

MINUTES of October 26, 2016
MIDWESTERN INTERMEDIATE UNIT IV BOARD OF DIRECTORS
453 Maple Street, Grove City, PA 16127

Members Present: Charles Branca, Cedric Butchy, Matthew Cimbala, Eric DiTullio, J. Dayle Ferguson, Lynn Foltz, Merle Glass, William Halle, Karen Houk, Renee Pitrelli, Richard Rossi, John Tucker, and Dr. Wayde Killmeyer, Executive Director.

Others Present: Laura Urbach, Patricia Connolly, Brenda Marino, Melissa Wyllie, Scott Powner, Mike Brungo (Solicitor), Marilyn Goodrich, Tom Goodrich, and Amanda Spadaro,

- I. The meeting was called to order by the President.
- II. Roll call by the Secretary showed twelve members present.
- III. The President called for an Executive Session beginning at 8:04 p.m. and ending at 10:43 p.m. for the discussion of personnel matters, the purchase of real estate, and legal matters.
- IV. Minutes of the September 28, 2016 meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 were approved on a motion by Mrs. Houk seconded by Mr. Glass, with all members present voting in favor.
- V. On a motion by Mr. DiTullio, seconded by Mr. Halle, with all members present voting in favor, the Agenda was approved with the following additions:
 1. ADDITION: Program Budget – SPAC (2016-17)
 2. ADDITION: Resignation – Christine Nagowski
 3. ADDITION: Resignation – Marilyn Goodrich
 4. ADDITION: Leave Request – Pamela Burchfield
 5. ADDITION: Leave Request – Joel Black
 6. CHANGE: Employment – Janessa Daum
 7. CHANGE: Employment – Christine Mendillo number of hours/week
 8. ADDITION: Employment – Jason Burcker
 9. ADDITION: Employment - Rachel Patterson
 10. ADDITION: Employment – Jaclyn Underwood
 11. ADDITION: Substitute Listing – Robert Papa
 12. ADDITION: Contract for Approval – Ashley Boughter
 13. DELETION: Policy Revisions #100 - #112
 14. ADDITION: Memorandum of Understanding with MIU IV ESPA
 15. ADDITION: Change of Placement – Melanie Turner
 16. CHANGE: Executive Director Contract Renewal moved to the November 16, 2016 Board Meeting Agenda for discussion.

President

Secretary

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VI. PUBLIC PARTICIPATION

The President asked if there were any questions or comments from the public. There were none.

VII. NEW BUSINESS

A. Financial Statements and Bills

On a motion by Ms. Foltz, seconded by Mr. Branca with all members present voting in favor the following financial statements and bills for the various IU Budgets were accepted:

FINANCIAL STATEMENTS September 1, 2016 through September 30, 2016

1.	State and Federal Programs (Fund 10)	\$ 26,446,289.00
2.	Special Education (Fund 20)	\$ 7,912,713.00
3.	Capital Projects (Fund 30)	\$ 67,929.00
4.	Nonpublic Schools (Fund 10)	\$ 1,919,049.00
5.	IU General Fund (Fund 10)	\$ 4,059,652.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 154,673.00
7.	Internal Service Fund – OPEB (Fund 71)	\$ 100.00
8.	OPEB Trust (Fund 73)	\$ 38,000.00
	TOTAL	\$ 40,598,405.00

BILLS September 1, 2016 through September 30, 2016

1.	General Fund (Fund 10)	\$ 4,787,138.85
	• State and Federal Programs	
	• Nonpublic School Services	
	• General Fund	
2.	Special Education (Fund 20)	\$ 868,124.88
	TOTAL	\$ 5,655,263.73

B. Program Budget

On a motion by Ms. Pitrelli, seconded by Mr. Glass, with all members present voting in favor, the following attached program budget was approved:

SPAC (State Parents' Advisory Council) (16-17) \$ 199,833.00

President

Secretary

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VII. NEW BUSINESS (continued)

~~C. Executive Director Contract Renewal~~

~~It is recommended that the attached contract be approved for the employment of Dr. Wayne Killmeyer as Executive Director for a term of four (4) years commencing at the end of the current contract effective September 13, 2017 and ending on September 12, 2021.~~

MOTION MOVED TO NOVEMBER 16, 2016 AGENDA FOR DISCUSSION

D. Resignations

On a motion by Mr. Glass, seconded by Ms. Pitrelli, with all members present voting in favor, the following resignations were accepted:

Special Education

1. Kimberly Ealy, P.O. Box 224, Hilliards, PA 16040, Paraprofessional, effective at the close of work on December 22, 2016 due to retirement.
2. Christine Nagowski, 106 Ayleshire Road, Butler, PA 16001, Special Education Teacher, effective at the close of work on June 30, 2017 due to retirement.

Special Education / Curriculum

3. Marilyn Goodrich, 851 Enterprise Road, Grove City, PA 16127, Educational Specialist, effective at the close of work on November 2, 2016.

E. Leave Requests

On a motion by Ms. Pitrelli, seconded by Mr. Halle, with all members present voting in favor, the following leave requests were approved:

Nonpublic School Services

1. Charlene Gorney, 106 Cedar Circle, Cranberry Twp, PA 16066, Special Education Teacher, an extension of unpaid leave from November 1, 2016 through December 31, 2016 with MIU IV coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leaves.

President

Secretary

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VII. NEW BUSINESS

E. Leave Requests (continued)

IU

2. Pamela Burchfield, 2448 State Route 956, Volant, PA 16156, Secretary/Clerk, an extension of unpaid intermittent leave from October 11, 2016 through January 31, 2017 with MIU IV coverage of all health benefits as provided by MIU IV Policy 535, Family and Medical Leaves.

Special Education Core Services

3. Michelle Schwartz, 200 Olszanski Drive, Aliquippa, PA 15001, Special Education Supervisor, an unpaid leave from October 24, 2016 through November 30, 2016 with MIU IV coverage of all health benefits as provided by MIU IV Policy 335, Family and Medical Leaves.
4. Amanda Smith, 150 Chickadee Road, Kittanning, PA 16201, Part-Time Special Education Teacher, an unpaid leave from October 6, 2016 through April 14, 2017 with MIU IV coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leaves.
5. Joel Black, 1811 Mercer-Wilmington Road, Mercer, PA 16137, LPN/Paraprofessional, an unpaid leave from October 19, 2016 through January 11, 2017 with MIU IV coverage of all health benefits as provided by MIU IV Policy 535, Family and Medical Leaves.

F. Increase in Days

Special Education Core Services

BE IT RESOLVED, that upon recommendation of the Executive Director, the Board of Directors of Midwestern Intermediate Unit IV on a motion by Ms. Foltz, seconded by Ms. Pitrelli, with all members present voting in favor, increased the days of work from part-time to full-time for the following Interpreter position, effective October 11, 2016 due to an increase in student enrollment. Her salary will be set at Step A +\$300L + \$0.25/hour on the 2016-17 ESPA salary schedule.

- Lori Voland

President

Secretary

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VII. NEW BUSINESS (continued)

G. Refusal of Recall

On a motion by Mr. Halle, seconded by Mr. DiTullio, with all members present voting in favor, the following refusals of recall were accepted:

1. Dora Sefton, 211 Rachel Drive, Saxonburg, PA 16056, Paraprofessional, refused recall from layoff and therefore will no longer be considered for employment as a laid off employee effective October 4, 2016.
2. Christal Gentile, 102 Casa Bella Drive, Chicora, PA 16025, Paraprofessional, refused recall from layoff and therefore will no longer be considered for employment as a laid off employee effective October 19, 2016.

H. Recall From Layoff

On a motion by Mr. DiTullio, seconded by Mr. Halle, with all members present voting in favor, the Board of Directors of Midwestern Intermediate Unit IV, approved the creation of one (1) Paraprofessional position effective November 1, 2016 and directed the administration to recall the appropriate employee who is on layoff:

- Brenda McAdams

I. Employment

On a motion by Ms. Pitrelli, seconded by Mr. Halle, with all members present voting in favor, the following persons were approved for employment in the positions as indicated below:

Nonpublic School Services

1. Kimberley Walker, P.O. Box 442, Lyndora, PA 16045, Long Term Substitute, effective November 14, 2016 through December 31, 2016 to fill the vacancy created by Charlene Gorney's leave. Her salary will be set at 92% of Step 1, Master's Level on the 2016-17 PSEA salary schedule.

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Secretary

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VII. NEW BUSINESS (continued)

Special Education Core Services

2. Rebecca Plymale, 231 North McKean Street, Butler, PA 16001, Part-Time, Long-Term Substitute Hearing Impaired Teacher, effective October 6, 2016 through April 14, 2017 to fill the vacancy created by Amanda Smith's leave. Her salary will be set at 92% of Step 1, Master's in Special Education Level on the 2016-17 PSEA salary schedule.
3. ~~Jessica~~ Janessa Daum, 204 Meadow Brooke Lane, Harmony, PA 16037, Vision Teacher, under the terms and conditions of PDE Type 01 Emergency Permit which includes Educational Obligation effective October 3, 2016 through June 30, 2017. Her salary will be based on Bachelor's +24, Step 1 under the 2016-17 PSEA salary schedule.
4. Christine Mendillo, 2032 Parkview Boulevard, Hermitage, PA 16148, Part-Time Teen Parenting Counselor, to work no more than ~~21~~ 24 hours/week, effective October 18, 2016 to fill the vacancy created by Melissa Henthorn's resignation. Her salary will be set at Step 1, Master's Level on the 2016-17 PSEA salary schedule. She will be issued a Temporary Professional Contract for this position.
5. Jason Burcker, 304 East Washington Boulevard, Grove City, PA 16127, Technician, effective October 31, 2016 due to an increase in caseload. His salary will be based on Level A +48 Technician on the 2016-17 ESPA salary schedule. Continued employment is contingent upon success completion of the 60-work-day probation.
6. Rachel Patterson, 2667 Leesburg Volant Road, Volant, PA 16156, Secretary/Clerk, effective November 2, 2016 to fill the vacancy created by Deborah Antonelli's retirement. Her salary will be based on Level A on the 2016-17 ESPA salary schedule. Continued employment is contingent upon success completion of the 60-work-day probation.

State and Federal

7. Jaclyn Underwood, 177 North Road, Butler, PA 16001, Secretary/Clerk, effective November 1, 2016 to fill the vacancy created by Candi Dlugozima's resignation. Her salary will be based on Level A on the 2016-17 ESPA salary schedule. Continued employment is contingent upon success completion of the 60-work-day probation.

President

Secretary

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VII. NEW BUSINESS (continued)

J. **2016-17 Substitutes**

On a motion by Mr. DiTullio, seconded by Ms. Pitrelli, with all members present voting in favor, the attached list of substitutes for the 2016-17 school year was approved.

K. **Updated Listing of Credit Card Corporations and Authorized Employees**

On a motion by Ms. Foltz, seconded by Mr. Tucker, with all members present voting in favor, the attached updated listing of credit cards and authorized employees as shown, was approved in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement and it will be made part of the employee's personnel file maintained in the Office of the Director of Human Resources.

L. **Request for Contract Authorization**

In order to comply with PA Public School Code Section 508, on a motion by Mr. DiTullio, seconded by Mr. Halle, with all members present voting in favor, approval was granted for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

M. **Policy Proposal - #819 Suicide Awareness, Prevention, and Response**

On a motion by Mr. Glass, seconded by Ms. Pitrelli, with all members present voting in favor, the attached proposed Policy #819 – Suicide Awareness, Prevention and Response was given *second reading* and *final* approval

President

Secretary

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VII. NEW BUSINESS (continued)

~~N. Policy Revisions: MIU IV Board Policies #100 – #112~~

~~It is recommended that the attached revised Midwestern Intermediate Unit IV Board Policies be given *first reading* and *tentative* approval. Each have been revised for one or more of the following reasons: to update Pennsylvania School Code reference numbers that have changed since the policies were originally adopted in October of 2001; to correct any grammatical, typographical, or language changes as indicated; and to reflect the new Pennsylvania School Boards Association (PSBA) format for Board Policies.~~

~~Section 100. Programs~~

- ~~100 Strategic Plan~~
- ~~101 Philosophy of Education / Mission Statement~~
- ~~102 Academic Standards~~
- ~~103 Nondiscrimination in School and Classroom Practices~~
- ~~104 Nondiscrimination in Employment/ Positive Steps Plan~~
- ~~105 Curriculum Development~~
- ~~105.1 Curriculum Review by Parents and Students~~
- ~~105.2 Exemption from Instruction~~
- ~~106 Guides for Planned Instruction~~
- ~~107 Adoption of Planned Instruction~~
- ~~108 Adoption of Textbooks~~
- ~~109 Resource Materials~~
- ~~110 Instructional Supplies~~
- ~~111 Lesson Plans~~
- ~~112 Guidance Counseling~~

N.1 Memorandum of Understanding with MIU IV ESPA

On a motion by Ms. Pitrelli, seconded by Mr. DiTullio, with all members present voting in favor, the attached Memorandum of Understanding with Midwestern Intermediate Unit IV Educational Support Personnel Association (MIU IV ESPA) was approved.

President

Secretary

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VII. NEW BUSINESS (continued)

N.2 Change of Placement

On a motion by Mr. Branca, seconded by Mr. Glass, with all members present voting in favor, the placement of Melanie Turner, 218 E. Fairmont Avenue, New Castle, PA 16127, Graphics Reproduction Operator/Printer was changed effective September 1, 2016 from Level B to Level C Graphics Reproduction Operator/Printer on the 2015-2017 MIU IV ESPA bargaining unit agreement with the terms and conditions as outlined in the above memorandum of understanding.

VIII. ADJOURNMENT

On a motion by Mr. Glass, seconded by Mr. Tucker, with all members present voting in favor, the meeting was adjourned.

President

Secretary