

**MINUTES of May 25, 2016**  
**MIDWESTERN INTERMEDIATE UNIT IV BOARD OF DIRECTORS**  
453 Maple Street, Grove City, PA 16127

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Members Present: Cedric Butchy, Matthew Cimbala, Eric DiTullio, J. Dayle Ferguson, Lynn Foltz, Merle Glass, William Halle, Karen Houk, Renee Pitrelli, Richard Rossi, John Tucker, and Dr. Wayde Killmeyer, Executive Director.

Others Present: Laura Urbach, Patricia Connolly, Brenda Marino, Melissa Wyllie, Jill Manczka, Mike Brungo (Solicitor), Cindy Kniess (PSEA) and Deb Nichols.

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**I.** The meeting was called to order by the President.

**II.** Roll call by the Secretary showed eleven members present.

**III.** Minutes of the April 27, 2016 meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 were approved on a motion by Mrs. Houk, seconded by Mr. Tucker, with all members present voting in favor.

**IV. ADDITIONS TO AGENDA**

On a motion by Mr. Glass, seconded by Mr. Tucker, with all members present voting in favor, the Agenda was approved with the following additions:

1. ADDITION: Resignation – Ramona John
2. ADDITION: Resignation – Rosemarie Neff
3. ADDITION: Employment – Bethany Samson
4. ADDITION: Substitute – Corey Sternthal

**V. PUBLIC PARTICIPATION**

The President asked if there were any questions or comments from the public. There were none.

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President

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Secretary

## MINUTES, May 25 2016

### VI. NEW BUSINESS

#### A. Financial Statements and Bills

On a motion by Mrs. Houk, seconded by Mr. Rossi with all members present voting in favor, the following financial statements and bills for the various IU Budgets were accepted:

##### FINANCIAL STATEMENTS

1.	State and Federal Programs (Pink)	\$ 30,466,730.00
2.	Special Education (Yellow)	\$ 11,862,000.00
3.	Capital Projects (Green)	\$ 485,500.00
4.	Nonpublic Schools (Blue)	\$ 1,933,259.00
5.	IU General Fund (White)	\$ 4,075,793.00
6.	Internal Service Fund – UC/WC	\$ 292,500.00
7.	Internal Service Fund – OPEB	\$ 444.00
8.	OPEB Trust	\$ 35,000.00
	TOTAL	\$ 49,151,226.00

##### BILLS April 21, 2016 thru May 18, 2016

1.	State and Federal Programs (Pink)	\$ 2,846,634.22
2.	Special Education (Yellow)	\$ 40,379.19
3.	Capital Projects (Green)	\$ 0
4.	Nonpublic Schools (Blue)	\$ 3,057.42
5.	IU General Fund (White)	\$ 989,287.49
6.	UC/WC	\$ 13,723.04
	TOTAL	\$ 3,893,081.36

#### B. Program Budgets

On a motion by Mr. DiTullio, seconded by Mr. Halle, with all members present voting in favor, the following attached program budgets were approved:

<u>Budget</u>	<u>Amount</u>
Child Care Information Services (2016-17)	\$ 3,512,132
Title I Nonpublic (2015-16)	\$ 13,650 – <i>revision</i>
Title I Nonpublic Instructional (2015-16)	\$ 201,465 – <i>revision</i>
IDEA Nonpublic School Svcs (2015-16)	\$ 142,198 – <i>revision</i>
Act 89 Nonpublic School Svcs (2015-16)	\$ 1,828,158 – <i>revision</i>

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President

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Secretary

**MINUTES, May 25 2016**

**VI. NEW BUSINESS (continued)**

**C. Resignations**

On a motion by Mr. Glass, seconded by Mr. DiTullio, with all members present voting in favor, the following resignations were accepted:

Nonpublic

1. Nancy Argiro, 764 Addis Street, New Castle, PA 16101, Special Education Teacher, effective at the close of work on August 12, 2016 due to retirement.

Early Intervention

2. Lisa Gragg, 613 Waterview Drive, Cranberry Twp, PA 16066, School Psychologist, effective at the close of work on June 30, 2016.

Special Education

3. Christine Guerrini, 505 Silver Drive, Ellwood City, PA 16117, Special Education Teacher, effective at the close of work on May 27, 2016.
4. Mary Horodyski, 7780 SR 88 Kinsman, OH 44428, LPN/Paraprofessional, effective at the close of work on August 14, 2016 due to retirement.
5. Ramona John, 532 Hamburg Road, Transfer, PA 16154, Special Education Teacher, effective at the close of work on June 7, 2016.
6. Rosemarie Neff, 2160 Flint Drive, Hermitage, PA 16148, Paraprofessional, effective at the close of work on June 3, 2016 due to retirement.

State and Federal

7. Candi Dlugozima, 68 Tait Road, Mercer, PA 16137, Secretary/Clerk, effective at the close of work on May 13, 2016.

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President

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Secretary

**MINUTES, May 25 2016**

**VI. NEW BUSINESS (continued)**

**D. Leave Requests**

On a motion by Mr. DiTullio, seconded by Mr. Halle, with all members present voting in favor, the following leave requests were approved:

Special Education

1. Deborah Antonelli, 1910 Robinwood Street, New Castle, PA 16101, Secretary/Clerk, an unpaid leave from May 5, 2016 through June 30, 2016 with coverage of all health benefits as provided by MIU IV Policy 535, Family and Medical Leaves.

Nonpublic

2. Charlene Gorney, 106 Cedar Circle, Cranberry Twp, PA 16066, Special Education Teacher, an extension of unpaid leave from May 2, 2016 through June 30, 2016 with coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leaves.

**E. Employment**

On a motion by Mr. DiTullio, seconded by Mr. Glass, with all members present voting in favor, the following persons were employed in the positions as indicated below:

IU

1. Ruthie Hazlett, 1100 Bend Road, Mercer, PA 16137, as a Long Term Substitute Secretary/Clerk, effective July 1, 2016 and ending October 28, 2016. Her salary will be based on the 2016-17 ESPA salary schedule.

Special Education

2. Bethany Samson, 508 Chaparral Drive, Cranberry Twp, PA 16066, as a Supervisor of Special Education effective July 5, 2016. Her salary will be based on \$62,000 in accordance with the Board approved Act 93 Bargaining Unit Compensation Agreement with all benefits provided in the Board approved Act 93 Bargaining Unit Agreement.

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President

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Secretary

## MINUTES, May 25 2016

### VI. NEW BUSINESS (continued)

#### F. 2015-16 Substitutes

On a motion by Mr. Rossi, seconded by Mr. DiTullio, with all members present voting in favor, the attached list of substitutes for the 2015-16 school year was approved.

#### G. Request for Contract Authorization

In order to comply with PA Public School Code Section 508, on a motion by Ms. Foltz, seconded by Mr. Glass, with all members present voting in favor, approval was granted for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

#### H. Updated Listing of Credit Card Corporations and Authorized Employees

On a motion by Mrs. Houk, seconded by Ms. Foltz, with all members present voting in favor, the attached updated listing of credit cards and authorized employees as shown, was approved in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement and it will be made part of the employee's personnel file maintained in the Office of the Director of Human Resources.

#### I. Disposal of Classroom Supplies

On a motion by Mr. DiTullio, seconded by Mr. Glass, with all members present voting in favor, authorization was granted for the disposal of classroom furniture and supplies from Clarence Brown Community School and Greenville Community School due to closures effective June 30, 2016. Disposal process will include:

1. Offering classroom furniture and supplies to public schools
2. Offering classroom furniture and supplies to nonpublic schools
3. Offering classroom furniture and supplies to community
4. Offering classroom furniture and supplies to organizations and libraries
5. Disposal of all remaining items as appropriate

#### J. Policy Revision - #004 Membership

On a motion by Mrs. Houk, seconded by Mr. DiTullio, with all members present voting in favor, the attached revised Policy #004 – Membership was given second reading and final approval.

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President

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Secretary

MINUTES, May 25 2016

VI. NEW BUSINESS (continued)

**K. Policy Revisions - #319 / 419 / 519 Outside Activities**

On a motion by Mr. DiTullio, seconded by Mrs. Houk, with all members present voting in favor, the attached revised Policies #319 / 419 / 519 – Outside Activities were given first reading and tentative approval.

**L. 2014-2015 Audited Financial Statements for MIU IV**

On a motion by Ms. Foltz, seconded by Mr. Halle, with all members present voting in favor, the audited financial statements of Midwestern Intermediate Unit IV for the year ended June 30, 2015 as prepared by Mark C. Turnley, CPA were accepted.

**M. State and Federal Project Submission Authorization**

On a motion by Mr. DiTullio, seconded by Mr. Tucker, with all members present voting in favor, authorization was given for the Executive Director to submit applications for State and Federal funds for specific projects during the 2016-17 school year on behalf of the IU and/or local district consortiums when applicable.

**N. Midwestern PA School Employee Benefit Trust – MIU IV Representatives**

On a motion by Mrs. Houk, seconded by Mr. DiTullio, with all members present voting in favor, the following MIU IV employees were appointed as Trustees representing MIU IV on the Midwestern Pennsylvania School Employee Benefit Trust effective July 1, 2016 through June 30, 2017:

Melissa Hogue, Special Education Teacher  
MaryAnn Holfelder, Secretary/Clerk  
Scott Powner, Director of Information Technology  
Donna Volpe, Secretary to the Director of Business Services

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President

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Secretary

**MINUTES, May 25 2016**

**VI. NEW BUSINESS (continued)**

**O. 2016-17 MIU IV Board Meeting Dates**

On a motion by Mr. Glass, seconded by Ms. Pitrelli, with all members present voting in favor, the following dates were set for the 2016-17 MIU IV Board of Directors meetings. The meetings will be held at the MIU IV office beginning at 7:00 p.m. unless otherwise notified.

July 2016 – No Meeting	January 25, 2017
August 10, 2016	February 22, 2017
September 28, 2016	March 22, 2017
October 26, 2016	April 26, 2017
November 16, 2016	May 24, 2017
December 21, 2016	June 28, 2017

**P. Audiovisual and Microcomputer Supplies Bid**

Bids were tabulated and reviewed following the bid deadline on May 5, 2016 at 11:00 a.m. for Audiovisual and Microcomputer Supplies. On a motion by Mr. DiTullio, seconded by Ms. Pitrelli, with all members present voting in favor the attached recommended bid award summary was approved.

Bids were received from:

- Academic Supplies
- HL Consultants
- Mid Atlantic Media
- Scott Electric
- Tree House
- Troxell Communications

**Q. Hazardous Waste Management Program Bid**

Bids closed on May 5, 2015 at 10:00 a.m. No bids were received for the comprehensive hazardous waste management program for local educational agencies located in Butler, Lawrence, and Mercer Counties for a period from June 1, 2016 through September 30, 2016.

On a motion by Mr. Foltz, seconded by Mr. DiTullio, with all members present voting in favor, permission was granted to re-advertise bid specifications on behalf of local educational agencies located in Butler, Lawrence, and Mercer Counties for a period from July 1, 2016 through September 30, 2016.

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President

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Secretary

**MINUTES, May 25 2016**

**VII. ADJOURNMENT**

On a motion by Mr. Glass, seconded by Ms. Pitrelli, with all members present voting in favor, the meeting was adjourned.

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President

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Secretary