

MINUTES of April 1, 2020
MIDWESTERN INTERMEDIATE UNIT IV BOARD OF DIRECTORS
453 Maple Street, Grove City, PA 16127

Members Present: Jeanne Bacon, Dr. Richael Barger- Anderson, Eric DiTullio, Merle Glass, (Admin Building) William Halle, Karen Houk, Debra Miller, Anna Pascarella, Renee Pitrelli, Rick Rossi, (Admin Building) John Tucker, Patty Wilson, and Dr. Wayde Killmeyer, Executive Director (Admin Building)

Others Present: Charles Sapienza (Solicitor), Donna Volpe, Brenda Marino, Melissa Wyllie, Patricia Connolly, various employees of MIU IV also joining by zoom.

- I. The President called the meeting to order via Zoom connection.
- II. Roll call by the Secretary showed twelve members present.
- III. The President called for an Executive Session beginning at 6:35 p.m. and ending at 7:05 p.m. for the discussion of legal matters, and /or personnel issues.
- IV. Minutes of the February 26, 2020 meeting, held at Midwestern Intermediate Unit IV, 453 Maple St. Grove City, PA 16127 were approved on a motion by Mr. DiTullio, seconded by Ms. Pitrelli with all members present voting in favor
- V. On a motion by Mr. DiTullio, seconded by Ms. Pascarella with all members present voting in favor, the Agenda was approved with the following Additions:

ADDITION: Board Policy, Second Read

ADDITION: Notice Item, Special Education, TAC

VI. PUBLIC PARTICIPATION

The President asked if there were any questions or comments from the public.

VII. OLD BUSINESS

President

Secretary

MINUTES, April 1, 2020

VIII. NEW BUSINESS

A. Financial Statements and Bills

On a motion by Mr. Tucker seconded by Ms. Pitrelli with all members present voting in favor, the following financial statements and bills for the various IU Budgets were approved.

FINANCIAL STATEMENTS February 1, 2020 through February 29, 2020

1.	State and Federal Programs (Fund 10)	\$ 13,402,155.00
2.	Special Education (Fund 20)	\$ 13,339,652.00
3.	Capital Projects (Fund 30)	\$ 9,000.00
4.	Nonpublic Schools (Fund 10)	\$ 1,970,295.00
5.	IU General Fund (Fund 10)	\$ 3,454,332.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 220,000.00
7.	Internal Service Fund – OPEB (Fund 71)	\$ 0.00
8.	OPEB Trust (Fund 73)	\$ 543,000.00
	TOTAL	\$ 32,938,434.00

BILLS February 1, 2020 through February 29, 2020

1.	General Fund (Fund 10)	\$ 1,461,290.38
	• State and Federal Programs	
	• Nonpublic School Services	
	• General Fund	
2.	Special Education (Fund 20)	\$ 667,749.76
	TOTAL	\$ 2,129,040.14

President

Secretary

MINUTES, April 1, 2020

VIII. NEW BUSINESS (continued)

B. **Program Budgets**

On a motion by Mr. DiTullio seconded by Ms. Pascarella, with all members present voting in favor, the following program budgets were approved

<u>Budget</u>	<u>Amount</u>
Title 1 Foster 2019-20	\$ 51,068.00
Title 1 Delinquent Budget 2019-20	\$ 511,687.00
Title 11A Final Budget 2019-20	\$ 548,746.00
Title IV Final Budget 2019-20	\$ 379,646.00
Title 1Final Budget 2019-20	\$ 5,342,152.00

C. **Updated Listing of Credit Card Corporations and Authorized Employee**

On a motion by Ms. DiTullio, seconded by Mrs. Wilson, with all members present voting in favor. It is recommended that the attached updated listing of credit cards and authorized employees as shown, be approved in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement and it will be made part of the employee’s personnel file maintained in Human Resources.

D. **Request for Contract Authorization**

In order to comply with PA Public School Code Section 508, a motion was made by Mr. Halle seconded by Mr. Tucker with all members present voting in favor, to approve Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

E. **Resignation**

On a motion by Mr. DiTullio seconded by Mr. Halle with all members present voting in favor the following resignations were approved.

Special Education

Michelle Schwartz, 200 Olszanski Drive, Aliquippa, Pa. 15001 , Special Education Supervisor, effective the close of work on June 30, 2020.

President

Secretary

MINUTES, April 1, 2020

VIII. NEW BUSINESS (continued)

Special Education & Technology

Maryann Holfelder, 125 North Lincoln Street, New Wilmington, Pa. 16142,
Secretary/Clerk, effective the close of work March 4, 2020.

F. 2020-21 Calendar

On a motion by Ms. Pascarella, seconded by Mr. Tucker with all members present voting in favor the attached 2020-21 Calendar for MIU IV Early Intervention was approved.

G. Permission to Advertise for Bids

On a motion by Mr. DiTullio, seconded by Mr. Halle with all members present voting in favor, permission was granted to advertise for bids regarding the following:

Hazardous Waste Management -- bid proposals will be sought for a comprehensive hazardous waste management program for local educational agencies in Butler, Lawrence, and Mercer Counties for a period from June 1, 2020 through September 30, 2020.

H. Permission to Advertise for Bids

On a motion by Ms. Pascarella seconded by Mrs. Wilson, with all members present voting in favor, permission was granted to advertise for bids regarding the following:

Transportation Contracts -- bid proposals will be sought for the provision of transportation services for students with disabilities in the Early Intervention and Community Based Vocational Training Programs in Butler, Lawrence, and Mercer Counties as needed for the time period of September 1, 2020 through August 31, 2022.

I. MIU Annual Convention

On a motion by Mr. DiTullio seconded by Ms. Pascarella, with all members present voting in favor, permission was granted to suspend the MIU IV Annual Convention regarding the following:

President

Secretary

MINUTES, April 1, 2020

VIII. NEW BUSINESS (continued)

Due to the Covid 19 virus and in consideration of the health, safety and welfare of all staff and Board members and CDC guidance on social distancing as well as State and Federal executive orders, Board action is necessary to suspend MIU IV policy # 004 and cancel, continue and otherwise hold in abeyance the MIU IV Annual Convention scheduled for April 22, 2020. Furthermore, the Board will consider a future date and time for the Convention when appropriate.

J. MIU IV Board Policy: Federal Fiscal Compliance

On a motion by Ms. Pitrelli seconded by Mr. Tucker with all members present voting as follows:

In favor (11) Mrs. Bacon, Dr. Anderson, Mr. Ditullio, Mr. Glass, Mrs. Houk.
Mrs. Miller, Ms. Pascarella. Ms. Pitrelli, Mr. Rossi, Mr. Tucker,
Mrs. Wilson

Against (1) Mr. Halle

the second read of the MIU IV Federal Fiscal Compliance Policy was approved.

K. Notice Item

Midwestern Intermediate Unit IV board recognizes that Special Education is requesting more than our allowed 8% to provide Training and Consultation staff to support our member district needs.

L. Sale of 2165 Martha St.

On a motion by Mr. DiTullio seconded by Mrs. Houk with all members present voting as follows:

In favor (10) Mrs. Bacon, Dr. Anderson, Mr. Ditullio, Mr. Glass, Mrs. Houk.
Ms. Pascarella. Ms. Pitrelli, Mr. Rossi, Mr. Tucker,
Mrs. Wilson

Against (2) Mr. Halle, Mrs. Miller

The following was approved:

President

Secretary

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Board action is necessary to enter into and execute a real estate sales agreement with DON Enterprises, Inc. for the sale, transfer and conveyance of certain real estate property located in Shenango Township, Lawrence County having a physical address of 2165 Martha St. Said agreement sets forth a purchase price of \$10,000.00 to be paid from DON Enterprises Inc. to the MIU IV. The sale shall be contingent upon Court Approval and any other approvals from government entities who may have an interest As well as comply with the Pennsylvania School Code of 1949 and all other statues, laws or regulation of the Commonwealth. The Board hereby authorizes the Administration to prepare and execute all necessary documents to proceed with the conveyance.

IX. ADJOURNMENT

On a motion by Mr. DiTullo seconded by Ms.Pitrelli with all members present voting in favor, the meeting was adjourned.

President

Secretary