

MINUTES of September 27, 2017
MIDWESTERN INTERMEDIATE UNIT IV BOARD OF DIRECTORS
453 Maple Street, Grove City, PA 16127

Members Present: Charles Branca, Cedric Butchy, Matthew Cimbala, Eric DiTullio, J. Dayle Ferguson, Lynn Foltz, Merle Glass, William Halle, Renee Pitrelli, Richard Rossi, John Tucker, and Dr. Wayde Killmeyer, Executive Director.

Others Present: Charles Sapienza (Solicitor), Laura Urbach, Brenda Marino, Melissa Wyllie, Patricia Connolly, Teena Sipos, Melissa Hogue, Katy Hudak, Nancy Bartman, Tracy McGuire, Katie Dietz, and Mark Turnley.

- I. The meeting was called to order by the President.
- II. Roll call by the Secretary showed eleven members present.
- III. The President called for an Executive Session beginning at 7:06 p.m. and ending at 8:30 p.m. for the discussion of negotiations, and personnel issues.
- IV. Minutes of the August 2, 2017 meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 were approved on a motion by Mr. DiTullio, seconded by Mr. Branca, with all members present voting in favor.
- V. On a motion by Mr. DiTullio, seconded by Ms. Pitrelli, with all members present voting in favor, the Agenda was approved with the following:
 1. ADDITION: Program Budget – Foster Care (17-18)
 2. ADDITION: Refusal of Recall – Tamara Durisko
 3. ADDITION: Leave Request – Chelsey Eskay
 4. ADDITION: Recall from Layoff – Nancy Hurd
 5. CHANGE: Employment of Interpreters – corrected salary
 6. ADDITION: 2017-18 Substitute – Melanie Medved
 7. ADDITION: Approval of 2015-16 Audit

VI. PUBLIC PARTICIPATION

The President asked if there were any questions or comments from the public.

Melissa Hogue presented artwork purchased from Very Special Arts by the Education Association in honor of Toby Woodward that was created by a Mars Area School District student.

President

Secretary

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VII. Mark Turnley, CPA gave a presentation on his 2015-2016 audit report.

VIII. NEW BUSINESS

A. Financial Statements and Bills

On a motion by Mr. Rossi, seconded by Mr. DiTullio, with all members present voting in favor, the following financial statements and bills for the various IU Budgets were approved.

FINANCIAL STATEMENTS July 1, 2017 through July 31, 2017

1.	State and Federal Programs (Fund 10)	\$ 25,623,236.00
2.	Special Education (Fund 20)	\$ 6,438,101.00
3.	Capital Projects (Fund 30)	\$ 0.00
4.	Nonpublic Schools (Fund 10)	\$ 1,957,918.00
5.	IU General Fund (Fund 10)	\$ 4,141,467.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 0.00
7.	Internal Service Fund – OPEB (Fund 71)	\$ 0.00
8.	OPEB Trust (Fund 73)	\$ 0.00
	TOTAL	\$ 38,160,722.00

FINANCIAL STATEMENTS August 1, 2017 through August 31, 2017

1.	State and Federal Programs (Fund 10)	\$ 25,623,236.00
2.	Special Education (Fund 20)	\$ 6,438,101.00
3.	Capital Projects (Fund 30)	\$ 0.00
4.	Nonpublic Schools (Fund 10)	\$ 1,957,918.00
5.	IU General Fund (Fund 10)	\$ 4,141,467.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 0.00
7.	Internal Service Fund – OPEB (Fund 71)	\$ 0.00
8.	OPEB Trust (Fund 73)	\$ 0.00
	TOTAL	\$ 38,160,772.00

President

Secretary

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VIII. NEW BUSINESS (continued)

A. Financial Statements and Bills (continued)

<u>BILLS</u>		<u>July 1, 2017 through July 31, 2017</u>
1.	General Fund (Fund 10) <ul style="list-style-type: none">• State and Federal Programs• Nonpublic School Services• General Fund	\$ 1,917,091.78
2.	Special Education (Fund 20)	\$ 829,365.81
	TOTAL	\$ 2,746,457.59

<u>BILLS</u>		<u>August 1, 2017 through June 30, 2018</u>
1.	General Fund (Fund 10) <ul style="list-style-type: none">• State and Federal Programs• Nonpublic School Services• General Fund	\$ 4,061,918.71
2.	Special Education (Fund 20)	\$ 577,256.04
	TOTAL	\$ 4,639,174.75

B. Program Budgets

On a motion by Ms. Pitrelli, seconded by Mr. Branca with all members present voting in favor, the following attached program budgets were approved:

<u>Budget</u>	<u>Amount</u>
ELECT (16-17)	\$ 451,839 - <i>revision</i>
Foster Care (16-17)	\$ 51,279 - <i>revision</i>
Homeless Children & Youth (16-17)	\$ 208,172 - <i>revision</i>
Pre-K Counts (17-18)	\$ 289,000
PA Institute for Instructional Coaching (17-18)	\$ 40,854
Capital Reserve Fund (2017-18)	\$ 20,000
UC/WC Internal Service Fund #70 (17-18)	\$ 204,596
OPEB Trust Internal Svc Fund #71 (17-18)	\$ 1,000
OPEB Trust Fund #73 (17-18)	\$ 495,000
Foster Care (17-18)	\$ 51,429

President

Secretary

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VIII. NEW BUSINESS (continued)

C. Resignations

On a motion by Mr. Glass, seconded by Ms. Pitrelli, with all members present voting in favor, the following resignations were accepted:

ELECT

1. Christina Mendillo, 2023 Parkview Blvd, Hermitage, PA 16148, Teen Parenting Counselor, effective at the close of work on October 24, 2017 or until a replacement is hired and cross-training occurs, whichever is sooner.

Special Education

2. Dr. Beth Glew, 5230 Elliot Road, Butler, PA 16001, Supervisor of Special Education, effective at the close of work on November 6, 2017 due to retirement.
3. Margaret Lockovich, 1800 Woodside Drive, Hermitage, PA 16148, Supervisor of Special Education, effective at the close of work on October 13, 2017.
4. James Janacone, 132 Summerline Drive, New Castle, PA 16105, Supervisor of Special Education, effective at the close of work on October 13, 2017.
5. Mariellen Gargano, 466 Robertson Road, Hermitage, PA 16148, Paraprofessional/LPN effective on September 29, 2017.
6. Arlene Singer, 323 Reo Street, Butler, PA 16001, Paraprofessional/LPN effective at the close of work on September 29, 2017.

WIN Program for Older Youth

7. Diann Ruozzo, 96 S. Lafayette Street, New Castle, PA 16102, part-time Instructor in the WIN Program for Older Youth effective at the close of work on November 9, 2017 due to retirement.

President

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VIII. NEW BUSINESS (continued)

D. Leave Requests

On a motion by Mr. DiTullio, seconded by Ms. Pitrelli, with all members present voting in favor the following leave requests were approved:

Special Education

1. Karen McDaniel, 105 Spring Road, Butler, PA 16001, Physical Therapist, an unpaid leave from September 14, 2017 through the end of the 2017-18 school year with MIU IV coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leaves.
2. Mariellen Gargano, 466 Robertson Road, Hermitage, PA 16148, Paraprofessional/LPN, an extension of unpaid leave from August 14, 2017 through September 29, 2017 with MIU IV coverage of all health benefits as provided by MIU IV Policy 535, Family and Medical Leaves.
3. Lisa Waterfield, 1606 Houk Road, Portersville, PA 16051, Special Education Teacher, an extension of unpaid leave from August 14, 2017 through December 31, 2017 with MIU IV coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leaves.
4. Jenna Magee, 816 Mercer Grove City Road, Mercer, PA 16137, Special Education Teacher, an extension of unpaid intermittent leave September 1, 2017 through October 31, 2017 with MIU IV coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leaves.
5. Chelsey Eskay, 743 West Madison Circle, Pittsburgh, PA 15229, Speech Language Therapist, an unpaid leave from October 2, 2017 through December 31, 2017 with MIU IV coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leaves.

E. Refusal of Recall

On a motion by Mr. Glass, seconded by Ms. Pitrelli, with all members present voting in favor, the following refusals of recall were approved:

1. Jessica Patton, 143 Patton Lane, Edinburg, PA 16116, Special Education Teacher, refused recall from furlough and therefore will no longer be considered for employment as a furloughed employee effective August 11, 2017.

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VIII. NEW BUSINESS (continued)

E. Refusal of Recall (continued)

2. Tamara Durisko, 2590 Longview Road, Hermitage, PA 16148, Paraprofessional/LPN, refused recall from layoff and therefore will no longer be considered for employment as a laid off employee effective September 26, 2017.

F. Job Description - Revision

On a motion by Mr. Tucker, seconded by Ms. Foltz, with all members present voting in favor, the attached revised job description for Educational Consultant was approved.

G. Increase in Days (part-time to full-time)

On a motion by Mr. Branca, seconded by Mr. Tucker, with all members present voting in favor, the position of Educational Consultant held by Diane McGaffic, 561 Kingswood Road, New Castle, PA 16105 was increased from part-time to full-time effective from August 14, 2017 through the end of the 2017-18 school year due to an increase in student caseload. Her salary will be set in accordance with the 2016-17 PSEA salary schedule.

H. Transfer

On a motion by Ms. Foltz, seconded by Ms. Pitrelli, with all members present voting in favor, the transfer request of Tracy Bellis, 219 West Boyd Avenue, Butler, PA 16001, was approved effective September 18, 2017 from a 185-day Special Education Teacher position to a 260-day Supervisor of Special Education position. Her salary will be set at \$74,000 in accordance with the Board approved Act 93 Nonbargaining Unit Compensation Agreement with all benefits provided in the Board approved Act 93 Nonbargaining Unit Agreement.

I.1 Recall from Layoff

On a motion by Mr. Glass, seconded by Ms. Pitrelli, with all members present voting in favor, the Board of Directors of Midwestern Intermediate Unit IV, hereby approved the creation of one (1) Paraprofessional/LPN position effective September 25, 2017 and directed the administration to recall the appropriate employee who is on layoff:

- Brenda McAdams

President

Secretary

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VIII. NEW BUSINESS (continued)

I.2 Recall from Layoff

On a motion by Mr. Glass, seconded by Ms. Pitrelli, with all members present voting in favor, the Board of Directors of Midwestern Intermediate Unit IV, approved the creation of one (1) Paraprofessional/LPN position effective October 2, 2017 and directed the administration to recall the appropriate employee who is on layoff:

- Nancy Hurd

J. Employment

On a motion by Mr. DiTullio, seconded by Ms. Pitrelli, with all members present voting in favor, the following persons were approved for employment in the positions as indicated below:

WIN Program for Older Youth

1. Sheila Berry, 727 Tieline Road, Grove City, PA 16127, part-time Instructor in the WIN Program for Older Youth effective November 1, 2017 to fill the vacancy created by Diann Ruozzo's retirement.

Special Education

2. Amber Fassinger, 401 Woodcock Drive, Cranberry Twp, PA 16066, Supervisor of Special Education, a 220-day position, effective October 2, 2017 to fill the vacancy created by Margaret Lockovich's resignation. Her salary will be set at \$81,500 in accordance with the Board approved Act 93 Nonbargaining Unit Compensation Agreement with all benefits provided in the Board approved Act 93 Nonbargaining Unit Agreement.
3. Kelly Kushich, 2014 13 ½ Street, Beaver Falls, PA 15010, Supervisor of Special Education, a 210-day position, effective October 2, 2017 to fill the vacancy created by James Janacone's resignation. Her salary will be set at \$77,000 in accordance with the Board approved Act 93 Nonbargaining Unit Compensation Agreement with all benefits provided in the Board approved Act 93 Nonbargaining Unit Agreement.
4. Hillary Mellott, 122 Mellott Lane, Evans City, PA 16033, Special Education Teacher, effective September 18, 2017 to fill the vacancy created by Tracy Bellis' transfer. Her salary will be set at Step 1, Bachelor's on the 2016-17 PSEA salary schedule. She will be issued a Temporary Professional Contract.

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VIII. NEW BUSINESS (continued)

J. Employment (continued)

Special Education (continued)

5. Jessica Nemeth, 127 West Market Street, Mercer, PA 16137, Special Education Teacher, effective September 18, 2017 to fill the vacancy created by Lori St. John's retirement. Her salary will be set at Step 2, Master's on the 2016-17 PSEA salary schedule. She will be issued a Temporary Professional Contract.

6. As per ESPA contract, Interpreters and regular part-time employees are hired on an annual basis.

Interpreters for the Deaf for the 2017-18 school year with salary to be set at the level indicated on the ESPA Interpreter salary schedule.

Employee Name	Budget	Salary	Hours/Week
Diane Thompson	CORE	\$25,016 \$25,641	35 hrs/week
Lorie Voland	CORE	\$25,016 \$25,641	35 hrs/week

K. 2017-18 Substitutes

On a motion by Mr. Glass, seconded by Ms. Pitrelli, with all members present voting in favor, the attached list of substitutes for the 2017-18 school year was approved.

L. Request for Contract Authorization

In order to comply with PA Public School Code Section 508, on a motion by Mr. DiTullio, seconded by Ms. Pitrelli, with all members present voting in favor, approval was granted for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

M. Permission to Advertise for Bids – Smart Contract

On a motion by Ms. Foltz, seconded by Mr. Tucker, with all members present voting in favor, permission was granted to advertise for bids for personal computers, communications equipment, network wiring, and related hardware and software from January 1, 2018 through June 30, 2018.

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Secretary

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VIII. NEW BUSINESS (continued)

N. Updated Listing of Credit Card Corporations and Authorized Employees

On a motion by Mr. Branca, seconded by Mr. DiTullio, with all members present voting in favor, the attached updated listing of credit cards and authorized employees as shown, was approved in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement and it will be made part of the employee’s personnel file maintained in Human Resources.

O. 2015-2016 Audited Financial Statements for MIU IV

On a motion by Mr. Tucker, seconded by Mr. Rossi, with all members present voting in favor, the audited financial statements of Midwestern Intermediate Unit IV for the year ended June 30, 2016 as prepared and presented by Mark C. Turnley, CPA were accepted. The acceptance of this audit is and will be subject to further review.

P. Voting for Statewide PSBA Officers for 2017

At the request of PSBA, school districts and intermediate units are to conduct voting for PSBA Officers at their local meetings and have the majority vote cast electronically by the entity’s Board Secretary during the voting window of August 24 thru October 12, 2017.

Candidates for PSBA President-elect:

- [*David Hutchinson**, State College Area SD \(Centre Co.\)](#)
- [*Otto W. Voit III**, Muhlenberg SD \(Berks Co.\)](#)

PSBA President-elect:

Ms. Foltz made a motion to elect David Hutchinson.

Ms. Pitrelli made a motion to close election, seconded by Mr. Tucker, with all members present voting in favor except for Mrs. Ferguson who voted against.

President

Secretary

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VIII. NEW BUSINESS (continued)

P. Voting for Statewide PSBA Officers for 2017 (continued)

Candidates for PSBA Vice President:

- [Eric Wolfgang*, Central York SD \(York Co.\)](#)
- [Gary Michael Smedley, Carbondale Area SD \(Lackawanna Co.\)](#)

PSBA Vice President:

Mrs. Ferguson made a motion to elect Gary Michael Smedley.

Mr. DiTullio made a motion to close election, seconded by Ms. Foltz, with all members present voting in favor.

Candidates for PSBA Treasurer:

- [Mike Gossert*, Cumberland Valley SD \(Cumberland Co.\)](#)

PSBA Treasurer:

Ms. Foltz made a motion to elect Mike Gossert, seconded by Mr. Tucker, with all members present voting in favor.

Candidates for PSBA Western at Large:

- [Daniel O'Keefe, Northgate SD \(Allegheny Co.\)](#)

PSBA Western at Large:

Ms. Foltz made a motion to elect Daniel O'Keefe, seconded by Mr. Tucker, with all members present voting in favor.

Candidates for PSBA Insurance Trust (currently two open seats with two candidates running):

- [Michael Faccinnetto \(Bethlehem Area SD\), PSBA President](#)
- [Marianne L. Neel \(West Jefferson Hills SD\), PSBA Past President](#)

President

Secretary

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VIII. NEW BUSINESS (continued)

P. Voting for Statewide PSBA Officers for 2017 (continued)

Trustees:

Mrs. Ferguson made a motion to elect Marianne Neel, seconded by Ms. Foltz, with all members present voting in favor.

Mr. Tucker made a motion to elect Michael Faccinetto, seconded by Ms. Pitrelli, with all members present voting in favor except for Mrs. Ferguson who voted against.

Election of 2018 PSBA Officers as determined by motions received

<i>PSBA President-elect:</i>	David Hutchinson, State College Area S.D.
<i>PSBA Vice President:</i>	Gary Michael Smedley, Carbondale Area SD
<i>PSBA Treasurer:</i>	Mike Gossert, Cumberland Valley SD
<i>PSBA Western at Large:</i>	Daniel O'Keefe, Northgate SD
<i>PSBA Insurance Trust:</i>	Marianne Neel, West Jefferson Hills S.D. Michael Faccinetto, Bethlehem Area S.D.

On a motion by Mr. Tucker, seconded by Ms. Foltz, with all members present voting in favor except for Mrs. Ferguson who voted against, it was approved that the persons named above be voted for in PSBA's electronic election for 2018 by the Board Secretary on behalf of Midwestern Intermediate Unit IV.

IX. ADJOURNMENT

On a motion by Mr. DiTullio seconded by Mr. Glass, with all members present voting in favor, the meeting was adjourned.

President

Secretary