

MINUTES of December 19, 2018
MIDWESTERN INTERMEDIATE UNIT IV BOARD OF DIRECTORS
453 Maple Street, Grove City, PA 16127

Members Present: Charles Branca, Matthew Cimbala J. Dayle Ferguson, Merle Glass, William Halle, Karen Houk, Anna Pascarella, Renee Pitrelli, Richard Rossi, John Tucker, and Dr. Wayde Killmeyer, Executive Director.

Others Present: Charles Sapienza (Solicitor), Laura Urbach, Brenda Marino, Melissa Wyllie, Patricia Connolly, Donna Volpe, Teena Sipos (PSEA), Steve Sheirer and Jason Williams.

I. The meeting was called to order by the Vice President.

II. Roll call by the Secretary showed ten members present.

III. Minutes of the November 14, 2018 meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 were approved on a motion by Mr. Branca, seconded by Mrs. Houk, with all members present voting in favor.

IV. On a motion by Ms. Pitrelli, seconded by Mr. Halle, with all members present voting in favor, the Agenda was approved with the following:

1. CHANGE: Employment – Katherine Bagley
2. ADDITION: Contract for Approval - Special Education: Alice Training Institute
3. ADDITION: Contract for Approval - Technology: Jamf
4. ADDITION: Contract for Approval - Technology: Integrity Providers
5. ADDITION: Contract for Approval - Technology: Securly

V. PUBLIC PARTICIPATION

The Vice President asked if there were any questions or comments from the public, there were none.

VI. OLD BUSINESS

There was no old business discussed.

President

Secretary

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VII. NEW BUSINESS

A. Financial Statements and Bills

On a motion by Mr. Tucker, seconded by Ms. Pascarella, with all members present voting in favor, the following financial statements and bills for the various IU Budgets were approved:

FINANCIAL STATEMENTS November 1, 2018 through November 30, 2018

1.	State and Federal Programs (Fund 10)	\$ 20,531,364.00
2.	Special Education (Fund 20)	\$ 6,993,822.00
3.	Capital Projects (Fund 30)	\$ 139,000.00
4.	Nonpublic Schools (Fund 10)	\$ 1,968,433.00
5.	IU General Fund (Fund 10)	\$ 4,006,073.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 409,192.00
7.	Internal Service Fund – OPEB (Fund 71)	\$ 0.00
8.	OPEB Trust (Fund 73)	\$ 135,000.00
	TOTAL	\$ 34,182,884.00

BILLS November 1, 2018 through November 30, 2018

1.	General Fund (Fund 10)	\$ 2,412,467.79
	• State and Federal Programs	
	• Nonpublic School Services	
	• General Fund	
2.	Special Education (Fund 20)	\$ 651,154.66
	TOTAL	\$ 3,063,622.45

B. Program Budget

On a motion by Ms. Pitrelli, seconded by Mrs. Houk, with all members present voting in favor, the following attached program budget was approved.

<u>Budget</u>	<u>Amount</u>
Dadich Donation (18-19)	\$ 4,751.00 - <i>revision</i>

President

Secretary

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VII. NEW BUSINESS (continued)

C. Resignation

On a motion by Ms. Pitrelli, seconded by Ms. Pascarella, with all members present voting in favor, the following resignation was accepted:

Special Education

1. Megan McQuaide, 111 Ridge Road, Saltsburg, PA 15681, Teacher of the Blind and Visually Impaired, effective December 21, 2018.

D. Leave Requests

On a motion by Mr. Halle, seconded by Ms. Pitrelli, with all members present voting in favor, the following leave requests were accepted:

Special Education

1. Amber Fassinger, 401 Woodcock Drive, Cranberry Township, PA 16066, Supervisor of Special Education, an unpaid leave from December 5, 2018 through January 7, 2019 with MIU IV coverage of all health benefits as provided by MIU IV Policy 335, Family and Medical Leaves.
2. Katelyn Folsom, 160 Easton Road, Hermitage, PA 16148, Special Education Teacher, an unpaid leave from January 2, 2019 through March 19, 2019 with MIU IV coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leaves.

E. Job Description - New

On a motion by Mr. Tucker, seconded by Ms. Pascarella, with all members present voting in favor, the attached job description for Specialist of Regional Homeless Initiative was approved.

President

Secretary

MINUTES, December 19, 2018

VII. NEW BUSINESS (continued)

F. Employment

On a motion by Ms. Pitrelli, seconded by Mr. Halle, with all members present voting in favor, the following persons were approved for employment in the positions as indicated below:

Special Education

1. Leanne Schwartz, 338 Haldeman Drive, Cranberry Township, PA 16066, Speech Language Therapist, effective December 4, 2018 due to an increase in student caseload. Her salary will be set at Step 1, Master's on the 2018-2019 PSEA salary schedule. She will be issued a Temporary Professional Contract.
2. Lauren Dilla, 130 Dorman Drive, Elizabeth, PA 15037, Speech Language Therapist, effective January 3, 2019 due to an increase in student caseload. Her salary will be set at Step 1, Master's on the 2018-2019 PSEA salary schedule. She will be issued a Temporary Professional Contract.
3. Olivia Terwilliger, 210 North Magnolia Drive, Butler, PA 16001, Special Education Teacher, effective December 10, 2018 due to an increase in student caseload. Her salary will be set at Step 1, Bachelor's on the 2018-19 PSEA salary schedule. She will be issued a Temporary Professional Contract.
4. Katherine Bagley, 962 Leesburg Station Road, Volant, PA 16156, Long Term Substitute Special Education Teacher, effective ~~January 2, 2019~~, December 17, 2018 through March 29, 2019 to fill the vacancy created by Katelyn Folsom's leave. Her salary will be based on 92% Step 1, Bachelor's on the 2018-2019 PSEA salary schedule.
5. Sarah Lutz, 355 Easy Drive, Lucinda, PA 16235, Speech Language Therapist, effective January 3, 2019 due to an increase in student caseload. Her salary will be set at Step 1, Masters on the 2018-2019 PSEA salary schedule. She will be issued a Temporary Professional Contract.

President

Secretary

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VII. NEW BUSINESS (continued)

F. Employment (continued)

Homeless

6. Jason Burcker, 304 East Washington Boulevard, Grove City, PA 16127, Specialist of Regional Homeless Initiative, effective January 7, 2019. His salary will be based on \$33,000 in accordance with the Board approved Act 93 Nonbargaining Unit Compensation Agreement, 210-day position, with all benefits provided in the Board approved Act 93 Nonbargaining Unit Agreement. Continued employment is contingent upon the ability to maintain and secure the necessary grant funding.

G. Extension of LTS position

On a motion by Ms. Pitrelli, seconded by Ms. Pascarella, with all members present voting in favor, the following person was approved for employment in the position as indicated below:

Jade Kroesen, 537 Bedford Road, West Middlesex, PA 16159, an extension of Long-Term Speech Language Therapist Substitute, effective January 2, 2019 through March 15, 2019 to fill the vacancy created by Elizabeth Rearigh's Family and Medical Leave. Her salary will be based on 92% of Step 1, Masters, 2018-19 PSEA salary schedule.

H. 2018-19 Substitutes

On a motion by Mrs. Houk, seconded by Ms. Pitrelli, with all members present voting in favor, the attached listing of substitutes for the 2018-19 school year was approved:

I. Updated Listing of Credit Card Corporations and Authorized Employees

On a motion by Mr. Tucker, seconded by Mr. Branca, with all members present voting in favor, the attached updated listing of credit cards and authorized employees as shown, was approved in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement and it will be made part of the employee's personnel file maintained in Human Resources.

President

Secretary

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VII. NEW BUSINESS (continued)

J. Request for Contract Authorization

In order to comply with PA Public School Code Section 508, a motion was made by Ms. Pitrelli, seconded by Mr. Tucker, with all members present voting in favor, to approve Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

VIII. ADJOURNMENT

On a motion by Mrs. Ferguson, seconded by Ms. Pitrelli with all members present voting in favor, the meeting was adjourned.

President

Secretary