

MINUTES of April 26, 2017
MIDWESTERN INTERMEDIATE UNIT IV BOARD OF DIRECTORS
453 Maple Street, Grove City, PA 16127

Members Present: Charles Branca, Cedric Butchy, Matthew Cimbala, Eric DiTullio, J. Dayle Ferguson, Lynn Foltz, Merle Glass, William Halle, Karen Houk, Renee Pitrelli, Richard Rossi, John Tucker, and Dr. Wayde Killmeyer, Executive Director.

Others Present: Charles Sapienza (Solicitor), Laura Urbach, Patricia Connolly, Melissa Wyllie, Deb Nichols (PSEA), and Teena Sipos.

- I. The meeting was called to order by the President.
- II. Roll call by the Secretary showed twelve members present.
- III. The President called for an Executive Session beginning at 8:45 p.m. and ending at 9:30 p.m. for the discussion of personnel issues, and bargaining unit contract negotiations.
- IV. Minutes of the March 22, 2017 meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 were approved on a motion by Mr. DiTullio, seconded by Mr. Branca, with all members present voting in favor.
- V. On a motion by Mr. Halle, seconded by Mrs. Houk, with all members present voting in favor except for Mrs. Ferguson, Ms. Foltz, and Mr. Rossi who voted against, the Agenda was approved with the following:
 1. CHANGE: Resignation date – Dr. Cathleen Cubelic
 2. ADDITION: Leave Request – Jenna Magee
 3. ADDITION: Leave Request – Lisa Waterfield
 4. ADDITION: Extension of Long Term Sub – Rebecca Plymale
 5. ADDITION: 2017-18 General Operating Budget – additional votes reported
 6. ADDITION: Job Description – Coordinator of Curriculum, Instruction, & Assessment

VI. PUBLIC PARTICIPATION

The President asked if there were any questions or comments from the public. There were none.

President

Secretary

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VII. OLD BUSINESS

Second reading and final approval for Policy # 610 – Purchases Subject to Bid/Quotation and Policy #611 – Purchases Budgeted was tabled at the March 22, 2017 Board Meeting until additional information is reviewed.

Mrs. Houk made a motion to remove this item from the table, seconded by Ms. Pitrelli.

On a motion by Mr. Halle, seconded by Ms. Pitrelli, with all members present voting in favor except for Mr. DiTullio, Mr. Halle, and Ms. Foltz who voted against, second reading and final approval for revisions to Policy #610 – Purchases Subject to Bid/Quotation and Policy #611 – Purchases Budgeted were granted.

VIII. NEW BUSINESS

A. Financial Statements and Bills

On a motion by Mr. DiTullio, seconded by Mr. Branca with all members present voting in favor, the following financial statements and bills for the various IU Budgets were approved.

FINANCIAL STATEMENTS July 1, 2016 through March 31, 2017

1.	State and Federal Programs (Fund 10)	\$ 26,544,946.00
2.	Special Education (Fund 20)	\$ 7,912,713.00
3.	Capital Projects (Fund 30)	\$ 67,929.00
4.	Nonpublic Schools (Fund 10)	\$ 1,919,368.00
5.	IU General Fund (Fund 10)	\$ 4,059,652.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 154,673.00
7.	Internal Service Fund – OPEB (Fund 71)	\$ 100.00
8.	OPEB Trust (Fund 73)	\$ 38,000.00
	TOTAL	\$ 40,697,381.00

BILLS March 1, 2017 through March 31, 2017

1.	General Fund (Fund 10)	\$ 3,304,497.56
	• State and Federal Programs	
	• Nonpublic School Services	
	• General Fund	
2.	Special Education (Fund 20)	\$ 1,405,929.74
	TOTAL	\$ 4,710,427.30

President

Secretary

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VIII. NEW BUSINESS (continued)

B. Program Budgets

On a motion by Mr. Tucker, seconded by Mr. DiTullio, with all members present voting in favor, the following attached program budgets were approved:

<u>Budget</u>	<u>Amount</u>
Education for Homeless Children & Youth (16-17)	\$ 208,172 – <i>revision</i>
Grable Foundation Grant (17-18)	\$ 11,250
Title I (16-17)	\$ 6,408,364 – <i>revision</i>
Title II A (16-17)	\$ 1,214,349 – <i>revision</i>

C. Resignations

On a motion by Mr. Glass, seconded by Ms. Pitrelli, with all members present voting in favor, the following resignations were accepted:

Curriculum

1. Dr. Cathleen Cubelic, 1491 Maple Avenue, Glenshaw, PA 15116, Director of Curriculum, Instruction, & Assessment, effective May 19, 2017.
2. Dr. Amy Walker, 1025 Wade Street, Aliquippa, PA 15001, Educational Consultant, effective at the end of the 2016-17 school year due to retirement.

Business Office

3. Tara Sheffler, 203 Currie Lane, New Castle, PA 16101, Junior Accountant, effective at the close of work on May 5, 2017.

Special Education

4. Esther Richardson, 921 Hazel Street, New Castle, PA 16101, Paraprofessional, effective June 30, 2017 due to retirement.
5. Deborah Nichols, 3030 Georgetown Road, Kennerdell, PA 16137, Speech and Language Therapist, effective at the close of work on June 30, 2017 due to retirement.

President

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VIII. NEW BUSINESS (continued)

D. Leave Requests

On a motion by Mr. Branca, seconded by Mr. Glass, with all members present voting in favor the following leave requests were approved:

Special Education

1. Amanda Crocco, 1070 High Meadows Drive, Gibsonia, PA 15044, Speech and Language Therapist, an intermittent unpaid leave April 19, 2017 through June 30, 2017 with MIU IV coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leaves.
2. Jenna Magee, 816 Mercer Grove City Road, Mercer, PA 16137, Special Education Teacher, an extension of unpaid leave May 1, 2017 through June 30, 2017 with MIU IV coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leaves.
3. Lisa Waterfield, 1606 Houk Road, Portersville, PA 16051, Special Education Teacher, an extension of unpaid leave from April 21, 2017 through June 30, 2017 with MIU IV coverage of all health benefits as provided by MIU IV Policy 435 Family and Medical Leaves.

E. Extension of Long Term Substitute Position

On a motion by Mr. DiTullio, seconded by Mr. Tucker, with all members present voting in favor, the following extension was approved:

Special Education

Rebecca Plymale, 231 North McKean Street, Butler, PA 16001, Part-Time, an extension of a Long-Term Substitute Hearing Impaired Teacher, April 14, 2017 through the end of the 2016-17 school year to fill the vacancy created by Amanda Smith's leave. Her salary will be set at 92% of Step 1, Master's in Special Education Level, on the 2016-17 PSEA salary schedule.

F. Request for Contract Authorization

In order to comply with PA Public School Code Section 508, on a motion by Mrs. Houk, seconded by Mr. Glass, with all members present voting in favor, approval was granted for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

President

Secretary

VIII. NEW BUSINESS (continued)

G. **Updated Listing of Credit Card Corporations and Authorized Employees**

On a motion by Mr. DiTullio, seconded by Mr. Halle, with all members present voting in favor, the attached updated listing of credit cards and authorized employees as shown was approved in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement and it will be made part of the employee’s personnel file maintained in the Office of the Director of Human Resources.

H. **2016-17 Bus Driver**

On a motion by Mrs. Houk, seconded by Ms. Pitrelli, with all members present voting in favor, the following bus driver for the 2016-17 school year was approved:

<u>Watson’s</u> Jane Ferguson

I. **2017-18 General Operating Budget**

On a motion by Mr. DiTullio, seconded by Mr. Halle, with all members present voting in favor, it was approved that the April minutes show the following results of how MIU IV's local school boards voting independently, with a total proportionate vote of 528, approved the 2017-18 MIU IV General Operating Budget:

	Individual Board Member Votes	Districts
*Not reported yet	27	3
Approved	168	22
Disapproved	15	2
Abstain	0	
Absent	33	
Total	243	27

* Laurel, Moniteau, West Middlesex

President

Secretary

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VIII. NEW BUSINESS (continued)

J. Disposal of Classroom Equipment and Supplies

On a motion by Mr. DiTullio, seconded by Ms. Pitrelli, with all members present voting in favor, authorization was granted for the disposal of equipment, assistive technology and supplies from Special Education classrooms and storage that is obsolete and no longer used or maintained. Disposal process will include:

1. Offering classroom equipment and supplies to public schools
2. Offering classroom equipment and supplies to nonpublic schools
3. Offering classroom equipment and supplies to community
4. Offering classroom equipment and supplies to organizations and libraries
5. Disposal of all remaining items as appropriate

Mr. Richard Rossi and Mrs. Karen Houk left the meeting.

K. Job Description – Coordinator of Curriculum, Instruction, & Assessment

On a motion by Mrs. Ferguson, seconded by Mr. Branca, with all members present voting in favor, the attached job description for Coordinator of Curriculum, Instruction, & Assessment was approved with the addition of the phrase “as needed” to item #22.

Mr. Chuck Branca left the meeting.

The President called for an Executive Session beginning at 10:50 p.m. and ending at 11:00 p.m for the discussion of a personnel matter.

IX. ADJOURNMENT

On a motion by Mr. Glass, seconded by Mr. DiTullio, with all members present voting in favor, the meeting was adjourned.

President

Secretary