

**MINUTES of December 16, 2020**  
**MIDWESTERN INTERMEDIATE UNIT IV BOARD OF DIRECTORS**  
453 Maple Street, Grove City, PA 16127

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Members Present: Jeanne Bacon, Eric DiTullio Merle Glass, William Halle, Karen Houk, Debra Miller, Renee Pitrelli, Richard Rossi, and Dr. Wayde Killmeyer, Executive Director.

Others Present: Charles Sapienza (Solicitor), Donna Volpe, Brenda Marino, Melissa Wyllie, Patricia Connolly, Jason Williams.

- I. The meeting was called to order by the President.
- II. Roll call by the Secretary showed eight members present.
- III. The President called for an Executive Session for the discussion of negotiations, and personnel issues. There was not an Executive Session at this time.
- IV. Minutes of the November 18, 2020 meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 were approved on a motion by Mr. DiTullio seconded by Ms. Pitrelli, with all members present voting in favor.
- V. On a motion by Ms. Pitrelli seconded by Mr. DiTullio with all members present voting in favor, the Agenda was approved with the following:

ADDITION: Memorandum of Understanding- PSEA  
ADDITION: Retirement- Janet Cumberland

**VI. PUBLIC PARTICIPATION**

The President asked if there were any questions or comments from the public, there were none.

**VII. OLD BUSINESS**

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President

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Secretary

**MINUTES, December 16, 2020**

**VIII. NEW BUSINESS**

**A. Financial Statements and Bills**

On a motion by Ms. Pitrelli, seconded by Mr. DiTullio, with all members present voting in favor, the following financial statements and bills for the various IU Budgets were approved.

FINANCIAL STATEMENTS November 1, 2020 through November 30, 2020

1.	State and Federal Programs (Fund 10)	\$ 22,431,305.00
2.	Special Education (Fund 20)	\$ 9,236,036.00
3.	Capital Projects (Fund 30)	\$ 9,000.00
4.	Nonpublic Schools (Fund 10)	\$ 1,970,295.00
5.	IU General Fund (Fund 10)	\$ 3,611,283.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 220,000.00
7.	Internal Service Fund – OPEB (Fund 71)	\$ 0.00
8.	OPEB Trust (Fund 73)	\$ 543,000.00
	<b>TOTAL</b>	<b>\$ 38,020,919.00</b>

BILLS November 1, 2020 through November 30, 2020

1.	General Fund (Fund 10)	\$ 1,541,371.08
	• State and Federal Programs	
	• Nonpublic School Services	
	• General Fund	
2.	Special Education (Fund 20)	\$ 828,039.87
	<b>TOTAL</b>	<b>\$ 2,369,410.85</b>

**B. Updated Listing of Credit Card Corporations and Authorized Employees**

On a motion by Ms. Pitrelli, seconded by Mr. DiTullio, with all members present voting in favor. It is recommended that the attached updated listing of credit cards and authorized employees as shown, be approved in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage

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President

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Secretary

**MINUTES, December 16, 2020**

**VIII. NEW BUSINESS (continued)**

**C. Request for Contract Authorization**

In order to comply with PA Public School Code Section 508, a motion was made by Mr. DiTullio, seconded by Ms. Pitrelli with all members present voting in favor, to approve Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

**D. Resignations**

On a motion by Mr. Halle, seconded by Mr. DiTullio with all members present voting in favor the following resignations were approved.

Special Education

1. Diane Thompson, 378 Golf Drive SE, Brookfield, Ohio 44403, Interpreter, effective the close of work on December 3, 2020 due to retirement.
2. Lorie Voland, 119 Oakdale Drive, Zelienople, PA 16063, Interpreter, effective the close of work on December 31, 2020 due to retirement.
3. Janet Cumberland, 116 Christy Road, West Sunbury, Pa. 16061, Paraprofessional/LPN, effective the close of work on December 17, 2020 due to retirement.

Communications

Melanie Turner, 218 East Fairmont Avenue, New Castle, Pa. 16105, Graphics Reproduction Operator/Printer, effective the close of work on April 29, 2021 due to retirement.

**E. Employment**

On a motion by Mr. DiTullio, seconded by Ms. Pitrelli with all members present voting in favor.

Nonpublic Schools

Erica Mackey, 291 Gerber Road, Volant, Pa 16156, Nonpublic School Resource Teacher, effective January 4, 2021 to fill the vacancy created by Peggy King's retirement. Her salary will be set at Step 1, Masters, on the PSEA 2020-2021 salary schedule. She will be issued a Temporary Professional Contract.

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President

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Secretary

**MINUTES, December 16, 2020**

**VIII. NEW BUSINESS (continued)**

**F. Voluntary Transfer**

On a motion by Ms. Pitrelli, seconded by Mr. DiTullio with all members present voting in favor, the following Voluntary Transfer was approved.

Jessica Nemeth, 7 Carriage Lane, Grove City, Pa. 16127, from 185-day Educational Consultant, PSEA position to a 220-day Supervisor of Special Education, Act 93 position effective December 17, 2020. Her salary will be set at \$73,000 in accordance with the Board approved Act 93 Nonbargaining Unit Compensation Agreement with all benefits provided in the Board approved Act 93 Nonbargaining Unit Agreement.

**G. Sale of 2165 Martha St.**

On a motion by Mr. DiTullio, seconded by Ms. Pitrelli with all members present voting in favor the following was approved.

Board Action is necessary to enter into and execute a real estate sales agreement with Bryan and Holly Hobel for the sale, transfer and conveyance of certain real estate property located in Shenango Township, Lawrence County having a physical address of 2165 Martha St. Said agreement sets forth a purchase price of \$41,000.00 to be paid to the MIU IV. The sale shall be contingent upon Court Approval and any other approvals from government entities who may have an interest as well as comply with the Pennsylvania School Code of 1949 and all other statues, laws or regulation of the Commonwealth. The Board hereby authorizes the Administration to prepare and execute all necessary documents to proceed with the conveyance.

**H. Memorandum of Understanding**

On a motion by Ms. Pitrelli, seconded by Mr. DiTullio with all members present voting in favor, the following was approved.

It is recommended that the MIU IV Board of Directors approve a Memorandum of Understanding (MOU) with Education Association. Pursuant to the Association's bargaining unit contract dated July 1, 2017 through June 30, 2022, Article XIII section 3, C, 1b, "For those employees who participate in the QHDHP but are not eligible for HSA contributions due to other requirements for eligibility as described in IRS publication 969, the Parties will jointly develop an MOU to address the issue on a case by case basis." Teena Sipos has a spouse who has a Health Reimbursement Account (HRA). IRS regulations prohibit the Employer from making contributions to health savings accounts if a spouse has a HRA. Employer agrees to place the following amounts in a 403(b). January 1, 2021 – December 31, 2021 \$1,300.

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President

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Secretary

**MINUTES, December 16, 2020**

**VIII. NEW BUSINESS (continued)**

- IX.** The President called for an Executive Session starting at 7:45 and ending at 8:25 for the discussion of a construction contract.

**X. ADJOURNMENT**

On a motion by Mr. DiTullio, seconded by Ms. Pitrelli with all members present voting in favor the meeting was adjourned.

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President

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Secretary