

MINUTES of May 23, 2018
MIDWESTERN INTERMEDIATE UNIT IV BOARD OF DIRECTORS
453 Maple Street, Grove City, PA 16127

Members Present: Charles Branca, Cedric Butchy, Matthew Cimbala, J. Dayle Ferguson, Lynn Foltz, Merle Glass, William Halle, Karen Houk, Anna Pascarella, Renee Pitrelli, John Tucker, and Dr. Wayde Killmeyer, Executive Director.

Others Present: Charles Sapienza (Solicitor), Laura Urbach, Brenda Marino, Melissa Wylie, Patricia Connolly, and Teena Sipos (PSEA).

- I. The meeting was called to order by the President.
- II. Roll call by the Secretary showed eleven members present.
- III. The President called for an Executive Session beginning at 7:03 p.m. and ending at 8:23 p.m. for the discussion of negotiations, and personnel issues.
- IV. Minutes of the April 25, 2018 meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 were approved on a motion by Mrs. Houk seconded by Ms. Pascarella, with all members present voting in favor.
- V. On a motion by Mr. Glass seconded by Mr. Halle, with all members present voting in favor, the Agenda was approved with the following:
 1. ADDITION: Old Business – American Scholar Program
 2. ADDITION: Old Business – Procurement Card Procedure
 3. ADDITION: Program Budget – Shared Services Grant
 4. ADDITION: Contract for Approval – Slippery Rock University
 5. ADDITION: Contract for Approval – Virostick Moving & Storage
 6. DELETION: Parking Lot Repair – contract proposal

VI. PUBLIC PARTICIPATION

The President asked if there were any questions or comments from the public, there were none.

President

Secretary

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VII. OLD BUSINESS

A. Strategic Plan: Overview and Presentation

Dr. David Zupsic, Coordinator of Curriculum, Instruction & Assessment

B. Parking Lot Repair: Review of finalized contract proposal from Fulena Pavers, Inc.

Patricia Connolly, Director of Business Services

C. Martha Street Property: Update

William Halle, Board Member

On a motion by Mr. Halle, seconded by Mrs. Ferguson, with all members present voting in favor, authorization was granted to spend up to \$2,000 for garbage dumpsters in order to clear out any items, that cannot be sold, from the Martha Street Property.

D. American Scholar Program: Update

Dr. Wayne Killmeyer, Executive Director

E. Procurement Card Procedure: Review

Patricia Connolly, Director of Business Services

VIII. NEW BUSINESS

A. Financial Statements and Bills

On a motion by Mrs. Houk, seconded by Ms. Pascarella, with all members present voting in favor, the following financial statements and bills for the various IU Budgets were approved.

FINANCIAL STATEMENTS April 1, 2018 through April 31, 2018

| | | |
|----|---|------------------|
| 1. | State and Federal Programs (Fund 10) | \$ 25,942,583.00 |
| 2. | Special Education (Fund 20) | \$ 6,438,101.00 |
| 3. | Capital Projects (Fund 30) | \$ 40,000.00 |
| 4. | Nonpublic Schools (Fund 10) | \$ 1,957,918.00 |
| 5. | IU General Fund (Fund 10) | \$ 4,141,467.00 |
| 6. | Internal Service Fund – UC/WC (Fund 70) | \$ 409,192.00 |
| 7. | Internal Service Fund – OPEB (Fund 71) | \$ 2,000.00 |
| 8. | OPEB Trust (Fund 73) | \$ 236,000.00 |
| | TOTAL | \$ 39,167,261.00 |

President

Secretary

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VIII. NEW BUSINESS (continued)

A. Financial Statements and Bills (continued)

| <u>BILLS</u> | | <u>April 1, 2018 through April 31, 2018</u> |
|--------------|------------------------------|---|
| 1. | General Fund (Fund 10) | \$ 2,262,636.22 |
| | • State and Federal Programs | |
| | • Nonpublic School Services | |
| | • General Fund | |
| 2. | Special Education (Fund 20) | \$ 558,895.41 |
| | TOTAL | \$ 2,821,531.63 |

B. Program Budgets

On a motion by Mr. Halle, seconded by Ms. Pascarella, with all members present voting in favor, the following attached program budgets were approved:

| <u>Budget</u> | <u>Amount</u> |
|--|--------------------------------|
| IDEA Section 619 (17-18) | \$ 366,525 - <i>revision</i> |
| IDEA Section 611 (17-18) | \$ 910,429 - <i>revision</i> |
| State Early Intervention / EI Access (17-18) | \$ 4,711,420 - <i>revision</i> |
| Dadich Donation (17-18) | \$3,760 |
| RAST (18-19) | \$151,655 |
| Technology Coordinator (18-19) | \$ 90,308 |
| Technology Technicians (18-19) | \$ 330,491 |
| Shared Services Grant (18) | \$ 19,753 |

C. Resignation

On a motion by Mr. Glass, seconded by Ms. Pitrelli, with all members present voting in favor, the following resignation was accepted:

IU

1. William Nichols, 3030 Georgetown Road, Kennerdell, PA 16374, Maintenance Technician, effective at the close of work on June 29, 2018, due to retirement.

President

Secretary

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VIII. NEW BUSINESS (continued)

D. Request for Contract Authorization

In order to comply with PA Public School Code Section 508, a motion was made by Mr. Tucker, seconded by Ms. Pitrelli, to approve Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

E. Updated Listing of Credit Card Corporations and Authorized Employees

On a motion by Mr. Branca, seconded by Ms. Foltz, with all members present voting in favor, the attached updated listing of credit cards and authorized employees as shown, was approved in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement and it will be made part of the employee’s personnel file maintained in Human Resources.

F. State and Federal Project Submission Authorization

On a motion by Ms. Foltz, seconded by Ms. Pascarella, with all members present voting in favor, authorization was granted for the Executive Director to submit applications for State and Federal funds for specific projects during the 2018-19 school year on behalf of the IU and/or local district consortiums when applicable.

G. 2018-19 MIU IV Board Meeting Dates

On a motion by Mr. Glass, seconded by Mrs. Houk, with all members present voting in favor, the following dates were set for the MIU IV Board of Directors meetings. The meetings will be held at the MIU IV office beginning at 7:00 p.m. unless otherwise notified.

| | |
|------------------------|-------------------|
| July 2018 – No Meeting | January 23, 2019 |
| August 8, 2018 | February 27, 2019 |
| September 26, 2018 | March 27, 2019 |
| October 24, 2018 | April 24, 2019 |
| November 14, 2018 | May 22, 2019 |
| December 19, 2018 | June 26, 2019 |

President

Secretary

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VIII. NEW BUSINESS (continued)

H. Policy Review: #238 – Bullying and Cyber Bullying

On a motion by Ms. Pitrelli, seconded by Ms. Pascarella, with all members present voting in favor, the attached MIU IV Policy #238 – Bullying and Cyber Bullying were reviewed in accordance with School Code [24 PS 13-1303.1-A].

I. Hazardous Waste Management Program Bid

Bids were reviewed following the bid deadline on May 9, 2018 at 10:00 a.m. for the comprehensive hazardous waste management program for local educational agencies located in Butler, Lawrence, and Mercer Counties for a period from June 1, 2018 through September 30, 2018. On a motion by Ms. Foltz, seconded by Mr. Tucker, with all members present voting in favor, the attached bid award summary was approved.

J. ~~Parking Lot Repair~~

~~The Midwestern Intermediate Unit IV Board of Directors at their April 25, 2018 Meeting directed administration to finalize a contract with a paving company to propose fixing the parking lot at the MIU IV office building located at 453 Maple Street, Grove City, PA 16127.~~

~~Attached is a recommended contract proposal from Fulena Pavers, Inc. in the amount of \$80,980.~~

K. IDEA - LEA Policies and Procedures

On a motion by Ms. Pascarella, seconded by Mrs. Houk, with all members present voting in favor, the attached MIU IV LEA Policies and Procedures Booklet under IDEA was approved. The Policies and Procedures Booklet must be submitted when requested by the Pennsylvania Department of Education, Bureau of Special Education in order to complete the IDEA application process for MIU IV.

President

Secretary

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VIII. NEW BUSINESS (continued)

L. 2014-15 and 2015-16 Forensic Audit

On a motion by Mr. Halle, seconded by Mr. Branca, with all members present voting in favor, the forensic audit results of Midwestern Intermediate Unit IV for the years ended June 30, 2015 and June 30, 2016 as prepared by Schneider Downs were accepted.

IX. ADJOURNMENT

On a motion by Mr. Tucker seconded by Mr. Branca, with all members present voting in favor, the meeting was adjourned.

President

Secretary