

**MINUTES of August 2, 2017**  
**MIDWESTERN INTERMEDIATE UNIT IV BOARD OF DIRECTORS**  
453 Maple Street, Grove City, PA 16127

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Members Present: Cedric Butchy, Eric DiTullio, J. Dayle Ferguson, Lynn Foltz, Merle Glass, William Halle, Karen Houk, Anna Pascarella, Renee Pitrelli, John Tucker, and Dr. Wayde Killmeyer, Executive Director.

Others Present: Charles Sapienza (Solicitor), Laura Urbach, Brenda Marino, Patricia Connolly, Teena Sipos, and Cheryl Pilch.

**I.** The meeting was called to order by the President.

**II.** Roll call by the Secretary showed nine members present.

**III.** The President called for an Executive Session beginning at 7:10 p.m. and ending at 8:27 p.m. for the discussion of legal matters, negotiations, and personnel issues.

Mr. Halle entered the meeting at 7:25 p.m. bringing the count to ten members present.

**IV.** Cheryl Pilch, Director of Child Care Information Services provided an over of her program and potential Pre-K Counts Grant.

**V.** Minutes of the June 28, 2017 meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 were approved on a motion by Mr. Glass, seconded by Ms. Foltz, with all members present voting in favor.

**VI.** On a motion by Mr. DiTullio, seconded by Ms. Pitrelli, with all members present voting in favor, the Agenda was approved with the following:

1. ADDITION: Leave Request – Deborah Burick
2. ADDITION: Substitute Listing – Sean Emrick
3. ADDITION: Job Description – Special Education Transition Teacher
4. ADDITION: Contribution to OPEB Trust
5. ADDITION: Bus Drivers
6. ADDITION: Transportation Contracts –Watson’s, Valley Lines, and Shriver’s

**VII. PUBLIC PARTICIPATION**

The President asked if there were any questions or comments from the public. There were none.

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President

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Secretary

**MINUTES, August 2, 2017**

**VIII. NEW BUSINESS (continued)**

**A. Financial Statements and Bills**

On a motion by Mrs. Houk, seconded by Mr. Tucker, with all members present voting in favor, the following financial statements and bills for the various IU Budgets were approved.

**FINANCIAL STATEMENTS July 1, 2016 through June 30, 2017**

1.	State and Federal Programs (Fund 10)	\$ 26,646,255.00
2.	Special Education (Fund 20)	\$ 7,912,713.00
3.	Capital Projects (Fund 30)	\$ 67,929.00
4.	Nonpublic Schools (Fund 10)	\$ 1,913,958.00
5.	IU General Fund (Fund 10)	\$ 4,059,652.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 154,673.00
7.	Internal Service Fund – OPEB (Fund 71)	\$ 100.00
8.	OPEB Trust (Fund 73)	\$ 38,000.00
	TOTAL	\$ 40,793,280.00

**BILLS June 1, 2017 through June 30, 2017**

1.	General Fund (Fund 10)	\$ 3,794,943.58
	• State and Federal Programs	
	• Nonpublic School Services	
	• General Fund	
2.	Special Education (Fund 20)	\$ 1,532,638.50
	TOTAL	\$ 5,327,582.08

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President

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Secretary

**MINUTES, August 2, 2017**

**VIII. NEW BUSINESS** (continued)

**B. Program Budgets**

On a motion by Mr. DiTullio, seconded by Mr. Rossi with all members present voting in favor, the following attached program budgets were approved:

<u>Budget</u>	<u>Amount</u>
ABE/GED [State] (17-18)	\$ 86,306.00 – <i>revision</i>
ABE/GED [Federal] (17-18)	\$ 133,305.00 – <i>revision</i>
Title IV (17-18)	\$ 165,853.00
Title II (17-18)	\$ 723,613.00
Title I (17-18)	\$5,695,604.00
Title I Delinquent (17-18)	\$ 486,750.00

**C.1 Elimination of Position**

BE IT RESOLVED, that upon recommendation of the Executive Director, on a motion by Mr. DiTullio, seconded by Ms. Pitrelli, with all members present voting in favor, the Board of Directors of Midwestern Intermediate Unit IV eliminated the following positions effective at the close of work on August 11, 2017, due to realignment of staff and reallocation of resources of the Intermediate Unit:

- (1) Paraprofessional/LPN

**C.2 Support Staff Layoff**

BE IT RESOLVED, that upon recommendation of the Executive Director, on a motion by Mr. Tucker, seconded by Mr. Pitrelli, with all members present voting in favor, the Board of Directors of the Midwestern Intermediate Unit IV, approved layoff of the following ESPA employee, effective at the close of work on August 11, 2017, due to declining student enrollment and in order to reallocate the resources of the Intermediate Unit:

**Paraprofessional/ LPN:**

Christine Haid

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President

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Secretary

**MINUTES, August 2, 2017**

**VIII. NEW BUSINESS** (continued)

**D. Demotion**

Curriculum

BE IT RESOLVED, that upon recommendation of the Executive Director, on a motion by Mr. DiTullio, seconded by Ms. Pitrelli, with all members present voting in favor, the Board of Directors of Midwestern Intermediate Unit IV reduced the position of Educational Consultant held by Diane McGaffic, 561 Kingswood Lane, New Castle, PA 16105 from a full-time to part-time position effective August 14, 2017, subject to her right to a hearing, pursuant to Section 1124 (2) of the Public School Code because of curtailment/alteration of educational program as a result of substantial decline in course enrollments and to conform with standards of organization or educational activities required by law or recommended by the Department of Instruction.

**E. Resignations**

On a motion by Mr. Glass, seconded by Ms. Pitrelli, with all members present voting in favor, the following resignations were accepted:

Nonpublic School Services

1. Nicholas Bernard, 907 Pearson Circle, Boardman, OH 44512, Nonpublic School Psychologist, effective at the close of work on August 2, 2017 due to retirement.
2. Rondi Lang, 1775 Eastbrook Road, New Castle, PA 16101, Nonpublic School Services Resource Teacher, effective the close of work on July 31, 2017 due to retirement.

**F. Leave Request**

On a motion by Ms. Foltz, seconded by Mrs. Houk, with all members present voting in favor the following leave request was approved:

Special Education

1. Deborah Burick, 2116 Moravia Street, New Castle, PA 16101, Secretary/Clerk, an unpaid leave from July 21, 2017 through August 4, 2017 with MIU IV coverage of all health benefits as provided by MIU IV Policy 535, Family and Medical Leaves.

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President

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Secretary

**MINUTES, August 2, 2017**

**VIII. NEW BUSINESS (continued)**

**G. Employment**

On a motion by Ms. Foltz seconded by Mr. DiTullio, with all members present voting in favor, the following persons were approved for employment in the positions as indicated below:

ABE/GED

1. Ed Underwood, 27 Pebble Lane, Transfer, PA 16154, as a part-time Instructor in the Adult Basic Education/GED Program effective July 20, 2017 to fill the vacancy created by LeAnn Bonzo's resignation.

Nonpublic School Services

2. Kelly Whiting, 2500 Plantation Drive, Saxonburg, PA 16056, Nonpublic School Services Resource Teacher, effective August 14, 2017. Her salary will be set at Step 1, Master's Level on the 2016-17 PSEA salary schedule. She will be issued a Professional Contract.

**H. 2017-18 Substitutes**

On a motion by Mr. Tucker, seconded by Mr. Glass, with all members present voting in favor, the attached list of substitutes for the 2017-18 school year was approved.

**I. Request for Contract Authorization**

In order to comply with PA Public School Code Section 508, on a motion by Ms. Foltz, seconded by Mr. DiTullio, with all members present voting in favor, approval was granted for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

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President

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Secretary

**MINUTES, August 2, 2017**

**VIII. NEW BUSINESS** (continued)

**J. Job Descriptions**

On a motion by Mr. Halle, seconded by Mr. DiTullio, with all members present voting in favor, the following attached job descriptions were approved:

- District Technician
- Intermediate Unit Technician
- Lead Technician
- Maintenance Technician
- Special Education Transition Teacher

**K. Abolishment of Positions**

On a motion by Ms. Foltz, seconded by Mr. Tucker, with all members present voting in favor, the following positions were abolished:

- Van Driver
- Warehouseman
- Server
- Technician
- Puppeteer
- LPN

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President

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Secretary

**MINUTES, August 2, 2017**

**VIII. NEW BUSINESS** (continued)

**L. 2016-17 Additional Contribution to Pennsylvania OPEB Trust**

On a motion by Mr. DiTullio, seconded by Mrs. Houk, with all members present voting in favor, a resolution authorizing a contribution of \$64,607.20 by Midwestern Intermediate Unit IV (MIU IV) to the Pennsylvania Other Post-Employment Benefits (OPEB) Trust was approved. MIU IV participates in the Pennsylvania OPEB Trust for the purpose of pooling its assets for investment to fund retiree benefits other than pensions within the meaning of the Governmental Accounting Standards Board Statements 43 and 45. U.S. Bank serves as trustee for the Pennsylvania OPEB Trust. The amount of contribution is in addition to the annual required contribution as determined by Conrad Siegel Actuaries who performed a valuation of MIU IV's post-employment benefits plan as of July 1, 2016 under the following investment options:

- 50% Fixed Income and 50% Equity

A copy of the resolution has been provided.

This additional \$64,607.20 when added to the annual recommended contribution (ARC) of \$334,460.00, previously approved at the June 28, 2017 Board Meeting, totals \$399,067.20

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President

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Secretary

**MINUTES, August 2, 2017**

**VIII. NEW BUSINESS (continued)**

**M. 2017-18 Bus Drivers**

On a motion by Mr. Glass, seconded by Ms. Pitrelli, with all members present voting in favor, the following bus drivers for the 2017-18 school year were approved:

<p><b><u>Valley Lines</u></b> Jennifer Coats Megan Erickson Vikki Jo Fleske Mary Lefever (Gerulis) Deborah Rumbaugh Patricia Space Judy Voelker William Wehr</p>	<p><b><u>Watson's (cont'd)</u></b> Arlene Geiwitz Linda Gibbs Susan Hipkins Ruth Jones Geraldine Knight JonaLynn Marco Carol McCurry Kerri McGary Matthew Pohlod Karen Reasor Barbara Reda Vicki Rhodes Edward Stanger Danielle M. Stidham Mandilyn Rani Stearns Michael Vasil Barry Walker Brenda Watson Katherine Christine Wymer</p>
<p><b><u>Watson's</u></b> Lori Ann Amon Edward Barton Donna Boyer Frank Cesario Robert Connerly Barry Cramer Kimberly Davis Stacey Fair Jane Ferguson</p>	

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President

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Secretary



**MINUTES, August 2, 2017**

**VIII. NEW BUSINESS (continued)**

**N. 2017-18 Transportation Contracts**

On a motion by Mr. DiTullio, seconded by Mrs. Houk, with all members present voting in favor, the following transportation contracts were approved:

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CONTRACTOR: Watson's (W-EI-02-17)  
# VEHICLES: 1  
NOTES: To CCMC and 7<sup>th</sup> Street EI from Sharon SD (AM)  
DATE: 9-1-2017 to 8-31-2018  
DAYS: MTWThF  
# STUDENTS: Varies by Day  
DAY RATE: \$ 150.50

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CONTRACTOR: Watson's (W-CBVT-01-17)  
# VEHICLES: As Needed  
NOTES: To CBVT sites as specified by program team  
DATE: 9-1-2017 to 8-31-2018  
DAYS: As Needed  
# STUDENTS: Varies by site  
TRIP RATE: Prices set based on distance between schools and CBVT sites as follows:  
-Mercer HS-within 45 mile radius-\$102.50 per trip  
-Sharpsville Elem.-to Grove City College-\$173.00 per trip (lift bus)  
- Union HS (per addendum) – within 45 mile radius  
Van - \$90.00 per trip

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CONTRACTOR: Watson's (W-EI-01-17)  
# VEHICLES: 1  
NOTES: To CCMC and 7<sup>th</sup> Street EI from Sharon SD (AM)  
DATE: 9-1-2017 to 8-31-2018  
DAYS: MTWThF  
# STUDENTS: Varies by Day  
DAY RATE: \$ 150.50

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CONTRACTOR: Shriver's Bus Company  
# VEHICLES: As Needed  
NOTES: To CBVT sites as specified by program team from Karns City  
DATE: 9-1-2017 to 8-31-2018  
DAYS: As Needed  
# OF STUDENTS: Varies by site  
TRIP RATE: Price based on trips from Karns City Area School District:  
\$98.00 per run

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President

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Secretary

**MINUTES, August 2, 2017**

**VIII. NEW BUSINESS (continued)**

**N. 2017-18 Transportation Contracts (continued)**

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CONTRACTOR:	Valley Lines (V-CBVT-01-17)
# VEHICLES:	As Needed
NOTES:	To CBVT sites as specified by program team
DATE:	9-1-2017 to 8-31-2018
DAYS:	As Needed
# STUDENTS:	Varies by site
TRIP RATE:	Prices set based on distance between schools and CBVT sites as follows: -Sites within the Butler SD-\$100.75 per trip -Sites outside of the Butler SD-\$122.25 minimum per trip (depending on distance outside the 5 mile radius)

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**IX. ADJOURNMENT**

On a motion by Mr. Halle seconded by Mr. Glass, with all members present voting in favor, the meeting was adjourned.

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President

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Secretary