

MINUTES of November 16, 2016
MIDWESTERN INTERMEDIATE UNIT IV BOARD OF DIRECTORS
453 Maple Street, Grove City, PA 16127

Members Present: Charles Branca, Cedric Butchy, Matthew Cimbala, Eric DiTullio, J. Dayle Ferguson, Lynn Foltz, Merle Glass, William Halle, Karen Houk, Renee Pitrelli, John Tucker, and Dr. Wayde Killmeyer, Executive Director.

Others Present: Laura Urbach, Patricia Connolly, Brenda Marino, Melissa Wyllie, Cindy Kniess, Teena Sipos, and Melissa Hogue.

- I. The meeting was called to order by the President.
- II. Roll call by the Secretary showed eleven members present.
- III. The President called for an Executive Session beginning at 7:27 p.m. and ending at 9:34 p.m. for the discussion of personnel matters, and bargaining unit contract negotiations. Mr. Branca left the meeting prior to the end of Executive Session.
- IV. Minutes of the October 26, 2016 meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 were approved on a motion by Mr. Tucker seconded by Mr. Glass, with all members present voting in favor.
- V. On a motion by Mr. Glass, seconded by Mrs. Houk, with all members present voting in favor, the Agenda was approved with the following additions:
 1. ADDITION: Program Budget – Nonpublic Title I [211] (16-17) \$ 11,303 - *revision*
 2. ADDITION: Program Budget – Nonpublic Title I [212] (16-17) \$ 221,235 - *revision*
 3. ADDITION: Program Budget – Act 89 Nonpublic Schools (16-17) \$ 1,919,368 - *revision*
 4. ADDITION: Resignation – Marian Bratnik
 5. ADDITION: Leave Request – Jenna Magee
 6. ADDITION: Refusal of Recall – Theresa McCaslin
 7. ADDITION: Employment – Tracy Bellis
 8. ADDITION: Credit Card Listing
 9. ADDITION: Bid Award for Smart Contract

VI. PUBLIC PARTICIPATION

The President asked if there were any questions or comments from the public. There were none.

President

Secretary

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VII. NEW BUSINESS

A. Financial Statements and Bills

On a motion by Mrs. Houk, seconded by Mr. Tucker with all members present voting in favor the following financial statements and bills for the various IU Budgets were accepted:

FINANCIAL STATEMENTS October 1, 2016 through October 31, 2016

1.	State and Federal Programs (Fund 10)	\$ 26,446,289.00
2.	Special Education (Fund 20)	\$ 7,912,713.00
3.	Capital Projects (Fund 30)	\$ 67,929.00
4.	Nonpublic Schools (Fund 10)	\$ 1,919,049.00
5.	IU General Fund (Fund 10)	\$ 4,059,652.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 154,673.00
7.	Internal Service Fund – OPEB (Fund 71)	\$ 100.00
8.	OPEB Trust (Fund 73)	\$ 38,000.00
TOTAL		\$ 40,598,405.00

BILLS October 1, 2016 through October 31, 2016

1.	General Fund (Fund 10)	\$ 4,486,966.01
	• State and Federal Programs	
	• Nonpublic School Services	
	• General Fund	
2.	Special Education (Fund 20)	\$ 917,117.79
TOTAL		\$ 5,404,083.80

B. Program Budgets

On a motion by Ms. Foltz, seconded by Mr. DiTullio, with all members present voting in favor, the following attached program budgets were approved:

Title I (14-15)	\$ 9,244,996.00 – <i>revision</i>
Title I Delinquent (14-15)	\$ 1,611,575.00 – <i>revision</i>
Title II Part A (14-15)	\$ 1,888,884.00 – <i>revision</i>
Nonpublic Title I [211] (16-17)	\$ 11,303.00 - <i>revision</i>
Nonpublic Title I [212] (16-17)	\$ 221,235.00 - <i>revision</i>
Act 89 Nonpublic Schools (16-17)	\$ 1,919,368.00 - <i>revision</i>

President

Secretary

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VII. NEW BUSINESS (continued)

C. Resignations

On a motion by Mr. Glass, seconded by Mr. Halle, with all members present voting in favor, the following resignation was accepted:

State and Federal

1. Marian Bratnik, 471 Shenango Street, Mercer, PA 16137, Secretary/Clerk, effective at the close of work on November 28, 2016.

D. Leave Request

On a motion by Mrs. Houk, seconded by Mr. DiTullio, with all members present voting in favor, the following leave request was approved:

Special Education

1. Jenna Magee, 816 Mercer Grove City Road, Mercer, PA 16137, Special Education Teacher, an unpaid leave from November 18, 2016 through February 1, 2017 with MIU IV coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leaves.

E. Refusal of Recall

On a motion by Ms. Foltz, seconded by Mr. Halle, with all members present voting in favor, the following refusal of recall was accepted:

1. Theresa McCaslin, 825 Halston Road, West Sunbury, PA 16061, Paraprofessional, refused recall from layoff and therefore will no longer be considered for employment as a laid off employee effective November 11, 2016.

President

Secretary

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VII. NEW BUSINESS

F. Employment

On a motion by Mr. Glass, seconded by Mr. DiTullio, with all members present voting in favor, the following person was approved for employment in the position as indicated below:

Early Intervention

1. Tracy Bellis, 219 West Boyd Avenue, Butler, PA 16001, Special Education Teacher, effective upon release from her current school district. Her salary will be based on Step 5, Master's in Special Education on the 2016-17 PSEA salary schedule. She will be issued a Professional Contract.

G. Request for Contract Authorization

In order to comply with PA Public School Code Section 508, on a motion by Mr. DiTullio, seconded by Ms. Foltz, with all members present voting in favor, approval was granted for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

H. Permission to Advertise for Bids – Joint Purchasing

On a motion by Mr. Halle, seconded by Mr. Tucker, with all members present voting in favor, permission was granted to advertise for bids for the 2017 Joint Purchasing Program which includes school supplies, athletic supplies, maintenance supplies, nursing supplies, and copier paper.

I. 2016-17 Bus Drivers

On a motion by Mr. Glass, seconded by Mr. DiTullio, with all members present voting in favor, the following bus driver for the 2016-17 school year was approved:

<p><u>Watson's</u> Regina Lynn Henry</p>
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President

Secretary

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VII. NEW BUSINESS (continued)

J. Updated Listing of Credit Card Corporations and Authorized Employees

On a motion by Mr. DiTullio, seconded by Ms. Pitrelli, with all members present voting in favor, the attached updated listing of credit cards and authorized employees as shown, was approved in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement and it will be made part of the employee’s personnel file maintained in the Office of the Director of Human Resources.

K. MIU IV Smart Contract: Computer Bid Awards

Bids have been tabulated and reviewed following the bid deadline for MIU IV Smart Contract on October 31, 2016 at 2:00 p.m. for the purchase of Personal Computers, Communication Equipment, Network Wiring and related Hardware and Software from January 1, 2017 through December 31, 2017. On a motion by Mr. Halle, seconded by Mrs. Houk, with all members present voting in favor, the attached recommended bid awards were approved and permission was granted to re-bid “Communications Tier 1” and “Communications Other” since no bids were received in these areas.

VIII. ADJOURNMENT

On a motion by Mr. Glass, seconded by Mr. DiTullio, with all members present voting in favor, the meeting was adjourned.

President

Secretary