

MINUTES of August 8, 2018
MIDWESTERN INTERMEDIATE UNIT IV BOARD OF DIRECTORS
453 Maple Street, Grove City, PA 16127

Members Present: Eric DiTullio (phone), J. Dayle Ferguson, Lynn Foltz, Merle Glass, William Halle, Karen Houk, Anna Pascarella, Renee Pitrelli, and Dr. Wayde Killmeyer, Executive Director.

Others Present: Charles Sapienza (Solicitor), Laura Urbach, Brenda Marino, Melissa Wyllie, and Patricia Connolly.

- I. The meeting was called to order by the Vice President.
- II. Roll call by the Secretary showed eight members present.
- III. The Vice President called for an Executive Session beginning at 7:25 p.m. and ending at 8:09 p.m. for the discussion of negotiations, and personnel issues.
- IV. Minutes of the June 27, 2018 meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 were approved on a motion by Mrs. Houk seconded by Ms. Pitrelli, with all members present voting in favor.
- V. On a motion by Mr. Halle seconded by Mrs. Houk, with all members present voting in favor, the Agenda was approved with the following:
 1. CHANGE to line items per PDE error: Program Budget – Title II A (18-19)
 2. CHANGE to line items per PDE error: Program Budget – Title IV (18-19)
 3. ADDITION: Employment – Kathy Dlugonski
 4. ADDITION: Employment – 2018-19 Interpreters
 5. ADDITION: Contract for Approval – Grasp and Grow, LLC
 6. ADDITION: Contract for Approval – Discovery Education
 7. ADDITION: Employment – Brittany Zucco

VI. PUBLIC PARTICIPATION

The Vice President asked if there were any questions or comments from the public, there were none.

VII. OLD BUSINESS

A. Martha Street Property:

Mr. Halle provided an overview of the process and status of filing for a 501(c)(3) organization status for LLEAP (Life Long Enrichment Activities Partnership).

President

Secretary

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VIII. NEW BUSINESS

A.1 Financial Statements and Bills

On a motion by Mrs. Houk, seconded by Ms. Pascarella, with all members present voting in favor, the following financial statements and bills for the various IU Budgets were approved.

FINANCIAL STATEMENTS June 1, 2018 through June 30, 2018

1.	State and Federal Programs (Fund 10)	\$ 25,942,583.00
2.	Special Education (Fund 20)	\$ 6,438,101.00
3.	Capital Projects (Fund 30)	\$ 40,000.00
4.	Nonpublic Schools (Fund 10)	\$ 1,957,918.00
5.	IU General Fund (Fund 10)	\$ 4,141,467.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 409,192.00
7.	Internal Service Fund – OPEB (Fund 71)	\$ 2,000.00
8.	OPEB Trust (Fund 73)	\$ 236,000.00
	TOTAL	\$ 39,167,261.00

BILLS June 1, 2018 through June 30, 2018

1.	General Fund (Fund 10)	\$ 4,538,595.81
	• State and Federal Programs	
	• Nonpublic School Services	
	• General Fund	
2.	Special Education (Fund 20)	\$ 1,057,395.92
	TOTAL	\$ 5,595,991.73

President

Secretary

MINUTES, August 8, 2018

VIII. NEW BUSINESS (continued)

A.2 Financial Statements and Bills

On a motion by Mrs. Houk, seconded by Mr. Halle, with all members present voting in favor, the following financial statements and bills for the various IU Budgets were approved.

FINANCIAL STATEMENTS July 1, 2018 through July 31, 2018

1.	State and Federal Programs (Fund 10)	\$ 14,798,332.00
2.	Special Education (Fund 20)	\$ 6,993,822.00
3.	Capital Projects (Fund 30)	\$ 00.00
4.	Nonpublic Schools (Fund 10)	\$ 1,968,433.00
5.	IU General Fund (Fund 10)	\$ 4,006,073.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 00.00
7.	Internal Service Fund – OPEB (Fund 71)	\$ 00.00
8.	OPEB Trust (Fund 73)	\$ 00.00
	TOTAL	\$ 27,766.660.00

BILLS July 1, 2018 through July 31, 2018

1.	General Fund (Fund 10)	\$ 1,317,293.08
	• State and Federal Programs	
	• Nonpublic School Services	
	• General Fund	
2.	Special Education (Fund 20)	\$ 521,169.54
	TOTAL	\$ 1,838,462.62

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

President

Secretary

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VIII. NEW BUSINESS (continued)

B. Program Budgets

On a motion by Ms. Pitrelli, seconded by Mrs. Houk, with all members present voting in favor, the following attached program budgets were approved:

<u>Budget</u>	<u>Amount</u>
Education for Children & Youth	
Experiencing Homelessness (18-19)	\$ 236,185 - <i>revision</i>
PreK Counts (18-19)	\$ 682,124 - <i>revision</i>
Title I (18-19)	\$4,623,238 - <i>revision</i>
Title II-A (18-19)	\$ 517,713
Title I Delinquent (18-19)	\$ 568,598
Title IV (18-19)	\$ 333,717

C. Resignation

On a motion by Ms. Pitrelli, seconded by Ms. Pascarella, with all members present voting in favor, the following resignation was accepted:

Special Education

1. Amanda Crocco, 1070 High Meadows Drive, Gibsonia, PA 15044, Speech Language Therapist, effective at the close of work on August 17, 2018.

D. Leave Requests

On a motion by Ms. Pitrelli, seconded by Mr. Halle, with all members present voting in favor, the following leave requests were accepted:

Special Education

1. Cindy McMillin-Houston, 1022 Brandy Way, New Castle, PA 16105, Speech Language Therapist, an unpaid leave from September 10, 2018 through December 7, 2018 with MIU IV coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leaves.
2. Jamie Lane, 4572 Orangeville Road, Sharpsville, PA 16150, Speech Language Therapist, an unpaid leave from October 1, 2018 through December 20, 2018 with MIU IV coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leaves.

President

Secretary

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VIII. NEW BUSINESS (continued)

E. Transfer

On a motion by Ms. Pitrelli, seconded by Mr. Halle, with all members present voting in favor, the transfer request of Cheryl Pilch, 1108 Matilda Avenue, New Castle, PA 16101, was honored effective September 1, 2018 from a 260-day Director of Child Care Information Services position to a 260-day Coordinator of Educational Services position to fill the position created by Lisa Peduzzi's retirement. Her continued employment is contingent upon obtaining the necessary administrative certification. Her salary will be based on \$65,000 and her benefits be placed in accordance with the Board approved Act 93 Nonbargaining Unit Agreement.

F. Employment

On a motion by Mrs. Houk, seconded by Ms. Pitrelli, with all members present voting in favor, the following persons were approved for employment in the positions as indicated below with the exception of Sarah Graham who should have been deleted from the original agenda:

Nonpublic School Services

- ~~1. Sarah Graham, 893 Latonka Drive, Mercer, PA 16137, part time Nonpublic School Services Guidance Counselor, to work no more than 24 hours/week, effective August 13, 2018. Her salary will be set at Step 2, Master's plus 15 on the 2016-17 PSEA salary schedule. She will be issued a Temporary Professional Contract.~~
2. Kathy Dlugonski, 114 Fox Run Road, Cranberry Twp, PA 16066, Nonpublic School Services Resource Teacher, effective August 13, 2018 to fill the vacancy created by Connie McRill's retirement. Her salary will be set at Step 1, Master's in Special Education on the 2016-17 PSEA salary schedule. She will be issued a Temporary Professional Contract.
3. Sean Emrick, 50 South Keel Ridge Road, Hermitage, PA 16148, Paraprofessional/LPN, effective August 13, 2018, due to the retirement of Anne Emrick. His salary will be based on ESPA 2018-19, Bachelor's Degree, Paraprofessional/LPN. Continued employment is contingent upon successful completion of the 60-work-day probation.

President

Secretary

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VIII. NEW BUSINESS (continued)

F. Employment (continued)

Special Education (continued)

4. Donna Osborne, 203 West Sunbury Road, Butler, PA 16001, Paraprofessional/LPN, effective August 13, 2018, due to the internal transfer of Cindy Lewis. Her salary will be based on ESPA 2018-19, Associate's Degree, Paraprofessional/LPN. Continued employment is contingent upon successful completion of the 60-work-day probation.
5. Jade Kroesen, 537 Bedford Road, West Middlesex, PA 16159, Long-Term Speech Language Therapist Substitute, effective July 18, 2018 through December 31, 2018 to fill the vacancy created by Cindy McMillin-Houston's Family and Medical Leave. Her salary will be based on 92% of Step 1, Master's, PSEA 2016-17 salary schedule.
6. Haley Novak, 114 Heartland Drive, Butler, PA 16001, Speech Language Therapist, effective August 13, 2018 to fill the vacancy created by Amanda Crocco's resignation. Her salary will be set at Step 1, Master's on the 2016-17 PSEA salary schedule. She will be issued a Temporary Professional Contract.
7. As per ESPA contract, Interpreters and regular part-time employees are hired on an annual basis.

Interpreters for the Deaf for the 2018-19 school year with salary to be set at the level indicated on the ESPA Interpreter salary schedule.

Employee Name	Budget	Salary	Hours/Week
Diane Thompson	CORE	\$26,282	35 hrs/week
Lorie Voland	CORE	\$26,282	35 hrs/week
Maureen Lewis	CORE	\$24,689	35hrs/week

ELECT / Nonpublic School Services

8. Brittany Zucco, 326 Heist Road, Butler, PA 16002, as a Teen Parenting Counselor / Nonpublic School Services Guidance Counselor effective August 13, 2018 to fill the vacancy created by Sarah Graham's refusal of offer for re-employment. Her salary will be set at Step 1, Master's on the 2016-17 PSEA salary schedule. She will be issued a Temporary Professional Contract.

President

Secretary

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VIII. NEW BUSINESS (continued)

G. Tenure

On a motion by Ms. Pitrelli, seconded by Ms. Pascarella, with all members present voting in favor, it was approved that the minutes of the August 8, 2018 Board Meeting show that tenure was granted to the following professional staff who was hired after June 1, 1996 and has attained 3 years of satisfactory service by the end of July 2018:

- Chelsey Eskay (Speech Language Therapist)

H. 2018-19 Substitutes

On a motion by Ms. Pitrelli, seconded by Ms. Foltz, with all members present voting in favor, the attached list of substitutes for the 2018-19 school year was approved.

I. Updated Listing of Credit Card Corporations and Authorized Employees

On a motion by Ms. Foltz, seconded by Ms. Pitrelli, with all members present voting in favor, the attached updated listing of credit cards and authorized employees as shown, was approved in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement and it will be made part of the employee's personnel file maintained in Human Resources.

J. Request for Contract Authorization

In order to comply with PA Public School Code Section 508, a motion was made by Ms. Pitrelli, seconded by Ms. Pascarella, with all members present voting in favor, to approve Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

K. Bid Award – Parking Lot Repair

Bids were reviewed following the bid deadline on July 30, 2018 at 10:00 a.m. for parking lot repair at 453 Maple Street, Grove City, PA 16127. On a motion by Ms. Foltz, seconded by Ms. Pascarella, with all members present voting in favor, the bid award was made to Fulena Pavers, Inc. at a cost of \$81,648. Attached is the bid award summary.

President

Secretary

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IX. ADJOURNMENT

On a motion by Mr. Halle seconded by Ms. Pitrelli, with all members present voting in favor, the meeting was adjourned.

President

Secretary