, Teacher, effective at the close of work January 23, 2015.
4. Richard Patton, 123 Lesnett Road, Fombell, PA 16123, Teacher, effective at the end of the 2014-15 school year due to retirement.
5. Deborah Haniwalt, 1081 Evans City Road, Renfrew, PA 16053, Server/Paraprofessional, effective at the end of the 2014-15 school year due to retirement.
6. Anita Antonelli, P.O. Box 5034, New Castle, PA 16105, Teacher, effective at the end of the 2014-15 school year due to retirement.
7. Kristen Salina, 1281 Lakevue Drive, Butler, PA 16002, Principal, effective at the close of work March 20, 2015.

Coordinator of Technology (Fund #20)

8. Robert Shidemantle, 100 Ginny Lane, Harrisville, PA 16038, Coordinator of Technology, effective at the close of work January 31, 2015.

President

Secretary

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VII. NEW BUSINESS (continued)

J. Resignations

Frew Mill School

9. Stephanie Cubberley, 1450 Hendersonville Road, Sandy Lake, PA 16145, Teacher, Frew Mill School AFT, effective at the close of work on December 31, 2014, and will no longer be considered for recall.
10. Mary Fleming, 148 Blews Way, New Castle, PA 16105, Teacher, Frew Mill School AFT, effective at the close of work on December 31, 2014, and will no longer be considered for recall.

K. Leave Requests

On a motion by Mr. Roberts, seconded by Mr. Glass, with all members present voting in favor, the following leave requests were approved:

IU

1. Candi Dlugozima, 68 Tait Road, Mercer, PA 16137, an extension of unpaid intermittent leave from January 2, 2015 through June 30, 2015 with coverage of all health benefits as provided by MIU IV Policy, 535, Family and Medical Leaves.
2. Karen Walter, 1242 Millbrook Road, Jackson Center, PA 16133, an extension of unpaid intermittent leave from January 2, 2015 through June 30, 2015 with coverage of all health benefits as provided by MIU IV Policy 535, Family and Medical Leaves.

IU / Special Education Core Services

3. Kenneth Palkovich, P.O. Box 65, Hillsville, PA 16132, Warehouser, an extension of unpaid leave from December 31, 2014 through March 31, 2015 with coverage of all health benefits as provided by MIU IV Policy 535, Family and Medical Leaves.

Special Education Core Services

4. Shannon Windhorst, 928 Marie Avenue, New Castle, PA 16101, an unpaid leave from January 5, 2015 through February 27, 2015 with coverage of all health benefits as provided by MIU IV Policy 535, Family and Medical Leaves.

President

Secretary

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VII. NEW BUSINESS (continued)

K. Leave Requests (continued)

Special Education Core Services (continued)

5. Amy Bartley, 56 Upper Idlewild Drive, New Castle, PA 16101, Secretary/Clerk, an extension of unpaid intermittent leave from January 13, 2015 through June 30, 2015 with coverage of all health benefits as provided by MIU IV Policy 525, Family and Medical Leaves.

L. Increase in Hours

Special Education Core Services

On a motion by Mr. Hill, seconded by Mr. Glass, with all members present voting in favor, it was approved that the position of Teacher, held by Kimberly Paglia, 493 Turner Station Road, Mercer, PA 16137, be increased from 19 hours per week to no more than 21 hours per week for the 2014-15 school year effective January 5, 2015 due to an increase in student caseload.

M. Recall from Layoff

BE IT RESOLVED, that on a motion by Mr. Branca, seconded by Mr. Tucker, with all members present voting in favor, the Board of Directors of Midwestern Intermediate Unit IV, approved the creation of two (2) Paraprofessional (Teaching Assistant) positions and directed the administration to recall the appropriate employees who are on layoff:

- Tammie Speir Teaching Assistant
- Patricia Allshouse Teaching Assistant

N. 2014-15 Substitutes

On a motion by Mr. Glass, seconded by Mr. Roberts, with all members present voting in favor, the attached list of substitutes for the 2014-15 school year was approved.

O. Request for Contract Authorization

In order to comply with PA Public School Code Section 508, on a motion by Mr. Roberts, seconded by Ms. Foltz, with all members present voting in favor, approval was granted for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

President

Secretary

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VII. NEW BUSINESS (continued)

P. Audiovisual and Microcomputer Supplies Bid

Bids were tabulated and reviewed following the bid deadline on January 14, 2015 at 1:00 p.m. for Audiovisual and Microcomputer Supplies. On a motion by Mrs. Houk, seconded by Ms. Allebach, with all members present voting in favor, the attached bid award summary was approved.

Bids were received from:

- Academic Supplier
- Grafix Business Solutions
- Mid-Atlantic Media
- Scott Electric
- Supplies Outlet
- Tree House
- Valiant National AV Supplies

Q. 2015-16 General Operating Budget

On a motion by Mr. Rossi, seconded by Mr. Branca, with all members present voting in favor, the 2015-16 General Operating Budget totaling \$4,075,793 was approved for advertisement and distribution to the twenty-seven local school boards for consideration.

R. Updated Listing of Credit Card Corporations and Authorized Employees

On a motion by Mr. Roberts, seconded by Mr. Rossi, with all members present voting in favor, the attached updated listing of authorized employees as shown, was approved in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement and it will be made part of the employee's personnel file maintained in the Office of the Director of Human Resources.

S. Lease of Property

On a motion by Mrs. Houk, seconded by Mr. Tucker, with all members present voting in favor, Midwestern Intermediate Unit IV was approved to lease the property located at 2165 Martha Street, New Castle, PA 16101, in the amount of \$1.00 per year, with the option to purchase for \$1.00 and payment of all back taxes and credit for any back payment of utilities made prior to the purchase of the property, subject to approval by legal counsel.

President

Secretary

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VII. NEW BUSINESS (continued)

T. 2014-15 Bus Drivers

On a motion by Mr. Glass, seconded by Mr. Tucker, with all members present voting in favor, the following bus drivers for the 2014-15 school year were approved:

<p><u>Valley Lines</u> Megan Erickson</p>

VIII. ADJOURNMENT

On a motion by Mr. Tucker, seconded by Mr. Hill, with all members present voting in favor, the meeting was adjourned.

President

Secretary