

**MINUTES of October 25, 2017**  
**MIDWESTERN INTERMEDIATE UNIT IV BOARD OF DIRECTORS**  
453 Maple Street, Grove City, PA 16127

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Members Present: Charles Branca, Cedric Butchy, Matthew Cimbala, Eric DiTullio, J. Dayle Ferguson, Lynn Foltz, Merle Glass, William Halle, Karen Houk, Anna Pascarella, Renee Pitrelli, Richard Rossi, John Tucker, and Dr. Wayne Killmeyer, Executive Director.

Others Present: Charles Sapienza (Solicitor), Laura Urbach, Brenda Marino, Melissa Wyllie, Patricia Connolly, Melissa Hogue, Patricia Thorpe, Caleb Stright (Record Argus), and Joe Genco (Butler Eagle).

- I. The meeting was called to order by the President.
- II. Roll call by the Secretary showed thirteen members present.
- III. The President called for an Executive Session beginning at 7:09 p.m. and ending at 9:02 p.m. for the discussion of negotiations, and personnel issues.
- IV. Minutes of the September 27, 2017 meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 were approved on a motion by Mrs. Houk, seconded by Ms. Pitrelli, with all members present voting in favor.
- V. On a motion by Mrs. Houk, seconded by Mr. Halle, with all members present voting in favor, the Agenda was approved with the following:
  1. ADDITION: Program Budget – Title II Nonpublic
  2. ADDITION: Job Description – Coordinator of Speech and Language Dysphasia
  3. ADDITION: Employment – Amy Miller
  4. ADDITION: Employment- Sarah Reiber
  5. ADDITION: Contracts for Approval – Seneca Valley SD
  6. ADDITION: Contracts for Approval – Bucks County IU 22
  7. ADDITION: Bus Driver – Elizabeth A. Craig
  8. ADDITION: Appointment of Forensic Auditor – Schneider Downs & Company

**VI. PUBLIC PARTICIPATION**

The President asked if there were any questions or comments from the public.

There were none.

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President

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Secretary

MINUTES, October 25 2017

VII. NEW BUSINESS

A. Financial Statements and Bills

On a motion by Mr. DiTilio seconded by Mr. Branca, with all members present voting in favor, the following financial statements and bills for the various IU Budgets were approved.

FINANCIAL STATEMENTS July 1, 2017 through September 30, 2017

1.	State and Federal Programs (Fund 10)	\$ 25,664,091.00
2.	Special Education (Fund 20)	\$ 6,438,101.00
3.	Capital Projects (Fund 30)	\$ 40,000.00
4.	Nonpublic Schools (Fund 10)	\$ 1,957,918.00
5.	IU General Fund (Fund 10)	\$ 4,141,467.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 409,192.00
7.	Internal Service Fund – OPEB (Fund 71)	\$ 2,000.00
8.	OPEB Trust (Fund 73)	\$ 236,000.00
	TOTAL	\$ 38,652,769.00

BILLS September 1, 2017 through September 30, 2017

1.	General Fund (Fund 10)	\$ 2,241,160.48
	• State and Federal Programs	
	• Nonpublic School Services	
	• General Fund	
2.	Special Education (Fund 20)	\$ 580,982.34
	TOTAL	\$ 2,822,142.82

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President

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Secretary

**MINUTES, October 25 2017**

**VII. NEW BUSINESS**

**B. Program Budgets**

On a motion by Mr. DiTullio, seconded by Ms. Pitrelli with all members present voting in favor, the following attached program budgets were approved:

<u>Budget</u>	<u>Amount</u>
Title I (15-16)	\$ 8,268,033 - <i>revision</i>
Title II Part A (15-16)	\$ 1,882,286 - <i>revision</i>
Title I Delinquent (15-16)	\$ 1,595,052 - <i>revision</i>
Data Governance Statewide Support (17-18)	\$ 18,933
Safe Schools Statewide Support (17-18)	\$ 11,688
School Climate Regional Coord. Statewide Support (17-18)	\$ 15,000
2 Year DEP Grant (17-19)	\$ 29,620
Title II Nonpublic (17-18)	\$ 77,404.54

**C. Resignations**

On a motion by Mr. Glass, seconded by Ms. Pitrelli, with all members present voting in favor, the following resignation was accepted:

Special Education

1. Erika Scherling, 1303 West North Avenue, Apt 1, Pittsburgh, PA 15233, Speech Therapist, effective at the close of work on November 6, 2017 or until a replacement is hired and cross training occurs, whichever is sooner.

**D. Leave Requests**

On a motion by Mr. Glass, seconded by Mrs. Houk, with all members present voting in favor the following leave request was approved:

Special Education

1. Jenna Magee, 816 Mercer Grove City Road, Mercer, PA 16137, Special Education Teacher, an extension of unpaid intermittent leave November 1, 2017 through December 31, 2017 with MIU IV coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leaves.

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President

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Secretary

**MINUTES, October 25 2017**

**VII. NEW BUSINESS (continued)**

**E. Job Description**

On a motion by Ms. Foltz, seconded by Mr. Branca, with all members present voting in favor, the attached job description for Coordinator of Speech and Language Dysphasia was approved.

**F. Employment**

On a motion by Mr. Glass, seconded by Mr. Halle, with all members present voting in favor, the following persons were approved for employment in the positions as indicated below:

Special Education

1. Amy Miller, 311 Glenwood Way, Butler, PA 16001, Speech and Language Therapist, effective upon release from her current employer. Her salary will be set at Step 1, Master's on the 2016-17 PSEA salary schedule. She will be issued a Temporary Professional Contract.
2. Sarah Reiber, 246 Creek Road, Volant, PA 16156, Speech and Language Therapist, be assigned one day per week to Coordinator of Dysphasia effective October 26, 2017 to June 29, 2018. Her benefits will remain with PSEA. Her base salary will move from \$54,427 to \$60,000 for the remainder of the 2017-18 school year.

**G. 2017-18 Substitutes**

On a motion by Mr. DiTullio, seconded by Ms. Pitrelli, with all members present voting in favor, the attached list of substitutes for the 2017-18 school year was approved.

**H. Updated Listing of Credit Card Corporations and Authorized Employees**

On a motion by Mr. Branca, seconded by Mr. Tucker, with all members present voting in favor, the attached updated listing of credit cards and authorized employees as shown, was approved in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement and it will be made part of the employee's personnel file maintained in Human Resources.

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President

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Secretary

**MINUTES, October 25 2017**

**VII. NEW BUSINESS (continued)**

**I. Request for Contract Authorization**

In order to comply with PA Public School Code Section 508, on a motion by Mr. Glass, seconded by Mr. DiTullio, with all members present voting in favor, approval was granted for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

**J. 2017-18 Bus Drivers**

On a motion by Mr. Glass, seconded by Ms. Pitrelli, with all members present voting in favor, the following bus drivers for the 2017-18 school year were approved:

**Shriver's Bus Lines:**

April Lyn Hileman  
Elizabeth A. Craig

**K. Appointment of Forensic Auditor**

On a motion by Mr. Rossi, seconded by Mr. Halle, with all members present voting in favor, Schneider Downs & Company was appointed to perform a forensic audit of the 2014-15 and 2015-16 fiscal years at an amount not to exceed \$40,000 for Phase I.

**VIII. ADJOURNMENT**

On a motion by Mr. DiTullio seconded by Mr. Glass, with all members present voting in favor, the meeting was adjourned.

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President

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Secretary