

**MINUTES of January 22, 2020**  
**MIDWESTERN INTERMEDIATE UNIT IV BOARD OF DIRECTORS**  
453 Maple Street, Grove City, PA 16127

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Members Present: Dr. Richael Barger- Anderson, Eric DiTullio, Merle Glass, William Halle, Karen Houk, Debra Miller, Renee Pitrelli, Richard Rossi, John Tucker, Patty Wilson, and Dr. Wayde Killmeyer, Executive Director.

Others Present: Charles Sapienza (Solicitor), Donna Volpe, Brenda Marino, Melissa Wyllie, Patricia Connolly, Teena Sipos

- I.** The President called the meeting to order.
- II.** Roll call by the Secretary showed ten members present.
- III.** The President called for an Executive Session beginning at 8:05 p.m. and ending at 8:30 p.m. for the discussion of legal matters, and /or personnel issues.
- IV.** Minutes of the December 18, 2019 meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 were approved on a motion by Mr. DiTullio seconded by Mr. Halle, with all members present voting in favor.
- V.** On a motion by Ms. Pitrelli, seconded by Mrs. Houk with all members present voting in favor, the Agenda was approved.

**VI. PUBLIC PARTICIPATION**

The President asked if there were any questions or comments from the public.

**VII. OLD BUSINESS**

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President

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Secretary

**MINUTES, January 22, 2020**

**VIII. NEW BUSINESS**

**A. Financial Statements and Bills**

On a motion by Mr. DiTullio seconded by Mr. Halle, with all members present voting in favor, the following financial statements and bills for the various IU Budgets were approved.

FINANCIAL STATEMENTS December 1, 2019 through December 31, 2019

1.	State and Federal Programs (Fund 10)	\$ 13,026,817.00
2.	Special Education (Fund 20)	\$ 12,594,463.00
3.	Capital Projects (Fund 30)	\$ 9,000.00
4.	Nonpublic Schools (Fund 10)	\$ 1,970,295.00
5.	IU General Fund (Fund 10)	\$ 3,454,332.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 220,000.00
7.	Internal Service Fund – OPEB (Fund 71)	\$ 0.00
8.	OPEB Trust (Fund 73)	\$ 543,000.00
	TOTAL	\$ 31,817,907.00

BILLS December 1, 2019 through December 31, 2019

1.	General Fund (Fund 10)	\$ 1, 856,172.00
	• State and Federal Programs	
	• Nonpublic School Services	
	• General Fund	
2.	Special Education (Fund 20)	\$ 1,122,560.17
TOTAL		\$ 2,978,732.17

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President

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Secretary

**MINUTES, January 22, 2020**

**VIII. NEW BUSINESS (continued)**

**B. Program Budgets**

On a motion by Mr. DiTullio seconded by Ms. Pitrelli, with all members present voting in favor, the following program budgets were approved

<u>Budget</u>	<u>Amount</u>
EQUITY – Title 11	\$ 6,650
STEM – Title 1	\$17,655
STEM - State Funds	\$45,345
CLASSROOM DIAGNOSTIC TOOLS	\$ 4,200
STEM – State Funds	\$ 7,000
DATA GOVERNANCE – Title 1	\$ 9,600
SAFE SCHOOLS GRANT – Title 11	\$ 9,266
SAFE SCHOOLS GRANT – Title IV	\$22,734
TARGETED SCHOOL IMPROVEMENT & ADDITIONAL TARGETED SCHOOL IMPROVEMENT	\$51,979

**C. Updated Listing of Credit Card Corporations and Authorized Employee**

On a motion by Ms. Pitrelli, seconded by Mr. DiTullio, with all members present voting in favor. It is recommended that the attached updated listing of credit cards and authorized employees as shown, be approved in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement and it will be made part of the employee’s personnel file maintained in Human Resources.

**D. Request for Contract Authorization**

In order to comply with PA Public School Code Section 508, a motion was made by Ms. Pitrelli seconded by Mr. DiTullio with all members present voting in favor, to approve Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

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President

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Secretary

**MINUTES, January 22, 2020**

**VIII. NEW BUSINESS (continued)**

**E. Leave Request**

On a motion by Mr. DiTullio seconded by Ms. Pitrelli with all members present voting in favor, the following leave request was approved

Maryann Holfelder, 125 North Lincoln Street, New Wilmington, Pa. 16142, Secretary/Clerk, an unpaid leave from January 6, 2020 to March 27, 2020.

**F. Employment**

On a motion by Mr. Halle, seconded by Ms. Pitrelli with all members present voting in favor the following employments were approved.

**Special Education**

1. Katelyn Gall, 504 Stockton Ridge, Cranberry Township, Pa 16066, Special Education Teacher, effective January 23, 2020. Her salary will be based upon at Step 1, Masters on the 2019-2020 PSEA salary schedule. She will be issued a Temporary Professional Contract.
2. Taylor Forbes, 1725 Harlansburg Road, New Castle, Pa. 16101, Special Education Teacher, effective January 23, 2020. Her salary will be based upon at Step 1, Bachelors on the 2019-2020 PSEA salary schedule. She will be issued a Temporary Professional Contract..

**G. 2020-2021 General Operating Budget**

On a motion by Mr. Rossi, seconded by Ms. Pitrelli with all members present voting in favor, the 2020-2021 General Operating Budget totaling \$3,611,28 was approved for advertisement, and distribution to the twenty-seven local school boards for consideration.

**H. 2018-2019 Audit**

On a motion by Mr. Halle, seconded by Ms. Pitrelli with all members present voting in favor, the audited financial statements of Midwestern Intermediate Unit IV for the year ended June 30, 2019 as prepared by Cypher and Cypher was accepted.

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President

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Secretary

**MINUTES, January 22, 2020**

**VIII. NEW BUSINESS (continued)**

**I. MIU IV Board Policy: Tobacco/Nicotine/Smoking Products**

On a motion by Mr. Tucker, seconded by Mr. DiTullio with all members present voting in favor the *first read* of the MIU IV Tobacco/Nicotine/Smoking Products Policy was approved.

**IX. ADJOURNMENT**

On a motion by Mr. DiTullio seconded by Ms. Pitrelli with all members present voting in favor, the meeting was adjourned.

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President

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Secretary