

**MINUTES of November 15, 2017**  
**MIDWESTERN INTERMEDIATE UNIT IV BOARD OF DIRECTORS**  
453 Maple Street, Grove City, PA 16127

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Members Present: Charles Branca, Cedric Butchy, Matthew Cimbala, Eric DiTullio, J. Dayle Ferguson, Lynn Foltz, Merle Glass, William Halle, Karen Houk, Anna Pascarella, Renee Pitrelli, John Tucker, and Dr. Wayde Killmeyer, Executive Director.

Others Present: Charles Sapienza (Solicitor), Laura Urbach, Brenda Marino, Melissa Wylie, Patricia Connolly, Scott Powner, Teena Sipos (PSEA), Katy Hudak, Sue Steim, Kristen Pavlina, and Patrick Connelly.

- I. The meeting was called to order by the President.
- II. Roll call by the Secretary showed twelve members present.
- III. The President called for an Executive Session beginning at 7:20 p.m. and ending at 8:12 p.m. for the discussion of negotiations, and personnel issues.  
  
Mr. Halle left the meeting at 8:12 p.m.
- IV. Minutes of the October 25, 2017 meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 were approved on a motion by Mrs. Houk, seconded by Mr. Glass, with all members present voting in favor.
- V. On a motion by Mr. Glass, seconded by Ms. Foltz, with all members present voting in favor, the Agenda was approved with the following:
  1. CHANGE: Resignation - Nancy Powner resignation date
  2. ADDITION: Employment – Katie Rhoades
  3. ADDITION: Substitute Listing
  4. ADDITION: 2017-18 Bus Drivers
  5. ADDITION: Smart Contract Bid Awards

**VI. PUBLIC PARTICIPATION**

The President asked if there were any questions or comments from the public.

There were none.

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President

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Secretary

**MINUTES, November 15 2017**

**VII. NEW BUSINESS**

**A. Financial Statements and Bills**

On a motion by Mr. DiTilio seconded by Mr. Branca, with all members present voting in favor, the following financial statements and bills for the various IU Budgets were approved.

**FINANCIAL STATEMENTS July 1, 2017 through October 31, 2017**

1.	State and Federal Programs (Fund 10)	\$ 25,664,091.00
2.	Special Education (Fund 20)	\$ 6,438,101.00
3.	Capital Projects (Fund 30)	\$ 40,000.00
4.	Nonpublic Schools (Fund 10)	\$ 1,957,918.00
5.	IU General Fund (Fund 10)	\$ 4,141,467.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 409,192.00
7.	Internal Service Fund – OPEB (Fund 71)	\$ 2,000.00
8.	OPEB Trust (Fund 73)	\$ 236,000.00
	<b>TOTAL</b>	<b>\$ 38,652,769.00</b>

**BILLS October 1, 2017 through October 31, 2017**

1.	General Fund (Fund 10)	\$ 1,412,223.38
	• State and Federal Programs	
	• Nonpublic School Services	
	• General Fund	
2.	Special Education (Fund 20)	\$ 579,110.76
	<b>TOTAL</b>	<b>\$ 1,991,334.14</b>

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President

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Secretary

**MINUTES, November 15 2017**

**VII. NEW BUSINESS**

**B. Program Budgets**

On a motion by Mr. DiTullio, seconded by Ms. Pitrelli with all members present voting in favor, the following attached program budgets were approved:

<u>Budget</u>	<u>Amount</u>
ABE/GED Federal (17-18)	\$ 133,012
ABE/GED State (17-18)	\$ 86,420

**C. Resignations**

On a motion by Mr. Tucker, seconded by Mr. Glass, with all members present voting in favor, the following resignation was accepted:

Technology

1. Nancy Powner, 32 Carmona Road, Grove City, PA 16127, Coordinator of Technology, effective at the close of work on ~~March 1~~, February 2, 2018 due to retirement.

Special Education

2. Rebecca Buchman, 77 Coal Bank Road, Greenville, PA 16125, Speech Language Therapist, effective at the close of work on January 5, 2018 or until a replacement is hired and cross-training occurs, whichever is sooner.

**D. Employment**

On a motion by Ms. Pitrelli, seconded by Ms. Pascarella, with all members present voting in favor, the following persons were approved for employment in the positions as indicated below:

Special Education

1. Elizabeth Rearigh, 318 Gaiser Road, Worthington, PA 16262, Speech Language Therapist, effective November 3, 2017 to fill the vacancy created by Erika Scherling's resignation. Her salary will be set at Step 1, Master's on the 2016-17 PSEA salary schedule. She will be issued a Temporary Professional Contract.

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President

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Secretary

**MINUTES, November 15 2017**

**VII. NEW BUSINESS (continued)**

**D. Employment (continued)**

Special Education (continued)

2. Katie Rhoades, 510 Sipe Road, Volant, PA 16156, Physical Therapist, effective upon her release from her current employer to fill the vacancy created by Karen McDaniel's passing. Her salary will be set at Step 2, Doctorate on the 2016-17 PSEA salary schedule.

**E. Updated Listing of Credit Card Corporations and Authorized Employees**

On a motion by Ms. Foltz, seconded by Mr. DiTullio, with all members present voting in favor, the attached updated listing of credit cards and authorized employees as shown, was approved in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement and it will be made part of the employee's personnel file maintained in Human Resources.

**F. Request for Contract Authorization**

In order to comply with PA Public School Code Section 508, on a motion by Mr. DiTullio, seconded by Mr. Glass, with all members present voting in favor, approval was granted for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

**G. Permission to Advertise for Bids – Joint Purchasing**

On a motion by Mr. DiTullio, seconded by Mr. Tucker, with all members present voting in favor, permission was granted to advertise for bids for the 2018 Joint Purchasing Program which includes school supplies, athletic supplies, maintenance supplies, medical supplies, and copier paper.

**H. 2017-18 Substitutes**

On a motion by Mr. Glass, seconded by Ms. Pitrelli, with all members present voting in favor, the attached list of substitutes for the 2017-18 school year were approved.

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President

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Secretary

**MINUTES, November 15 2017**

**VII. NEW BUSINESS (continued)**

**I. 2017-18 Bus Drivers**

On a motion by Mr. Glass, seconded by Mr. Branca, with all members present voting in favor, the following bus drivers for the 2017-18 school year were approved:

<b><u>Valley Lines:</u></b> Kenneth L. McCurdy Kayla Jean Moore	<b><u>Watson's:</u></b> Diann E. Rhodes
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**J. MIU IV Smart Contract: Computer Bid Awards**

Bids were tabulated and reviewed following the bid deadline for MIU IV Smart Contract on November 3, 2017 at 2:00 p.m. for the purchase of Personal Computers, Communication Equipment, Network Wiring and related Hardware and Software from January 1, 2018 through June 30, 2018. On a motion by Mr. DiTullio, seconded by Ms. Pitrelli, with all members present voting in favor, the attached bid awards were approved.

**K. Comprehensive Plan**

On a motion by Mr. DiTullio, seconded by Mrs. Houk, with all members present voting in favor except for Mrs. Ferguson and Ms. Foltz who voted against, the attached Comprehensive Plan for Midwestern Intermediate Unit IV for the period of July 1, 2018 through June 30, 2021 was approved.

**VIII. ADJOURNMENT**

On a motion by Mr. Glass seconded by Ms. Pitrelli, with all members present voting in favor, the meeting was adjourned.

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President

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Secretary