

MINUTES of April 25, 2018
MIDWESTERN INTERMEDIATE UNIT IV BOARD OF DIRECTORS
453 Maple Street, Grove City, PA 16127

Members Present: Charles Branca, Cedric Butchy, Matthew Cimbala, Eric DiTullio, J. Dayle Ferguson, Lynn Foltz, Merle Glass, William Halle, Karen Houk, Anna Pascarella, Renee Pitrelli, Richard Rossi, John Tucker, and Dr. Wayde Killmeyer, Executive Director.

Others Present: Charles Sapienza (Solicitor), Laura Urbach, Brenda Marino, Melissa Wylie, Patricia Connolly, and Scott Powner.

- I. The meeting was called to order by the President.
- II. Roll call by the Secretary showed thirteen members present.
- III. The President called for an Executive Session beginning at 9:02 p.m. and ending at 10:09 p.m. for the discussion of negotiations and personnel issues.
- IV. Minutes of the March 28, 2018 meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 were approved on a motion by Mrs. Houk seconded by Mr. Glass, with all members present voting in favor.
- V. On a motion by Mr. Glass seconded by Ms. Pitrelli, with all members present voting in favor, the Agenda was approved with the following:
 1. ADDITION: Employment – Maureen Lewis

VI. PUBLIC PARTICIPATION

The President asked if there were any questions or comments from the public, there were none.

VII. OLD BUSINESS

On a motion by Mr. DiTullio, seconded by Mrs. Houk, the administration was directed to finalize a contract with a paving company to propose fixing the parking lot at the MIU IV office building located at 453 Maple Street, Grove City, PA 16127.

President

Secretary

MINUTES, April 25 2018

VIII. NEW BUSINESS

A. Financial Statements and Bills

On a motion by Mr. DiTullio, seconded by Mrs. Houk, with all members present voting in favor, the following financial statements and bills for the various IU Budgets were approved.

FINANCIAL STATEMENTS March 1, 2018 through March 31, 2018

1.	State and Federal Programs (Fund 10)	\$ 25,942,583.00
2.	Special Education (Fund 20)	\$ 6,438,101.00
3.	Capital Projects (Fund 30)	\$ 40,000.00
4.	Nonpublic Schools (Fund 10)	\$ 1,957,918.00
5.	IU General Fund (Fund 10)	\$ 4,141,467.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 409,192.00
7.	Internal Service Fund – OPEB (Fund 71)	\$ 2,000.00
8.	OPEB Trust (Fund 73)	\$ 236,000.00
	TOTAL	\$ 39,167,261.00

BILLS March 1, 2018 through March 31, 2018

1.	General Fund (Fund 10)	\$ 1,375,000.25
	• State and Federal Programs	
	• Nonpublic School Services	
	• General Fund	
2.	Special Education (Fund 20)	\$ 590,820.72
	TOTAL	\$ 1,965,820.97

President

Secretary

MINUTES, April 25 2018

VIII. NEW BUSINESS (continued)

B. Program Budgets

On a motion by Mrs. Foltz, seconded by Mr. Tucker, with all members present voting in favor, the following attached program budgets were approved:

<u>Budget</u>	<u>Amount</u>
Title I (17-18)	\$ 5,667,186 - <i>revision</i>
Title II Part A (17-18)	\$ 720,869 - <i>revision</i>

C. Resignations

On a motion by Mr. DiTullio, seconded by Ms. Pitrelli, with all members present voting in favor, the following resignation was accepted:

Child Care Information Services

1. Krista Peak, 192 Terrace North Lane, New Castle, PA 16105, Coordinator of CCIS Eligibility, effective at the close of work on May 4, 2018.

D. Employment

On a motion by Mr. Glass, seconded by Mr. DiTullio, with all members present voting in favor, the following person was approved for employment in the position as indicated below:

Special Education

1. Maureen Lewis, 4015 Station Road, New Castle, PA 16101, Interpreter, effective April 26, 2018 through June 29, 2018. Her salary will be set at Associate's Level, Interpreter, on the ESPA 2017-18 salary schedule.

E. 2018-19 Calendar

On a motion by Ms. Pitrelli, seconded by Mr. DiTullio, with all members present voting in favor, the attached 2018-19 Calendar for MIU IV Early Intervention was approved.

President

Secretary

MINUTES, April 25 2018

VIII. NEW BUSINESS (continued)

F. 2017-18 Substitutes

On a motion by Mr. Glass, seconded by Ms. Pitrelli, with all members present voting in favor, the attached list of substitutes for the 2017-18 school year was approved.

G. Updated Listing of Credit Card Corporations and Authorized Employees

On a motion by Mrs. Houk, seconded by Ms. Pitrelli, with all members present voting in favor, the attached updated listing of credit cards and authorized employees as shown, was approved in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement and it will be made part of the employee’s personnel file maintained in Human Resources.

H. Request for Contract Authorization

In order to comply with PA Public School Code Section 508, a motion was made by Mr. Branca, seconded by Ms. Pitrelli, to approve Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

I. Permission to Advertise for Bids – Smart Contract

On a motion by Mrs. Houk, seconded by Mr. Halle, with all members present voting in favor, permission was granted to advertise for bids for personal computers, communications equipment, network wiring, and related hardware and software and supplies from July 1, 2018 through June 30, 2019.

J. Rescind Bid Award to Cascade School Supplies

On a motion by Mr. DiTullio, seconded by Mr. Halle, with all members present voting in favor, Board action was taken to rescind part of a certain resolution as it relates to the award of 8 ½ “ X 11”, 20 lb., white copy paper to Cascade School Supplies. Specifically, Cascade School Supplies refuses and is unwilling to honor their bid of \$24.84 per carton of 8 ½ “ X 11”, 20 lb., white copy paper. Any other awarded bid to Cascade School Supplies shall not be disturbed, effected or rescinded by this resolution. By rescinding the bid of Cascade School Supplies, the MIU IV does not waive any legal right to seek damages from Cascade School Supplies.

President

Secretary

MINUTES, April 25 2018

VIII. NEW BUSINESS (continued)

K. New Bid Award to Contract Paper Group

On a motion by Mrs. Houk, seconded by Ms. Pitrelli, with all members present voting in favor, Board action was taken to award the bid for 8 ½ “ X 11”, 20 lb., white copy paper to Contract Paper Group for \$25.34 per carton. The total price for the awarded bid is \$308,311.78. This is an increase of \$0.50 per carton of copy paper as a result of Cascade Paper Supply not honoring its awarded bid for 8 ½ “ X 11”, 20 lb., white copy paper. Contract Paper Group is the next lowest bidder for 8 ½ “ X 11”, 20 lb., white copy paper.

L. 2018-19 General Operating Budget

On a motion by Mr. Branca, seconded by Mr. Tucker, with all members present voting in favor, it was approved that the April minutes show the following results of how MIU IV's local school boards voting independently, with a total proportionate vote of 523, approved the 2018-19 MIU IV General Operating Budget:

	Individual Board Member Votes	Districts
*Not reported yet	45	5
Approved	166	21
Disapproved	8	1
Abstain	2	
Absent	22	
Total	243	27

* Greenville, Hermitage, New Castle, Union, West Middlesex

M. Memorandum of Understanding with MIU IV EA

On a motion by Ms. Pitrelli, seconded by Mr. DiTullio, with all members present voting in favor, the attached Memorandum of Understanding with Midwestern Intermediate Unit IV Education Association (MIU IV EA) was approved.

President

Secretary

MINUTES, April 25 2018

VIII. NEW BUSINESS (continued)

N. Martha Street Property

Board action is necessary to approve an amount not to exceed \$100,000 from the Capital Reserve Fund for the restoration, repairs, and upgrades of the “Martha Street Property” also known as “the Transition Campus” located at 2165 Martha Street, New Castle, PA 16101. Further, Administration is authorized to seek proposals for the restoration, repair, and upgrades in order to prepare the building for use.

Mr. Halle made a motion to approve, seconded by Mrs. Houk. Discussion occurred.

Mr. DiTullio made a motion to postpone until the May Board Meeting, seconded by Ms. Pascarella. Discussion occurred. Ms. Pitrelli left the meeting at 10:55 p.m.

All members present voted as follows:

In favor:	Against:
Mr. DiTullio	Mr. Halle
Mr. Tucker	Mrs. Houk
Mrs. Ferguson	Mr. Branca
Ms. Foltz	Mr. Rossi
Mr. Cimbala	Mr. Butchy
Ms. Pascarella	Mr. Glass

The motion failed.

Mr. Tucker made a motion to amend the original motion to be considered when there is a plan of use and information for construction is gathered, seconded by Mr. DiTullio, with all members present voting as follows:

In favor:	Against:
Mr. DiTullio	Mr. Halle
Mr. Tucker	Mrs. Houk
Mrs. Ferguson	Mr. Branca
Ms. Foltz	Mr. Rossi
Mr. Cimbala	Mr. Butchy
Ms. Pascarella	Mr. Glass

The motion failed.

President

Secretary

MINUTES, April 25 2018

VIII. NEW BUSINESS (continued)

N. Martha Street Property (continued)

Since a motion to postpone and a motion to amend failed, voting on the original motion took place.

In favor: Mr. Halle Mrs. Houk Mr. Branca Mr. Rossi Mr. Butchy Mr. Glass	Against: Mr. DiTullio Mr. Tucker Mrs. Ferguson Ms. Foltz Mr. Cimbala Ms. Pascarella
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The motion failed.

Mr. Halle made a motion for administration to seek proposals for occupancy standards including a plan of use for the Martha Street Property, seconded by Mr. DiTullio, with all members present voting in favor.

IX. ADJOURNMENT

On a motion by Mr. DiTullio seconded by Ms. Pascarella, with all members present voting in favor, the meeting was adjourned.

President

Secretary