

**MINUTES of December 21, 2016**  
**MIDWESTERN INTERMEDIATE UNIT IV BOARD OF DIRECTORS**  
453 Maple Street, Grove City, PA 16127

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Members Present: Charles Branca, Cedric Butchy, Matthew Cimbala, Eric DiTullio, J. Dayle Ferguson, Lynn Foltz, Merle Glass, William Halle, Karen Houk, Renee Pitrelli, Richard Rossi, John Tucker, and Dr. Wayde Killmeyer, Executive Director.

Others Present: Laura Urbach, Patricia Connolly, Brenda Marino, Melissa Wyllie, Mike Brungo (Solicitor), Deb Nichols (PSEA), and Melissa Hogue.

**I.** The meeting was called to order by the President.

**II.** Roll call by the Secretary showed twelve members present.

**III.** The President called for an Executive Session beginning at 7:11 p.m. and ending at 9:35 p.m. for the discussion of personnel matters, bargaining unit contract negotiations, and legal matters.

Mr. Tucker left the meeting prior to the end of Executive Session.

**IV.** Minutes of the November 16, 2016 meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 were approved on a motion by Mrs. Houk, seconded by Mr. Glass, with all members present voting in favor.

**V.** On a motion by Mr. Halle, seconded by Mr. DiTullio, with all members present voting in favor except for Mr. Rossi who voted against, the Agenda was approved with the following:

1. CHANGE: Executive Director Contract Renewal - *updated*
2. ADDITION: Advertise for New Solicitor

**VI. PUBLIC PARTICIPATION**

The President asked if there were any questions or comments from the public. There were none.

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President

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Secretary

## MINUTES, December 21, 2016

### VII. NEW BUSINESS

#### A. Financial Statements and Bills

On a motion by Mr. DiTullio, seconded by Ms. Pitrelli with all members present voting in favor except for Mrs. Ferguson who voted against, the following financial statements and bills for the various IU Budgets were accepted:

#### FINANCIAL STATEMENTS    November 1, 2016 through November 30, 2016

1.	State and Federal Programs (Fund 10)	\$ 26,446,289.00
2.	Special Education (Fund 20)	\$ 7,912,713.00
3.	Capital Projects (Fund 30)	\$ 67,929.00
4.	Nonpublic Schools (Fund 10)	\$ 1,919,049.00
5.	IU General Fund (Fund 10)	\$ 4,059,652.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 154,673.00
7.	Internal Service Fund – OPEB (Fund 71)	\$ 100.00
8.	OPEB Trust (Fund 73)	\$ 38,000.00
	TOTAL	\$ 40,598,405.00

#### BILLS    November 1, 2016 through November 30, 2016

1.	General Fund (Fund 10)	\$ 4,003,880.23
	• State and Federal Programs	
	• Nonpublic School Services	
	• General Fund	
2.	Special Education (Fund 20)	\$ 912,036.03
	TOTAL	\$ 4,915,916.26

#### B. Program Budgets

On a motion by Mr. DiTullio, seconded by Ms. Pitrelli, with all members present voting in favor, the following attached program budgets were approved:

WIA Program Services for Older Youth (16-17)	\$ 124,678 – <i>revision</i>
School Climate Regional Coordinator Statewide	
Support Initiative (16-17)	\$ 15,000
Safe Schools Statewide Support Initiative (16-17)	\$ 11,669
Data Governance Statewide Support Initiative (16-17)	\$ 18,800

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President

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Secretary

**MINUTES, December 21, 2016**

**VII. NEW BUSINESS (continued)**

**C. Resignations**

On a motion by Mr. Glass, seconded by Ms. Pitrelli, with all members present voting in favor, the following resignations were accepted:

Nonpublic School Services

1. James Ruozzo, 96 South Lafayette Street, New Castle, PA 16102, Nonpublic School Services Guidance Counselor, effective at the close of work on March 10, 2017 due to retirement.

Special Education

2. Robert Papa, 709 Tidball Avenue, Grove City, PA 16127, Social Worker, effective at the close of work on June 30, 2017 due to retirement.

**D. Leave Request**

On a motion by Mr. Glass, seconded by Ms. Pitrelli, with all members present voting in favor, the following leave request was approved:

Nonpublic School Services

1. Charlene Gorney, 106 Cedar Circle, Cranberry Twp, PA 16066, Special Education Teacher, an extension of unpaid leave from January 2, 2017 through February 16, 2017 with MIU IV coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leaves.

**E. Refusal of Recall**

On a motion by Ms. Foltz, seconded by Mr. Halle, with all members present voting in favor, the following refusal of recall was accepted:

1. Tina Hammond, 3179 West State Street, New Castle, PA 16101, Paraprofessional, refused recall from layoff and therefore will no longer be considered for employment as a laid off employee effective December 15, 2016.

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President

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Secretary

**MINUTES, December 21, 2016**

**VII. NEW BUSINESS** (continued)

**E. Refusal of Recall** (continued)

2. Christine Wagner, 587 Johnston Road, New Wilmington, PA 16142, Paraprofessional, refused recall from layoff and therefore will no longer be considered for employment as a laid off employee effective December 15, 2016.

**F. Recall from Layoff**

BE IT RESOLVED, that on a motion by Mr. DiTullio, seconded by Ms. Pitrelli, with all members present voting in favor, the Board of Directors of Midwestern Intermediate Unit IV approved the creation of two (2) Paraprofessional positions and directed the administration to recall the appropriate employees who were on layoff:

- Cindy Lewis recalled effective December 15, 2016
- Staci Ringler recalled effective December 19, 2016

**G. Employment**

On a motion by Mrs. Houk, seconded by Ms. Pitrelli, with all members present voting in favor, the following person was approved for an employment extension in the position as indicated below:

Nonpublic School Services

1. Kimberley Walker, P.O. Box 442, Lyndora, PA 16045, Long Term Substitute, effective January 2, 2017 through February 16, 2017 to fill the vacancy created by Charlene Gorney's leave. Her salary will be set at 92% of Step 1, Master's Level on the 2016-17 PSEA salary schedule.

**H. 2016-17 Student Teacher**

On a motion by Mr. Glass, seconded by Ms. Foltz, with all members voting in favor, the following student teacher for the 2016-17 school year was approved:

<b>Student</b>	<b>Exceptionality</b>	<b>College or University</b>
Ashley Guillory	Speech Language Therapy	Thiel College

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President

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Secretary

**MINUTES, December 21, 2016**

**VII. NEW BUSINESS (continued)**

**I. Request for Contract Authorization**

In order to comply with PA Public School Code Section 508, on a motion by Mr. DiTullio, seconded by Ms. Pitrelli, with all members present voting in favor, approval was granted for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

**J. 2016-17 Bus Drivers**

On a motion by Mr. DiTullio, seconded by Ms. Pitrelli, with all members present voting in favor, the following bus driver for the 2016-17 school year was approved:

<p><b><u>Watson's</u></b> Danielle Marie Stidham</p>
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**K. Updated Listing of Credit Card Corporations and Authorized Employees**

On a motion by Ms. Foltz, seconded by Ms. Pitrelli, with all members present voting in favor, the attached updated listing of credit cards and authorized employees as shown, was approved in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement and it will be made part of the employee's personnel file maintained in the Office of the Director of Human Resources.

**L. Executive Director Contract Renewal**

On a motion by Mr. DiTullio, seconded by Mr. Branca, with all members present voting in favor, the attached contract was amended to add the word "annually" under Section B (a.) and approved for the employment of Dr. Wayde Killmeyer as Executive Director for a term of four (4) years commencing at the end of the current contract effective July 1, 2017 and ending on June 30, 2021,.

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President

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Secretary

**MINUTES, December 21, 2016**

**VII. NEW BUSINESS (continued)**

**M. Advertise for New Solicitor**

On a motion by Mr. Halle, seconded by Ms. Pitrelli, with all members present voting in favor except for Mrs. Houk, Mr. Branca, and Mr. Rossi who voted against, it was recommended that the administration advertise for a new Solicitor.

**VIII. ADJOURNMENT**

On a motion by Mr. Branca, seconded by Ms. Pitrelli, with all members present voting in favor, the meeting was adjourned.

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President

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Secretary