

MINUTES of April 27, 2016
MIDWESTERN INTERMEDIATE UNIT IV BOARD OF DIRECTORS
453 Maple Street, Grove City, PA 16127

Members Present: Charles Branca, Cedric Butchy, Matthew Cimbala, Eric DiTullio, J. Dayle Ferguson, Lynn Foltz, Merle Glass, William Halle, Karen Houk, Mark Kirkwood, Renee Pitrelli, Richard Rossi, John Tucker, and Dr. Wayde Killmeyer, Executive Director.

Others Present: Laura Urbach, Patricia Connolly, Brenda Marino, Melissa Wyllie, Jill Manczka, Mike Brungo (Solicitor), Sarah Steers, and Scott Powner.

I. The meeting was called to order by the President.

III. Roll call by the Secretary showed thirteen members present.

IV. Minutes of the March 23, 2016 meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 were approved on a motion by Mr. Tucker, seconded by Mr. Glass, with all members present voting in favor.

V. ADDITIONS TO AGENDA

On a motion by Mrs. Houk, seconded by Mr. Tucker, with all members present voting in favor, the Agenda was approved with the following additions:

1. ADDITION: Program Budget – Title I (15-16) *revision*
2. ADDITION: Program Budget – Title I Delinquent (15-16) *revision*
3. ADDITION: Program Budget – Title II Part A (15-16) *revision*
4. ADDITION: Program Budget – Data Governance Statewide Support Initiative (15-16)
5. ADDITION: Program Budget – Effective Standards Based Instruction Statewide Support Initiative [Federal] (15-16)
6. ADDITION: Program Budget – Effective Standards Based Instruction Statewide Support Initiative [State] (15-16)
7. ADDITION: Program Budget – Keystone Exams Project Based Assessments Statewide Support Initiative (15-16)
8. ADDITION: Program Budget – School Climate Regional Coordinator Statewide Support Initiative (15-16)
9. ADDITION: Program Budget – Safe Schools Statewide Support Initiative (15-16)
10. ADDITION: Elimination of Position – Director of State and Federal Liaison Svcs
11. ADDITION: Termination – Patricia Kriley
12. ADDITION: Policy Revision #004- Membership

President

Secretary

MINUTES, April 27 2016

VI. PUBLIC PARTICIPATION

The President asked if there were any questions or comments from the public. There were none.

VII. NEW BUSINESS

A. Financial Statements and Bills

On a motion by Mr. Branca, seconded by Mr. Kirkwood with all members present voting in favor, the following financial statements and bills for the various IU Budgets were accepted:

FINANCIAL STATEMENTS

1.	State and Federal Programs (Pink)	\$ 29,991,863.00
2.	Special Education (Yellow)	\$ 11,862,000.00
3.	Capital Projects (Green)	\$ 485,500.00
4.	Nonpublic Schools (Blue)	\$ 1,933,259.00
5.	IU General Fund (White)	\$ 4,075,793.00
6.	Internal Service Fund – UC/WC	\$ 292,500.00
7.	Internal Service Fund – OPEB	\$ 444.00
8.	OPEB Trust	\$ 35,000.00
	TOTAL	\$ 48,676,359.00

BILLS March 16, 2016 thru April 20, 2016

1.	State and Federal Programs (Pink)	\$ 3,135,860.52
2.	Special Education (Yellow)	\$ 99,055.75
3.	Capital Projects (Green)	\$ 0
4.	Nonpublic Schools (Blue)	\$ 13,819.48
5.	IU General Fund (White)	\$ 1,984,311.78
6.	UC/WC	\$ 0
	TOTAL	\$ 5,233,047.53

President

Secretary

MINUTES, April 27 2016

VII. NEW BUSINESS (continued)

B. Program Budgets

On a motion by Mr. DiTullio, seconded by Mr. Kirkwood, with all members present voting in favor, the following attached program budgets were approved:

<u>Budget</u>	<u>Amount</u>
Title I (15-16)	\$ 8,268,033 – <i>revision</i>
Title I Basic Delinquent (15-16)	\$ 1,595,052 – <i>revision</i>
Title II Part A (15-16)	\$ 1,882,286 - <i>revision</i>
Data Governance Statewide Support Initiative (15-16)	\$ 18,000
Effective Standards Based Instruction Statewide Support Initiative [Federal] (15-16)	\$ 69,309
Effective Standards Based Instruction Statewide Support Initiative [State] (15-16)	\$ 28,309
Keystone Exams/Project Based Assessments Statewide Support Initiative (15-16)	\$ 8,800
School Climate Regional Coordinator Statewide Support Initiative (15-16)	\$ 10,000
Safe Schools Statewide Support Initiative (15-16)	\$ 11,688

C. Elimination of Position

On a motion by Mr. Tucker, seconded by Mr. Branca, with all members present voting in favor, the Board of Directors of the Midwestern Intermediate Unit IV eliminated the following position effective at the close of work on April 27, 2016, due to the curtailment of programs and reallocation of the resources of the Intermediate Unit:

- (1) Director of State and Federal Liaison Services

D. Termination

On a motion by Mr. Rossi, seconded by Mr. Halle, with all members present voting in favor, the Board of Directors of the Midwestern Intermediate Unit IV terminated Patricia Kriley, 309 Cherokee Drive, Butler, PA 16001, Director of State and Federal Liaison Services effective at the close of work on April 27, 2016 due to the curtailment of programs and reallocation of the resources of the Intermediate Unit.

President

Secretary

MINUTES, April 27 2016

VII. NEW BUSINESS (continued)

E. Resignations

On a motion by Ms. Foltz, seconded by Mr. DiTullio, with all members present voting in favor, the following resignations were approved:

Special Education

1. Sheila Struble, 522 State Street, Grove City, PA 16127, Speech and Language Therapist, effective at the close of work on June 30, 2016 due to retirement.
2. Jodi Eichenlaub, 3524-2 Hunter's Woods Blvd, New Castle, PA 16105, Speech and Language Therapist, effective at the close of work on June 30, 2016 due to retirement.

F. Leave Requests

On a motion by Mr. Glass, seconded by Mr. Tucker, with all members present voting in favor, the following leave requests were approved:

Special Education

1. Karen Cox, 4041 Hazen Street, New Castle, PA 16101, Paraprofessional, an unpaid intermittent leave from April 6, 2016 through April 22, 2016 with coverage of all health benefits as provided by MIU IV Policy 535, Family and Medical Leaves.

State and Federal

2. Candi Dlugozima, 68 Tait Road, Mercer, PA 16137, Secretary/Clerk, an extension of unpaid intermittent leave from April 8, 2016 through July 1, 2016 with coverage of all health benefits as provided by MIU IV Policy 535, Family and Medical Leaves.

President

Secretary

MINUTES, April 27 2016

VII. NEW BUSINESS (continued)

G. Recall from Layoff

On a motion by Mr. Branca, seconded by Mr. Halle, with all members present voting in favor, the Board of Directors of Midwestern Intermediate Unit IV, approved the creation of one (1) Interpreter position effective April 6, 2016 due to an increase in student enrollment, and directed the administration to recall the appropriate employee as indicated:

Special Education

1. Maureen Lewis, 4015 Station Road, New Castle, PA 16101, Interpreter for the 2015-16 school year, effective April 6, 2016, to work no more than 35 hours/week, due to an increase in student enrollment. Her salary will be set at Step A +300L on the 2015-16 ESPA salary schedule.

H. Voluntary Suspensions

On a motion by Mrs. Houk, seconded by Mr. Kirkwood, with all members present voting in favor, the following voluntary suspensions were approved:

Special Education Core Services

1. Gina Conti, 300 Brest Road, New Castle, PA 16105, Speech Therapist, has agreed to a voluntary suspension effective July 1, 2016 so as to initiate her transfer rights under Section 1113 of the PA School Code as amended. This was done with the understanding that such a suspension is necessary as a result of the Reynolds School District assuming operational responsibility for the special education program that was operated by MIU IV in 2015-16.
2. Gina Girt, 61 South 10th Street, Sharpsville, PA 16150, Speech Therapist, has agreed to a voluntary suspension effective July 1, 2016 so as to initiate her transfer rights under Section 1113 of the PA School Code as amended. This was done with the understanding that such a suspension is necessary as a result of the Reynolds School District assuming operational responsibility for the special education program that was operated by MIU IV in 2015-16.

President

Secretary

MINUTES, April 27 2016

VII. NEW BUSINESS (continued)

H. Voluntary Suspensions (continued)

3. Michele Kent, 408 Gardner Center Road, New Castle, PA 16101, Teacher, has agreed to a voluntary suspension effective July 1, 2016 so as to initiate her transfer rights under Section 1113 of the PA School Code as amended. This was done with the understanding that such a suspension is necessary as a result of the Reynolds School District assuming operational responsibility for the special education program that was operated by MIU IV in 2015-16.

I. 2015-16 Bus Drivers and Van Driver

On a motion by Mr. Glass, seconded by Mr. Kirkwood, with all members present voting in favor, the following bus drivers and van driver for the 2015-16 school year were approved:

<p><u>Watson's</u> Lori Ann Amon Edward Barton (van only) Barbara Reda Judy Trott</p>
--

J. 2015-16 Substitutes

On a motion by Ms. Foltz, seconded by Mr. Kirkwood, with all members present voting in favor, the attached list of substitutes for the 2015-16 school year was approved.

K. 2016-17 Calendar

On a motion by Mrs. Houk, seconded by Mr. Glass, the attached 2016-17 Calendar is recommended for approval:

1. Greenville Community School

L. Updated Listing of Credit Card Corporations and Authorized Employees

On a motion by Mr. Kirkwood, seconded by Ms. Foltz, with all members present voting in favor, the attached updated listing of credit cards and authorized employees as shown, was approved in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement and it will be made part of the employee's personnel file maintained in the Office of the Director of Human Resources.

President

Secretary

MINUTES, April 27 2016

VII. NEW BUSINESS (continued)

M. Request for Contract Authorization

In order to comply with PA Public School Code Section 508, on a motion by Ms. Foltz, seconded by Mr. Kirkwood, with all members present voting in favor, approval was granted for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

N. 2016-17 General Operating Budget

On a motion by Mr. Kirkwood, seconded by Mr. Halle, with all members present voting in favor, it was approved that the April minutes show the following results of how MIU IV's local school boards, voting independently, with a total proportionate vote of 571 approved the 2016-17 MIU IV General Operating Budget:

	<u>Board Member Votes</u>	<u>Districts</u>
* Not Reporting	27	3
Approved	189	23
Disapproved	6	1
Abstain	0	
Absent	21	
	<hr/>	<hr/>
	243	27

* Commodore Perry; Grove City; Union

O. Disposal of Obsolete Equipment

On a motion by Mr. Tucker, seconded by Ms. Pitrelli, with all members present voting in favor, permission was granted to dispose of the following four (4) copiers from the Special Education Department. All units are beyond seven years from the end of their manufacturing date. All units are beyond their useful life and are deemed obsolete.

- Ricoh 1035 Serial H7016800438, Meter 968,558
- Ricoh 1035 Serial H7027000782, Meter 386,553
- Ricoh 1035 Serial H7016600202, Meter 833,110
- Ricoh 220 Serial H2401100291, Meter 195,850

President

Secretary

MINUTES, April 27 2016

VII. NEW BUSINESS (continued)

P. Change to NonBargaining Unit Compensation Agreements – Act 93 and Non Act 93

The President called for an Executive Session beginning at 9:34 p.m. and ending at 9:36 p.m. for the discussion of personnel issues.

On a motion by Mr. Kirkwood, seconded by Mr. Tucker, with all members present voting in favor, upon recommendation of the Executive Director and the current Act 93 Representative, approval was granted for the following sentence to be eliminated from the Voluntary Early Retirement Incentive provision of the attached 2015-2016 Act 93 and Non Act 93 NonBargaining Unit Compensation Agreements effective April 28, 2106:

- “No subsequent contract negotiations shall add to or detract from the benefits awarded retirees under this plan.”

Q. Policy Adoptions for Universal Grant Guideline Requirements

In order to comply with Universal Grant Guideline (UGG) policies required by the Division of Federal Programs at the PA Department of Education, on a motion by Mr. Rossi, seconded by Mr. DiTullio with all members present voting in favor, the following attached draft policies were given second reading and final approval:

1. UGG # 1 – Allowability of Costs
2. UGG # 2 – Cash Management
3. UGG # 3 – Conflict of Interest
4. UGG # 4 – Procurement
5. UGG # 5 – Travel Reimbursement

Note: PDE provided these templates with sections highlighted in yellow that need addressed. Items in red print are proposed language to include. Items in strike-through print are suggested deletions.

President

Secretary

MINUTES, April 27 2016

VII. NEW BUSINESS (continued)

R. Policy Revision - #004 Membership

On a motion by Mr. Glass, seconded by Mr. Halle, with all members present voting in favor, the attached revision of MIU IV Board Policy #004 – Membership was given first reading and tentative approval.

VIII. ADJOURNMENT

On a motion by Mr. Glass, seconded by Mrs. Ferguson, with all members present voting in favor, the meeting was adjourned.

President

Secretary