

MINUTES of February 22, 2017
MIDWESTERN INTERMEDIATE UNIT IV BOARD OF DIRECTORS
453 Maple Street, Grove City, PA 16127

Members Present: Charles Branca, Cedric Butchy, Matthew Cimbala, Eric DiTullio, J. Dayle Ferguson, Lynn Foltz, Karen Houk, Renee Pitrelli, John Tucker, and Dr. Wayde Killmeyer, Executive Director.

Others Present: Laura Urbach, Patricia Connolly, Brenda Marino, Melissa Wyllie, Deb Nichols (PSEA), Teena Sipos, Melissa Hogue, and Dr. Amy Walker.

- I. The meeting was called to order by the President.
- II. Roll call by the Secretary showed nine members present.
- III. The President called for an Executive Session beginning at 7:15 p.m. and ending at 9:16 p.m. for the discussion of personnel issues, bargaining unit contract negotiations, PSEA grievance hearing, and legal matters.
- IV. Minutes of the January 25, 2017 meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 were approved on a motion by Mr. DiTullio, seconded by Mr. Branca, with all members present voting in favor.
- V. On a motion by Mrs. Houk, seconded by Ms. Pitrelli, with all members present voting in favor the Agenda was approved with the following additions:
 1. ADDITION: Employment – Hayley Schulze
 2. ADDITION: Policy Revisions - #610 and #611
 3. ADDITION: Appointment of Solicitor
 4. ADDITION: Denial of Grievance from PSEA

VI. PUBLIC PARTICIPATION

The President asked if there were any questions or comments from the public. There were none.

President

Secretary

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VII. NEW BUSINESS

A. Financial Statements and Bills

On a motion by Mr. DiTullio, seconded by Ms. Pitrelli with all members present voting in favor, the following financial statements and bills for the various IU Budgets were accepted:

FINANCIAL STATEMENTS July 1, 2016 through January 31, 2017

1.	State and Federal Programs (Fund 10)	\$ 26,545,388.00
2.	Special Education (Fund 20)	\$ 7,912,713.00
3.	Capital Projects (Fund 30)	\$ 67,929.00
4.	Nonpublic Schools (Fund 10)	\$ 1,919,368.00
5.	IU General Fund (Fund 10)	\$ 4,059,652.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 154,673.00
7.	Internal Service Fund – OPEB (Fund 71)	\$ 100.00
8.	OPEB Trust (Fund 73)	\$ 38,000.00
	TOTAL	\$ 40,697,823.00

BILLS January 1, 2017 through January 31, 2017

1.	General Fund (Fund 10)	\$ 2,622,622.19
	• State and Federal Programs	
	• Nonpublic School Services	
	• General Fund	
2.	Special Education (Fund 20)	\$ 915,206.69
	TOTAL	\$ 3,537,828.88

B. Program Budgets

On a motion by Mr. Tucker, seconded by Ms. Pitrelli, with all members present voting in favor, the following attached program budgets were approved:

Education for Homeless Children & Youth (16-17)	\$ 208,172.40- <i>revision</i>
Foster Initiative Grant (16-17)	\$ 58,600.00
ELECT (16-17)	\$ 451,839.00

President

Secretary

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VII. NEW BUSINESS (continued)

C. Resignations

On a motion by Mr. DiTullio, seconded by Mrs. Houk, with all members present voting in favor, the following resignations were accepted:

Special Education

1. Lori St. John, 1323 Ashton Road, Sharon, PA 16146, Special Education Teacher, effective the last school day of 2016-2017 due to retirement.
2. Deborha Elliot, 111 Elgie Drive, Butler, PA 16001, Paraprofessional, effective at the end of the 2016-2017 school year due to retirement.

Nonpublic School Services

3. Charlene Gorney, 106 Cedar Circle, Cranberry Twp, PA 16066, Nonpublic School Services Resource Teacher, effective January 30, 2017 due to retirement.

D. Leave Requests

On a motion by Ms. Foltz, seconded by Ms. Pitrelli, with all members present voting in favor the following leave requests were approved:

Special Education

1. Lisa Waterfield, 1606 Houk Road, Portersville, PA 16051, Special Education Teacher, an unpaid leave January 27, 2017 through April 21, 2017 with MIU IV coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leaves.
2. Jenna Magee, 816 Mercer Grove City Road, Mercer, PA 16137, Special Education Teacher, an extension of unpaid leave February 2, 2017 through March 1, 2017 with MIU IV coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leaves.

President

Secretary

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VII. NEW BUSINESS (continued)

E. Employment

On a motion by Mr. DiTullio, seconded by Ms. Pitrelli, with all members present voting in favor, the following person was approved for employment in the position as indicated below:

Nonpublic School Services

1. Kimberley Walker, P.O. Box 442, Lyndora, PA 16045, Long Term Substitute, Nonpublic School Services Resource Teacher, extension of time from February 17, 2017 through the end of the 2016-2017 school year. Her salary will be set at 92% of Step 1, Master's Level on the 2016-2017 PSEA salary schedule.

Special Education

2. Hayley Schulze, 3168 Eckert Bridge Road, Portersville, PA 16051, Special Education Teacher, effective upon release of her current employer. Her salary will be set at Step 1, Master's Level on the 2016-17 PSEA salary schedule. She will be issued a Temporary Professional Contract.

F. 2016-17 Student Teacher

On a motion by Mrs. Houk, seconded by Mr. DiTullio, with all members voting in favor, the following student teacher for the 2016-17 school year was approved:

Student	Exceptionality	College or University
Alessandra Ferrara	Occupational Therapy	Gannon University

G. 2016-17 Substitutes

On a motion by Mr. DiTullio, seconded by Mr. Tucker, with all members present voting in favor, the attached list of substitutes for the 2016-17 school year was approved.

President

Secretary

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VII. NEW BUSINESS (continued)

H. Updated Listing of Credit Card Corporations and Authorized Employees

On a motion by Mr. DiTullio, seconded by Ms. Pitrelli, with all members present voting in favor, the attached updated listing of credit cards and authorized employees as shown, was approved in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement and it will be made part of the employee’s personnel file maintained in the Office of the Director of Human Resources.

I. Request for Contract Authorization

In order to comply with PA Public School Code Section 508, on a motion by Ms. Foltz, seconded by Mr. Branca, with all members present voting in favor, approval was granted for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

J. Job Descriptions

On a motion by Mr. DiTullio, seconded by Mrs. Houk, the attached job descriptions for Community Based Vocational Training (CBVT) Support Staff and School To Work Teacher were approved.

K. 2017-18 General Operating Budget

On a motion by Mr. DiTullio, seconded by Mr. Branca, with all members present voting in favor except for Mrs. Ferguson and Ms. Foltz who voted against, the 2017-18 General Operating Budget totaling \$4,209,396 was approved for advertisement and distribution to the twenty-seven local school boards for consideration.

L. MIU IV Policy Revisions: Policy 610 and Policy 611

On a motion by Mr. DiTullio, seconded by Ms. Pitrelli, with all members present voting in favor, the attached proposed policy revisions for Policy 610 – Purchases Subject to Bid/Quotation, and Policy 611 – Purchases Budgeted were given first reading and tentative approval.

President

Secretary

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VII. NEW BUSINESS (continued)

M. Appointment of Solicitor

On a motion by Mr. DiTullio, seconded by Mr. Butchy, with all members present voting in favor, Charles Sapienza was appointed as Solicitor of MIU IV effective February 23, 2017 for the period of 1 year at a \$2,500 retainer for attendance at eleven board meetings during the year including review of the Board Agenda and any other necessary preparation for the Board Meeting, and an hourly rate of \$130 billed on tenth of an hour increments.

N. Denial of Greivance from PSEA

PSEA was granted a hearing in front of the MIU IV Board of Directors for the purposes of discussing a grievance regarding tuition reimbursement. After the hearing was conducted, on a motion by Mr. DiTullio, seconded by Ms. Foltz, with all members present voting in favor, the grievance was denied.

VIII. ADJOURNMENT

On a motion by Mr. DiTullio, seconded by Mrs. Houk, with all members present voting in favor, the meeting was adjourned.

President

Secretary