

MINUTES of September 23, 2020
MIDWESTERN INTERMEDIATE UNIT IV BOARD OF DIRECTORS
453 Maple Street, Grove City, PA 16127

Members Present: Dr. Richael Barger- Anderson, Charles Branca Jeanne Bacon, Eric DiTullio, Merle Glass, William Halle, Karen Houk, Debra Miller, Anna Pascarella, Renee Pitrelli, Deborah Roberson, Richard Rossi, Patty Wilson and Dr. Wayde Killmeyer, Executive Director.

Others Present: Charles Sapienza (Solicitor), Donna Volpe, Brenda Marino, Melissa Wylie, Patricia Connolly, Jason Williams

- I.** The meeting was called to order by the President.
- II.** Roll call by the Secretary showed thirteen members present.
- III.** The President called for an Executive Session beginning at 7:40 p.m. and ending at 8:30 p.m. for the discussion of negotiations, and personnel issues.
- IV.** Minutes of the August 5, 2020 meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 were approved on a motion by Mr. Halle seconded by Ms. Pascarella, with all members present voting in favor.
- V.** On a motion by Ms. Pitrelli seconded by Mrs. Houk with all members present voting in favor, the Agenda was approved with the following:

VI. PUBLIC PARTICIPATION

The President asked if there were any questions or comments from the public.

VII. OLD BUSINESS

President

Secretary

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VIII. NEW BUSINESS

A. Financial Statements and Bills

On a motion by Ms. Pitrelli seconded by Ms. Pascarella, with all members present voting in favor, the following financial statements and bills for the various IU Budgets were approved.

FINANCIAL STATEMENTS August 1, 2020 through August 31, 2020

1.	State and Federal Programs (Fund 10)	\$ 13,352,173.00
2.	Special Education (Fund 20)	\$ 13,362,029.00
3.	Capital Projects (Fund 30)	\$ 9,000.00
4.	Nonpublic Schools (Fund 10)	\$ 1,970,295.00
5.	IU General Fund (Fund 10)	\$ 3,555,559.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 220,000.00
7.	Internal Service Fund – OPEB (Fund 71)	\$ 0.00
8.	OPEB Trust (Fund 73)	\$ 543,000.00
	TOTAL	\$ 33,012,056.00

BILLS August 1, 2020 through August 31, 2020

1.	General Fund (Fund 10)	\$ 3,733,618.32
	• State and Federal Programs	
	• Nonpublic School Services	
	• General Fund	
2.	Special Education (Fund 20)	\$ 717,602.38
	TOTAL	\$ 4,451,220.70

B. Elimination of Staff Positions

BE IT RESOLVED, that upon recommendation of the Executive Director, on a motion by Ms. Pitrelli seconded by Mr. Branca with all members present voting in favor, the Board of Directors of Midwestern Intermediate Unit IV, eliminates the following positions effective September 30, 2020, for budgetary and economic reasons and in order to reallocate the financial resources of the IU, because of closure of classrooms and remote learning due to COVID-19:

- (5) Paraprofessional

President

Secretary

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VIII. NEW BUSINESS (continued)

C. Support Staff Layoff

BE IT RESOLVED, that upon recommendation of the Executive Director, on a motion by Ms. Pascarella seconded by Ms. Pitrelli with all members present voting in favor, the Board of Directors of the Midwestern Intermediate Unit IV, hereby lays off the following employees, effective September 30, 2020, for budgetary and economic reasons and in order to reallocate the financial resources of the IU, because of closure of classrooms and remote learning due to COVID-19:

Nancy Hurd, Paraprofessional/LPN
Donna Osborne, Paraprofessional
Joanne Worthing, Paraprofessional
Sally Johnston, Paraprofessional

D. Reassignment Based on Seniority

On a motion by Ms. Pitrelli, seconded by Ms. Pascarella with all members present voting in favor, the following reassignment based on seniority and the right to realignment according to the ESPA contract was approved.

Deborah Burick, 2116 Moravia Street Extension, New Castle, Pa. 16101, from the position of 185-day Paraprofessional/LPN, to the position of 185-day Secretary/Clerk at the Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, Pa 16127, effective August 31, 2020. Her salary and benefits will remain the same.

E. Reduction in Days (Full-time to Part-time)

BE IT RESOLVED , that upon recommendation of the Executive Director, on a motion by Ms. Pitrelli, seconded by Ms. Pascarella with all members present voting in favor, the Board of Directors of the Midwestern Intermediate Unit IV hereby reduces the work year of Elizabeth Bennett, 1346 South Center Street Extension, Grove City, Pa. 16127, from full-time custodian to a part-time custodian, to work no more than 19 hours a week, effective September 30, 2020, for budgetary and economic reasons and in order to reallocate the financial resources of the IU, because of closure of classrooms, virtual trainings, and remote learning due to COVID-19

President

Secretary

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VIII. NEW BUSINESS (continued)

F. Resignations

On a motion by Ms. Pascarella, seconded by Mr. Halle with all members present voting in favor, the following resignations were approved.

Special Education

1. Cindy Lewis, 30 Centertown Road, Grove City, Pa. 16127, Paraprofessional/LPN, effective the close of work on October 1, 2020 due to retirement.
2. Karen Cox, 4041 Hazen Street, New Castle, Pa. 16101, Paraprofessional/LPN, effective the close of work on August 24, 2020 due to retirement.
3. Diane Telega, 430 Marshall Street, Hermitage, Pa. 16148, Paraprofessional/LPN, effective the close or work on August 24, 2020.
4. Joy Cendrowski, 137 Greenhill Drive, Butler, Pa. 16001, Occupational Therapist, effective the close of work on September 8, 2020.

Nonpublic

5. Peggy King, 227 Irishtown Rd., Grove City, PA 16127, Nonpublic School Services Resource Teacher, effective the close of work on January 15, 2021 due to retirement.

G. Employment

On a motion by Ms. Pitrelli seconded by Mrs. Houk with all members present voting in favor, the following persons were employed in the position as indicated below:

Special Education

1. Jordyn McGraw, 111 1/2 Kountz Lane, Freeport, Pa 16229, Speech Language Therapist, effective August 17, 2020 to fill the position created by Amy Miller's resignation. Her salary will be set at Step 1, Masters, on the PSEA 2020-2021 salary schedule. She will be issued a Temporary Professional Contract.
2. Sarah Corcoran, 199 Southern Valley Court, Mars, Pa 16046, Speech Language Therapist, effective August 17, 2020 to fill the position created by Nancy Bartman's retirement. Her salary will be set at Step 1, Masters, on the PSEA 2020-2021 salary schedule. She will be issued a Temporary Professional Contract

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VIII. NEW BUSINESS (continued)

3. Kathleen Stanley, 621 Sunset Circle, Cranberry Township, Pa 16066, Occupational Therapist, effective upon her release from her current employer to fill the position created by Joy Cendrowski's resignation. Her salary will be set at Step 1, Masters, on the PSEA 2020-2021 salary schedule.

H. Tenure

On a motion by Mr. Branca seconded by Ms. Pascarella with all members present voting in favor, the following professional staff members were granted tenure:

Jessica Nemeth (Educational Consultant)
Hillary Mellott (Special Education Teacher)

I. Voluntary Transfer

On a motion by Ms. Pitrelli seconded by Mr. Halle with all members present voting in favor, the following Voluntary Transfers were approved:

1. Alec Gawne, 14 Quarry Road, Mercer, Pa. 16137, from 260-day Fiscal Specialist, Act 93 position to a 260-day Coordinator of Business Services, Act 93 position effective October 1, 2020. His salary will be set at \$50,000 in accordance with the Board approved Act 93 Nonbargaining Unit Compensation Agreement with all benefits provided in the Board approved Act 93 Nonbargaining Unit Agreement.
2. Sandy Seltzer, 18 Tall Trees Court, New Castle, Pa. 16105, from 260-day Secretary/Clerk, ESPA position to a 260-day Business/HR Specialist, Act 93 position effective October 1, 2020. Her salary will be set at \$37,500 in accordance with the Board approved Act 93 Nonbargaining Unit Compensation Agreement with all benefits provided in the Board approved Act 93 Nonbargaining Unit Agreement.

J. 2020-21 Substitutes

On a motion by Ms. Pitrelli seconded by Ms. Roberson with all members present voting in favor, the attached list of substitutes were approved.

K. Updated Listing of Credit Card Corporations and Authorized Employees

On a motion by Ms. Pitrelli, seconded by Ms. Pascarella, with all members present voting in favor, the attached updated listing of credit cards and authorized employees as shown, was approved in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement and it will be made part of the employee's personnel file maintained in Human Resources.

President

Secretary

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VIII. NEW BUSINESS (continued)

L. Request for Contract Authorization

In order to comply with PA Public School Code Section 508, a motion was made by Mr. Branca seconded by Mrs. Houk, with all members present voting in favor, to approve Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

M. Program Budgets

On a motion by Ms. Pascarella, seconded by Ms. Roberson with all members present voting in favor, the following program budgets were approved:

<u>Budget</u>	<u>Amount</u>
Highmark Feeding & Swallowing	\$3,000

N. 2020-21 E.I. Calendar (revision # 2)

On a motion by Ms. Pitrelli, seconded by Ms. Pascarella with all members present voting in favor, the attached revised 2020-21 E.I. Calendar was approved.

O. MIU IV Board Policy: Unlawful Harassment

On a motion by Mr. Rossi, seconded by Ms. Pascarella with all members present voting in favor except for Mr. Halle the second reading of the attached board policy was approved and adopted.

P. Title IX Resolution Policy

On a motion by Ms. Pascarella, seconded by Ms. Pitrelli with all members present voting in favor except for Mr. Halle, the attached Title IX Policy was approved.

President

Secretary

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VIII. NEW BUSINESS (continued)

Q. Voting for Statewide PSBA Officers for 2021

At the request of PSBA, school district and intermediate units are to conduct voting for PSBA Officers at their local meetings and have the majority vote cast electronically by the entity's Board Secretary during the voting window of August 23 through October 11, 2020.

Candidates for PSBA President-elect:

- David Hein*, Parkland School District (Lehigh Valley Co.)

Propose to Vote for (1) PSBA President-elect:

Mr. DiTullio nominated David Hein.

Mr. Rossi made a motion to close nominations, seconded by Mrs. Houk, with all members present voting in favor.

Candidates for PSBA Vice President:

- Sabrina Backer*, Franklin Area School District (Venango Co.)
- Daniel O'Keefe*, Northgate School District (Allegheny Co.)

Propose to Vote for (1) PSBA Vice President:

Mr. Rossi nominated Sabrina Backer.

Mr. DiTullio nominated Daniel O'Keefe

Mrs. Houk made a motion to close nominations, seconded by Ms. Pitrelli, with all members present voting in favor.

The results of the voice vote were as follows:

Sabrina Backer - 6 votes

Daniel O'Keefe -7 votes

Candidates for PSBA Insurance Trust Trustees: term ending December 31, 2023

- Michael Faccinnetto, Bethlehem Area School District
- Marianne Neel, PSBA Past President

President

Secretary

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Q. Voting for Statewide PSBA Officers for 2021 (continued)

Propose to Vote for (2) PSBA Insurance Trust Trustees:

Mr. DiTullio nominated Michael Faccinetto & Marianne Neel.

Mrs. Houk made a motion to close nominations, seconded by Ms. Pitrelli, with all members present voting in favor.

Candidates for Section 2 Advisor (2 year term)

- Aimee Kemick, Ridgway School District (Venango Co.)

Propose to Vote for (1) PSBA Section 2 Advisor:

Mr. DiTullio nominated Aimee Kemick

Mr. Rossi made a motion to close nominations, seconded by Mrs. Houk, with all members present voting in favor.

Candidates for Section 4 Advisor (2 year term)

- Brian Petula, Lackawanna Trail School District (Lackawanna Co.)

Propose to Vote for (1) PSBA Section 4 Advisor:

Mr. DiTullio nominated Brian Petula

Mr. Rossi made a motion to close nominations, seconded by Mrs. Houk, with all members present voting in favor.

Candidates for Section 6 Advisor (2 year term)

- Andrea Christoff*, Mount Union Area School District (Huntingdon Co)

Propose to Vote for (1) PSBA Section 6 Advisor:

Mr. DiTullio nominated Andrea Christoff

Mr. Rossi made a motion to close nominations, seconded by Mrs. Houk, with all members present voting in favor.

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Secretary

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VIII. NEW BUSINESS (continued)

Q. Voting for Statewide PSBA Officers for 2021 (continued)

Candidates for School Board Secretaries Forum Steering Committee term ending December 31, 2022:

- Stephen Skrocki, North Penn School District
- Tracy Long, Keystone Central School District

Propose to Vote for (3) Committee Members:

Mr. Ditullio nominated: Stephen Skrocki
Tracy Long

Mr. Rossi made a motion to close nominations, seconded by Mrs. Houk, with all members present voting in favor.

Candidates for Western At-Large term ending December 31, 2023

- Marsha Pleta*, Washington School District (Washington Co.)

Propose to Vote for (1) Committee Members:

Mr. Ditullio nominated Marsha Pleta

Mr. Rossi made a motion to close nominations, seconded by Mrs. Houk, with all members present voting in favor.

Candidates for Treasurer term ending December 31, 2023

- Michael Gossert*, Cumberland Valley SD (Cumberland Co.)

Propose to Vote for (1) Committee Members:

Mr. Ditullio nominated Michael Gossert

Mr. Rossi made a motion to close nominations, seconded by Mrs. Houk, with all members present voting in favor.

President

Secretary

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VIII. NEW BUSINESS (continued)

Q. Voting for Statewide PSBA Officers for 2021 (continued)

Election of 2021 PSBA Officers as determined by those named.

<i>PSBA President-elect</i>	<u>David Hein</u>
<i>PSBA Vice President</i>	<u>Daniel O'Keefe</u>
<i>PSBA Treasurer</i>	<u>Michael Gossert</u>

PSBA Insurance Trust: (term ending December 31, 2023):

- | | |
|-----------------------------|-------------------------|
| 1. <u>Michael Facinetto</u> | 2. <u>Marianne Neel</u> |
|-----------------------------|-------------------------|

School Board Secretaries Forum Steering Committee (term ending Dec 31, 2022):

- | | |
|---------------------------|----------------------|
| 1. <u>Stephen Skrocki</u> | 2. <u>Tracy Long</u> |
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<i>PSBA Western At Large</i>	<u>Marsha Pleta</u>
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<i>Section 2 Advisor</i>	<u>Aimee Kemick</u>
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<i>Section 4 Advisor</i>	<u>Brian Petula</u>
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<i>Section 6 Advisor</i>	<u>Andrea Christoff</u>
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Mrs. Houk made a motion, seconded by Ms. Pascarella, with all members present voting in favor that the above named persons, be voted for in the PSBA's electronic election for 2021 by the Board Secretary on behalf of Midwestern Intermediate Unit IV.

The President called for a second Executive Session for the discussion of personnel issues.

IX. ADJOURNMENT

On a motion by Mr. Branca seconded by Ms. Pitrelli with all members present voting in favor, the meeting was adjourned.

President

Secretary

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President

Secretary