

**MINUTES of August 7, 2019**

**MIDWESTERN INTERMEDIATE UNIT IV BOARD OF DIRECTORS**

453 Maple Street, Grove City, PA 16127

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Members Present: Dr. Ricahel Barger- Anderson, Cedric Butchy, Eric DiTullio, Merle Glass, William Halle, Karen Houk, Debra Miller, Anna Pascarella, Renee Pitrelli, Richard Rossi, and Dr. Wayde Killmeyer, Executive Director.

Others Present: Charles Sapienza (Solicitor), Donna Volpe, Brenda Marino, Melissa Wylie, Patricia Connolly, Jason Williams.

- I. The meeting was called to order by the President.
- II. Roll call by the Secretary showed ten members present.
- III. The President called for an Executive Session beginning at 7:30 p.m. and ending at 7:43 p.m. for the discussion of negotiations, and personnel issues.
- IV. Minutes of the June 26, 2019 meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 were approved on a motion by Ms. Pitrelli seconded by Ms. Pascarella, with all members present voting in favor.
- V. On a motion by Mr. DiTullio seconded by Ms. Pascarella with all members present voting in favor, the Agenda was approved with the following:
  1. ADDITION: Resignation – Brian Grossman
  2. ADDITION: Employment – Taylor Emhoff
- VI. **PUBLIC PARTICIPATION**

The President asked if there were any questions or comments from the public, there were none.

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President

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Secretary

## MINUTES, August 7, 2019

### VII. OLD BUSINESS

Martha Street Property:

William Halle, Board Member gave an update on the progress on the sale of the property to LLEAP.

On motion by Mr. Butchy, to use the property for MIU IV office space, with no second, the motion was withdrawn by Mr. Butchy. The board decided to table any further discussion and was agreed that the Administration would provide more information to the Board of Directors at the September 25, 2019 meeting. The information would include the following:

1. Analysis of providing office space for our employees at Martha St.
2. Solicitor review and report of selling the Martha St. property.
3. LLEAP – William Halle still awaiting responses from the government.
4. Timeline - Some board members wanted to put a deadline of 12-31-19.  
Richael Barger- Anderson requested a grand total of what has been spent on the building so far.

### VIII. NEW BUSINESS

#### A. Financial Statements and Bills

On a motion by Mr. DiTullio seconded by Ms. Pascarella, with all members present voting in favor, the following financial statements and bills for the various IU Budgets were approved.

#### FINANCIAL STATEMENTS June 1, 2019 through June 30, 2019

1.	State and Federal Programs (Fund 10)	\$ 19,367,493.00
2.	Special Education (Fund 20)	\$ 5,391,986.00
3.	Capital Projects (Fund 30)	\$ 150,000.00
4.	Nonpublic Schools (Fund 10)	\$ 1,733,536.00
5.	IU General Fund (Fund 10)	\$ 3,202,724.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 409,192.00
7.	Internal Service Fund – OPEB (Fund 71)	\$ 0.00
8.	OPEB Trust (Fund 73)	\$ 135,000.00
	TOTAL	\$ 30,389,931.00

#### BILLS June 1, 2019 through June 30, 2019

1.	General Fund (Fund 10)	\$ 2,371,293.00
	• State and Federal Programs	
	• Nonpublic School Services	
	• General Fund	
2.	Special Education (Fund 20)	\$ 1,529,519.18
	TOTAL	\$ 3,900,812.18

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President

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Secretary

**MINUTES, August 7, 2019**

**VIII. NEW BUSINESS (continued)**

**A.2 Financial Statements and Bills**

It is recommended that the following financial statements and bills for the various IU Budgets be accepted:

FINANCIAL STATEMENTS July 1, 2019 through July 31, 2019

1.	State and Federal Programs (Fund 10)	\$ 12,999,546.00
2.	Special Education (Fund 20)	\$ 12,594,463.00
3.	Capital Projects (Fund 30)	\$ 9,000.00
4.	Nonpublic Schools (Fund 10)	\$ 1,970,295.00
5.	IU General Fund (Fund 10)	\$ 3,454,332.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 220,000.00
7.	Internal Service Fund – OPEB (Fund 71)	\$ 00.00
8.	OPEB Trust (Fund 73)	\$ 543,000.00
	TOTAL	\$ 31,790,636.00

BILLS July 1, 2019 through July 31, 2019

1.	General Fund (Fund 10)	\$ 634,608.34
	• State and Federal Programs	
	• Nonpublic School Services	
	• General Fund	
2.	Special Education (Fund 20)	\$ 583,166.62
	TOTAL	\$ 1,217,774.96

**B. Program Budgets**

On a motion by Mrs. Houk, seconded by Ms. Pascarella, with all members present voting in favor, the following attached program budgets were approved:

<u>Budget</u>	<u>Amount</u>
Educating Children & Youth	
Experiencing Homelessness 2019-20	\$ 225,331
PA Smart Grant 2019-20	\$ 24,000
Dadich Donation 2019-20	\$ 2,000

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President

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Secretary

**MINUTES, August 7, 2019**

**VIII. NEW BUSINESS (continued)**

**C. Resignations**

On a motion by Mr. Halle, seconded by Ms. Pascarella, with all members present voting in favor, the following resignation was accepted:

Special Education

1. Renee Shoaff, 205 Bill Drive, New Castle, Pa. 16101, Paraprofessional/LPN, effective the close of work on August 9, 2019 due to retirement.
2. Deanna Rapp, 100 Carla Drive, Pittsburgh, Pa. 15238, refused recall from furlough and therefore, will no longer be considered for employment as a furloughed employee effective August 8, 2019.

IU

3. Brian Grossman, 301 Wick Ave., Harrisville, PA 16038, Lead Technician, effective January 10, 2020 due to retirement.

**D. Elimination of Staff Position**

BE IT RESOLVED, that upon recommendation of the Executive Director, On a motion by Mrs. Houk, seconded by Mr. DiTullio, with all members present voting in favor the Board of Directors of Midwestern Intermediate Unit IV, eliminated the following position effective at the close of work on July 17, 2019 due to funding constraints for student services in the northern area of Region 5 and general needs of the program to support children and youth experiencing homelessness:

- Specialist of Regional Homeless Initiative (Act 93)

**E. Termination**

BE IT RESOLVED, that upon the recommendation of the Executive Director. On a motion by Mr. DiTullio, seconded by Mrs. Houk, with all members present voting in favor, the Board of Directors of the Midwestern Intermediate Unit IV, hereby terminate the following staff member due to funding constraints for student services in the northern area of Region 5 and general needs of the program to support children and youth experiencing homelessness:

- Jason Burcker, Specialist to the Regional Homeless Initiative

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President

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Secretary

**MINUTES, August 7, 2019**

**VIII. NEW BUSINESS (continued)**

**F. Abolishment of Job Description**

On a motion by Mr. DiTullio, seconded by Ms. Pascarella, with all members present voting in favor, the following abolishment of job description was accepted:

- Specialist to the Regional Homeless Initiative

**G. Leave Requests**

On a motion by Mr. DiTullio, seconded by Ms. Pitrelli, with all members present voting in favor, the following leave request was approved.

Special Education

Carly Weaver, 147 Kruger Circle, Evans City, Pa. 16033, Special Education Teacher, an unpaid leave from September 23, 2019 through January 3, 2020 with MIU IV coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leaves.

**H. Job Description**

On a motion by Mr. DiTullio, seconded by Mrs. Houk, with all members present voting in favor, the following job description was approved.

Coordinator of Buildings and Grounds

**I. Employment**

On a motion by Mrs. Houk, seconded by Ms. Pitrelli, with all members present voting as follows:

In favor (9) Mr. Butchy, Mr. Glass, Ms. Pitrelli, Mr. DiTullio, Mrs. Miller, Mrs. Houk, Mrs. Anderson, Mr. Rossi, Ms. Pascarella

Against: (1) Mr. Halle

the following persons are employed in the positions indicated below:

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President

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Secretary

**MINUTES, August 7, 2019**

**VIII. NEW BUSINESS (continued)**

Special Education

1. Sally Johnston, 28 North Main Street, Greenville, Pa 16122, Paraprofessional/LPN, effective August 12, 2019 to fill the vacancy created by Renee Shoaff's retirement. Her salary will be based on High School/GED, Paraprofessional/LPN, on the 2019-2020 ESPA salary schedule. Continued employment is contingent upon successful completion of the 60-work-day probation.
2. Taylor Emhoff, 608 Penn Street, New Bethlehem, Pa 16242, Speech Language Therapist, effective August 13, 2019. Her salary will be set at Step 1, Masters, on the 2019-2020 PSEA salary schedule. She will be issued a Temporary Professional Contract.
3. As per ESPA contract, Interpreters and regular part-time employees are hired on an annual basis.

Interpreters for the Deaf for the 2019-20 school year with salary to be set at the level indicated on the ESPA Interpreter salary schedule.

<b>Employee Name</b>	<b>Budget</b>	<b>Salary</b>	<b>Hours/Week</b>
Diane Thompson	CORE	\$26,939	35 hrs/week
Lorie Volland	CORE	\$26,939	35 hrs/week
Maureen Lewis	CORE	\$25,926	35hrs/week

IU

4. Daniel Bishop, 634 Miller Avenue, Grove City, Pa 16127, Coordinator of Building and Grounds, effective August 26, 2019. His salary will be based on \$42,500 in accordance with the Act 93 Nonbargaining Unit Agreement with all benefits provided in the Board approved Act 93 Nonbargaining Unit Agreement.

**J. Substitute Rates**

On a motion by Mr. DiTullio, seconded by Ms. Pascarella, with all members present voting in favor, the following substitute rates was approved:

Secretary/Clerk	From \$8.50/hour to \$9.00/hour
Custodian	From \$8.50/hour to \$9.00/hour
Paraprofessional/LPN	From \$75.00/day to \$80.00/day
Teacher	From \$85.00/day to \$90.00/day
Interpreter	From \$12.00/hour to \$12.50/hour
Retired MIU IV Professional Staff	\$233.00/day
Retired MIU IV Support Staff	\$100.00/day

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President

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Secretary

**MINUTES, August 7, 2019**

**VIII. NEW BUSINESS (continued)**

**K. 2019-20 Substitutes**

On a motion by Ms. Pitrelli, seconded by Mrs. Houk with all members present voting in favor, the attached list of substitutes for the 2019-20 school year was approved.

**L. Updated Listing of Credit Card Corporations and Authorized Employee**

On a motion by Ms. Pitrelli, seconded by Ms. Pascarella, with all members present voting in favor. It is recommended that the attached updated listing of credit cards and authorized employees as shown, be approved in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement and it will be made part of the employee’s personnel file maintained in Human Resources.

**M. Request for Contract Authorization**

In order to comply with PA Public School Code Section 508, a motion was made by Ms. Pitrelli, seconded by Mr. DiTullio with all members present voting in favor, to approve Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

**N. MIU IV Board Policy: Anonymous Communications**

On a motion by Mrs. Houk, seconded by Mr. Halle with all members present voting in favor. The attached first read MIU IV Policy: Anonymous Communication was tentatively approved.

**IX. ADJOURNMENT**

On a motion by Mr. DiTullio seconded by Mr. Halle with all members present voting in favor, the meeting was adjourned.

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President

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Secretary