

MINUTES of December 20, 2017
MIDWESTERN INTERMEDIATE UNIT IV BOARD OF DIRECTORS
453 Maple Street, Grove City, PA 16127

Members Present: Cedric Butchy, Matthew Cimbala, Eric DiTullio, J. Dayle Ferguson, Lynn Foltz, Merle Glass, William Halle, Karen Houk, Anna Pascarella, Renee Pitrelli, John Tucker, and Dr. Wayde Killmeyer, Executive Director.

Others Present: Charles Sapienza (Solicitor), Laura Urbach, Brenda Marino, Melissa Wyllie, and Patricia Connolly.

- I. The meeting was called to order by the President.
- II. Roll call by the Secretary showed eleven members present.
- III. The President called for an Executive Session beginning at 7:15 p.m. and ending at 10:36 p.m. for the discussion of negotiations, and personnel issues.
- IV. Minutes of the November 15, 2017 meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 were approved on a motion by Mrs. Houk, seconded by Mr. Glass, with all members present voting in favor.
- V. On a motion by Mr. Halle, seconded by Mr. Tucker, with all members present voting in favor, the Agenda was approved with the following:
 1. ADDITION: Resignation – Sally Vernon
 2. ADDITION: Extension of Forensic Audit

VI. PUBLIC PARTICIPATION

The President asked if there were any questions or comments from the public.

Mrs. Ferguson recommended that the minutes show establishment of a personnel committee to review Human Resource practices and personnel concerns. Mrs. Foltz verbalized support of this recommendation. Mr. Butchy asked that the administration construct guidelines.

President

Secretary

MINUTES, December 20, 2017

VII. NEW BUSINESS

A. Financial Statements and Bills

On a motion by Mrs. Ferguson, seconded by Ms. Pitrelli, with all members present voting in favor, the following financial statements and bills for the various IU Budgets were approved.

FINANCIAL STATEMENTS July 1, 2017 through November 30, 2017

| | | |
|----|---|-------------------------|
| 1. | State and Federal Programs (Fund 10) | \$ 25,663,912.00 |
| 2. | Special Education (Fund 20) | \$ 6,438,101.00 |
| 3. | Capital Projects (Fund 30) | \$ 40,000.00 |
| 4. | Nonpublic Schools (Fund 10) | \$ 1,957,918.00 |
| 5. | IU General Fund (Fund 10) | \$ 4,141,467.00 |
| 6. | Internal Service Fund – UC/WC (Fund 70) | \$ 409,192.00 |
| 7. | Internal Service Fund – OPEB (Fund 71) | \$ 2,000.00 |
| 8. | OPEB Trust (Fund 73) | \$ 236,000.00 |
| | TOTAL | \$ 38,888,590.00 |

BILLS November 1, 2017 through November 30, 2017

| | | |
|----|------------------------------|------------------------|
| 1. | General Fund (Fund 10) | \$ 5,758,750.86 |
| | • State and Federal Programs | |
| | • Nonpublic School Services | |
| | • General Fund | |
| 2. | Special Education (Fund 20) | \$ 824,149.17 |
| | TOTAL | \$ 6,582,900.03 |

President

Secretary

MINUTES, December 20, 2017

VII. NEW BUSINESS

B. Program Budgets

On a motion by Mr. Halle, seconded by Ms. Pitrelli with all members present voting in favor, the following attached program budgets were approved:

| <u>Budget</u> | <u>Amount</u> |
|--|------------------------------|
| Pre-K Counts (17-18) | \$ 290,491 - <i>revision</i> |
| Effective Standards Based Instruction [<i>State</i>] (17-18) | \$ 63,831 |
| Effective Standards Based Instruction [<i>Federal</i>] (17-18) | \$ 58,521 |

C. Resignations

On a motion by Mr. Tucker, seconded by Mr. Glass, with all members present voting in favor, the following resignations were accepted:

ABE / GED

1. Melissa Bestwick, 118 West Washington Blvd, Grove City, PA 16127, Instructor, effective at the close of work on December 7, 2017.

Special Education

2. Staci Ringler, 3469 Church Road, New Castle, PA 16101, Paraprofessional/LPN, effective at the close of work on December 31, 2017.
3. Anne Emrick, 50 S Keel Ridge Road, Hermitage, PA 16148, Paraprofessional/LPN, effective at the end of the 2017-18 school year due to retirement.
4. Stacy Randall, 239 Oakville Road, Beaver Falls, PA 15010, Special Education Teacher, effective at the close of work on November 20, 2017.
5. Lisa Waterfield, 1606 Houk Road, Portersville, PA 16051, Special Education Teacher, effective at the close of work on December 31, 2017.
6. Sally Vernon, 729 Court Street, New Castle, PA 16101, Paraprofessional/LPN, effective March 31, 2018 due to retirement.

President

Secretary

MINUTES, December 20, 2017

VII. NEW BUSINESS (continued)

D. Transfer

On a motion by Ms. Foltz, seconded by Mr. Tucker, with all members present voting in favor, the following transfer was approved:

Technology

Julie McElroy, 998 East Main St Ext, Grove City, PA 16127, from 260-day Operator, ESPA position to a 260-day Coordinator of Technology, Act 93 position effective December 11, 2017 to fill the vacancy created by Nancy Powner's retirement. Her salary will be based on \$40,831 in accordance with the Board approved Act 93 Nonbargaining Unit Compensation Agreement with all benefits provided in the Board approved Act 93 Nonbargaining Unit Agreement.

E. Employment

On a motion by Mr. Halle, seconded by Ms. Pitrelli, with all members present voting in favor, the following persons were approved for employment in the positions as indicated below:

Special Education

1. Sarah Cole, 115 East Spring Street, Zelienople, PA 16063, Special Education Teacher, effective upon her release from her current employer, to fill the vacancy created by Lisa Waterfield's resignation. Her salary will be set at Step 1, Bachelor's plus 24 on the 2016-17 PSEA salary schedule. She will be issued a Temporary Professional Contract.
2. Katie Engstrom, 126 Sharp Road, Sandy Lake, PA 16145, Speech Language Therapist, effective upon her release from her current employer, to fill the vacancy created by Rebecca Buchman's resignation. Her salary will be set at Step 3, Master's on the 2016-17 PSEA salary schedule. She will be issued a Professional Contract.

ELECT / Nonpublic School Services

3. Sarah Graham, 893 Latonka Drive, Mercer, PA 16137, Teen Parenting Counselor/Nonpublic School Services Counselor, effective December 4, 2017 to fill the vacancy created by Christine Mendillo's resignation. Her salary will be set at Step 1, Master's plus 15 on the 2016-17 PSEA salary schedule. She will be issued a Temporary Professional Contract.

President

Secretary

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VII. NEW BUSINESS (continued)

E. Employment (continued)

Nonpublic School Services / EI

4. Helaina Hummel, 510 Serpentine Drive, Pittsburgh, PA 15243, Nonpublic School Services School Psychologist / School Psychologist, effective December 4, 2017, to fill the vacancy created by Nicholas Bernard's retirement. Her salary will be set at Step 1, Master's plus 30 on the 2016-17 PSEA salary schedule. She will be issued a Temporary Professional Contract.

F. Leave Requests

On a motion by Mrs. Houk, seconded by Mr. Glass, with all members present voting in favor, the following leave requests were approved:

Special Education

1. Chelsey Eskay, 743 West Madison Circle, Pittsburgh, PA 15229, Speech Language Therapist, an unpaid leave from January 1, 2018 through March 30, 2018 with MIU IV coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leaves.
2. Valerie Homner, 610 Franklin Road, Ellwood City, PA 16117, Paraprofessional/LPN, an unpaid leave from December 4, 2017 through March 2, 2018 with MIU IV coverage of all health benefits as provided by MIU IV Policy 535, Family and Medical Leaves.

G. Request for Contract Authorization

In order to comply with PA Public School Code Section 508, on a motion by Ms. Foltz, seconded by Mr. Tucker, with all members present voting in favor, approval was granted for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

President

Secretary

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VII. NEW BUSINESS (continued)

H. Midwestern PA School Employee Benefits Consortium

On a motion by Mr. Halle, seconded by Ms. Foltz, with all members present voting in favor, permission was granted for Midwestern Intermediate Unit IV to participate in the Midwestern PA School Employee Benefits Consortium effective July 1, 2018 through June 30, 2019. The purpose of the Consortium is to select, evaluate and coordinate 3rd party administration services for the participants' dental and vision insurance in a fiscally prudent fashion.

I. 2017-18 Transportation Contract

On a motion by Mr. Glass, seconded by Ms. Pitrelli, with all members present voting in favor, the following transportation contract was approved:

| | |
|-------------|---|
| CONTRACTOR: | Myers Bus Company (M-CBVT-01-17) |
| # VEHICLES: | As Needed |
| NOTES: | To CBVT sites as specified by program team |
| DATE: | 9-1-2017 to 8-31-2018 |
| DAYS: | As Needed |
| # STUDENTS: | Varies by site |
| TRIP RATE: | Prices set based on distance between schools and CBVT sites as follows: -Sites within Mars Area School District: \$155.00 per trip |

J. Extension of Forensic Audit

On a motion by Mr. Halle, seconded by Mrs. Ferguson, with all members present voting in favor, it was approved to expend up to \$15,000 to extend the agreement with Schneider Downs to review unusual disbursements and cash proof for the 2014-15 and 2015-16 fiscal years.

VIII. ADJOURNMENT

On a motion by Ms. Foltz, seconded by Mr. Glass, with all members present voting in favor, the meeting was adjourned.

President

Secretary