

MINUTES of September 25, 2019
MIDWESTERN INTERMEDIATE UNIT IV BOARD OF DIRECTORS
453 Maple Street, Grove City, PA 16127

Members Present: Dr. Richael Barger- Anderson, Charles Branca Cedric Butchy, Eric DiTullio, Merle Glass, William Halle, Karen Houk, Debra Miller, Anna Pascarella, Renee Pitrelli, Richard Rossi, John Tucker, Patty Wilson and Dr. Wayde Killmeyer, Executive Director.

Others Present: Charles Sapienza (Solicitor), Donna Volpe, Brenda Marino, Melissa Wylie, Patricia Connolly, Teena Sipos, Steve Shierer, Gretchen Gross-Kralj, Shannon Baker.

- I. The meeting was called to order by the President.
- II. Roll call by the Secretary showed thirteen members present.
- III. The President called for an Executive Session beginning at 7:50 p.m. and ending at 8:55 p.m. for the discussion of negotiations, and personnel issues.
- IV. Minutes of the August 7, 2019 meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 were approved on a motion by Mrs. Houk seconded by Mr. Halle, with all members present voting in favor.
- V. On a motion by Mr. DiTullio seconded by Ms. Pascarella with all members present voting in favor, the Agenda was approved with the following:

ADDITION: Resignation - Tara Harvan, Special Education Teacher

ADDITION: Substitute Teacher – Richard Minter

ADDITION: Out of State Travel for Sarah Burdett, Mercer Co. ELECT Counselor

ADDITION: Pursue the Sale/Transfer of Martha St. Property

VI. PUBLIC PARTICIPATION

The President asked if there were any questions or comments from the public.

Shannon Baker, OT, Gretchen Gross-Kralj OT, Steve Shierer, Educational Consultant, Teena Sipos, Special Ed. Teacher (President PSEA) introduced themselves to the Board.

President

Secretary

MINUTES, September 25, 2019

VII. OLD BUSINESS

Martha St. Presentation by the Executive Team

On a motion by Mr. DiTullio seconded by Mr. Rossi with all members voting in favor, The Board of Directors authorize that the Administration of the Midwestern Intermediate Unit IV pursue the sale / transfer of the 2165 Martha St. property.

VIII. NEW BUSINESS

A. Financial Statements and Bills

On a motion by Mr. DiTullio seconded by Ms. Pascarella, with all members present voting in favor, the following financial statements and bills for the various IU Budgets were approved.

FINANCIAL STATEMENTS August 1, 2019 through August 31, 2019

1.	State and Federal Programs (Fund 10)	\$ 13,026,817.00
2.	Special Education (Fund 20)	\$ 12,594,463.00
3.	Capital Projects (Fund 30)	\$ 9,000.00
4.	Nonpublic Schools (Fund 10)	\$ 1,970,295.00
5.	IU General Fund (Fund 10)	\$ 3,454,332.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 220,000.00
7.	Internal Service Fund – OPEB (Fund 71)	\$ 0.00
8.	OPEB Trust (Fund 73)	\$ 543,000.00
	TOTAL	\$ 31,817,907.00

BILLS August 1, 2019 through August 31, 2019

1.	General Fund (Fund 10)	\$ 4,723,594.77
	• State and Federal Programs	
	• Nonpublic School Services	
	• General Fund	
2.	Special Education (Fund 20)	\$ 629,748.84
3.	UC/WC	\$ 3,507.28
	TOTAL	\$ 5,356,850.89

President

Secretary

MINUTES, September 25, 2019

VIII. NEW BUSINESS (continued)

B. Program Budgets

On a motion by Mrs. Houk, seconded by Mr. Halle, with all members present voting in favor, the following attached program budgets were approved:

<u>Budget</u>	<u>Amount</u>
PIIC – 2019-20 Revision	\$ 25,270.00
Title I Preliminary 2019-20	\$ 5,290,181.00

C. Employment

On a motion by Mr. DiTullio seconded by Mr. Halle with all members voting in favor, the following person was employed in the position as indicated below:

Special Education

Tara Harvan, 302 Van Buren Street, Evans City, Pa 16033, Special Education Teacher, effective September 9, 2019 to fill the vacancy created by Edward Douglass's resignation. Her salary will be set at Step 3, Bachelor's Degree, on the 2019-2020 PSEA salary schedule. She will be issued a Temporary Professional Contract.

D. Leave Request

On a motion by Mr. Branca, seconded by Ms. Pascarella, with all members present voting in favor, the following leave request was approved.

Special Education

Jessica Nemeth, 7 Carriage Lane, Grove City, Pa 16127, Educational Specialist, an unpaid leave from October 28, 2019 through November 11, 2019 with MIU IV coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leaves.

President

Secretary

MINUTES, September 25, 2019

VIII. NEW BUSINESS (continued)

E. Resignations

On a motion by Mr. DiTullio, seconded by Ms. Pascarella, with all members present voting in favor, the following resignations were accepted:

Special Education

1. Autumn Booths, 1139 North Main Street Extension, Butler, Pa 16001, Teacher of the Blind and Visually Impaired, effective 60-days from September 6, 2019 or until a replacement is hired whichever is sooner.
2. Edward Douglass, 290 Brady's Ridge Road, Beaver, Pa. 15009, Educational Consultant, effective August 23, 2019.
3. Melanie Shannon, 2079 District Road, Stoneboro, Pa 16153, Speech Language Therapist, effective January 20, 2020 due to retirement.
4. Tara Harvan, 302 Van Buren Street, Evans City, Pa 16033, Special Education Teacher, effective September 23, 2019.

Non-Public

5. Sinead McAnallen, 829 Sunset Drive, Butler, Pa 16001, Nonpublic Resource Teacher, effective 60-days from August 22, 2019 or until a replacement is hired whichever is sooner.

F. 2019-20 Substitutes

On a motion by Ms. Pitrelli, seconded by Mrs. Houk with all members present voting in favor, the attached list of substitutes for the 2019-20 school year was approved.

G. Updated Listing of Credit Card Corporations and Authorized Employee

On a motion by Ms. Pitrelli, seconded by Mr. DiTullio, with all members present voting in favor. It is recommended that the attached updated listing of credit cards and authorized employees as shown, be approved in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement and it will be made part of the employee's personnel file maintained in Human Resources.

President

Secretary

MINUTES, September 25, 2019

VIII. NEW BUSINESS (continued)

H. Request for Contract Authorization

In order to comply with PA Public School Code Section 508, a motion was made by Ms. Pitrelli, seconded by Mrs. Wilson with all members present voting in favor, to approve Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

I. 2019-20 Bus Drivers

On a motion by Ms. Pitrelli seconded by Ms. Pascarella with all members present voting in favor. The following bus drivers for the 2019-20 school year were approved.

Barry Cramer	Kimberly Davis
Nancy Gassner	Linda Gibbs
Geraldine Knight	Andrea Rabold
Karen Reasor	Barbara Reda
Vicki Rhodes	Denise Stadtfeld
Edward Stranger	Judy Trott
Michael Vasil	Barry Walker
Brenda Watson	

J. MIU IV Board Policy: Anonymous Communications

On a motion by Ms. Pitrelli, seconded by Mrs. Wilson with all members present voting in favor. The attached second read MIU IV Policy: Anonymous Communication was approved

K. Internal Service Fund

On a motion by Ms. Pitrelli, seconded by Ms. Pascarella with all members voting in favor the recommendation of Cypher & Cypher Accountants to establish an internal service fund for dental and vision insurance to isolate and reserve these funds for MIU dental and vision payments and contributions accordingly on the general ledger was approved

L. Job Descriptions: Coordinator of Educational Services & Director of Educational Services

On a motion by Mrs. Houk, seconded by Mr. Branca the attached Job Descriptions for Coordinator of Educational Services & Director of Educational Services were approved.

President

Secretary

MINUTES, September 25, 2019

VIII. NEW BUSINESS (continued)

M. Change in position/title

On a motion by Ms. Pitrelli, seconded by Mr. DiTullio with all members present voting in favor, the following change in position / title were approved.

Carla Krisuk	Behavior Coach / PSEA	Educational Consultant / PSEA	8/12/2019
Sarah Cole	Special Education Teacher / PSEA	Behavior Coach / PSEA	8/12/2019
Lorinda Hess	Director of Continuing Education / Act 93	Director of Educational Services Act 93	9/18/2019
Cheryl Pilch	Principal of Nonpublic Services Act 93	Coordinator of Educational Services Act 93	9/18/2019

N. Out of State Travel Request

On a motion by Mr. Tucker, seconded by Mr. DiTullio with all members voting in favor. The board approved for Sarah Burdett, Mercer Co. ELECT Counselor will represent Midwestern Intermediate Unit IV at the Annual Zero to Three Conference in Ft. Lauderdale, Florida on October 2-4, 2019. All expenses will be paid by the conference sponsor with the exception of flight and meals.

O. Voting for Statewide PSBA Officers for 2020

At the request of PSBA, school district and intermediate units are to conduct voting for PSBA Officers at their local meetings and have the majority vote cast electronically by the entity's Board Secretary during the voting window of August 23 through October 11, 2019.

Candidates for PSBA President-elect:

- [Art Levinowitz*, Upper Dublin SD \(Montgomery Co.\)](#)

Propose to Vote for (1) PSBA President-elect:

Mrs. Houk nominated Art Levinowitz.

Ms. Pitrelli made a motion to close nominations, seconded by Mrs. Houk, with all members voting in favor.

President

Secretary

MINUTES, September 25, 2019

VIII. NEW BUSINESS (continued)

O. Voting for Statewide PSBA Officers for 2020 (continued)

Candidates for PSBA Vice President:

- [David Hein, Parkland School District \(Lehigh Co.\)](#)

Propose to Vote for (1) PSBA Vice President:

Mr. DiTullio nominated David Hein.

Mrs. Houk made a motion to close nominations, seconded by Ms. Pitrelli, with all members voting in favor.

Candidates for PSBA Insurance Trust Trustees: term ending December 31, 2022

- Kathy K. Swope, (Lewisburg School District)
- Mark B. Miller, (Centennial School District)

Propose to Vote for (2) PSBA Insurance Trust Trustees:

Mrs. Houk nominated Kathy Swope & Mark Miller.

Mr. DiTullio made a motion to close nominations, seconded by Ms. Pitrelli, with all members voting in favor

Candidates for Section 1 Advisor (2-year term)

- Sabrina Backer*, (Franklin Area SD)

Propose to Vote for (1) PSBA Section 1 Advisor:

Mr. DiTullio nominated Sabrina Backer.

Ms. Pitrelli made a motion to close nominations, seconded by Mrs. Houk, with all members voting in favor

President

Secretary

MINUTES, September 25, 2019

VIII. NEW BUSINESS (continued)

O. Voting for Statewide PSBA Officers for 2020 (continued)

Candidates for Section 3 Advisor (2-year term)

- Ron Cole*, (Sayre Area SD)

Propose to Vote for (1) PSBA Section 3 Advisor:

Mr. DiTullio nominated Ron Cole.

Ms. Pitrelli made a motion to close nominations, seconded by Mrs. Houk, with all members voting in favor.

Candidates for Section 5 Advisor (2-year term)

- Marsha Pleta, (Washington SD)

Propose to Vote for (1) PSBA Section 5 Advisor:

Mr. DiTullio nominated Marsha Pleta

Ms. Pitrelli made a motion to close nominations, seconded by Mrs. Houk, with all members voting in favor.

Candidates for Section 7 Advisor (2-year term)

- Tricia Steiner*, (Derry Township SD)

Propose to Vote for (1) PSBA Section 7 Advisor:

Mr. DiTullio nominated Tricia Steiner

Ms. Pitrelli made a motion to close nominations, seconded by Ms. Pascarella, with all members voting in favor.

President

Secretary

MINUTES, September 25, 2019

VIII. NEW BUSINESS (continued)

O. Voting for Statewide PSBA Officers for 2020 (continued)

Candidates for School Board Secretaries Forum Steering Committee term ending December 31, 2021:

- Crystal Mance (Cheltenham Twp. SD)
- Jamie Lynn Zimerofsky (Schuylkill IU 29, Schuylkill Tech. Center)
- Bethanne Zeigler (Shikellamy SD)
- Jennifer Davidson (Manheim Twp. SD)

Propose to Vote for (3) Committee Members:

Mr. DiTullio nominated Crystal Mance, Jaime Lynn Zimerofsky, Bethanne Zeigler

Ms. Pitrelli made a motion to close nominations, seconded by Mrs. Houk, with all members voting in favor.

Candidates for Central At-Large term ending December 31, 2023

- Julie Preston (Northern Tioga SD)

Propose to Vote for (1) Committee Members:

Mr. DiTullio nominated Julie Preston

Ms. Pitrelli made a motion to close nominations, seconded by Mrs. Houk, with all members voting in favor.

President

Secretary

MINUTES, September 25, 2019

VIII. NEW BUSINESS (continued)

O. Voting for Statewide PSBA Officers for 2020 (continued)

Election of 2020 PSBA Officers as determined by those named.

PSBA President-elect Art Levinowitz

PSBA Vice President David Hein

PSBA Insurance Trust 1. Kathy Swope 2. Mark Miller

School Board Secretaries Forum Steering Committee (term ending Dec 31, 2021)

1. Bethanne Zeigler 2. Crystal Mance 3. Jaime Lynn Zimerofsky

PSBA Central At Large (term ending December 31, 2023): *Julie Preston*

Section 1 Advisor *Sabrina Backer*

Section 3 Advisor *Ron Cole*

Section 5 Advisor *Marsha Pleta*

Section 7 Advisor *Tricia Steiner*

Mr. DiTullio made a motion, seconded by Mrs. Houk, with all members present voting in favor that the above named persons, be voted for in the PSBA's electronic election for 2020 by the Board Secretary on behalf of Midwestern Intermediate Unit IV.

IX. ADJOURNMENT

On a motion by Mr. DiTullio seconded by Mrs. Houk with all members present voting in favor, the meeting was adjourned.

President

Secretary