

**MINUTES of March 24, 2021**  
**MIDWESTERN INTERMEDIATE UNIT IV BOARD OF DIRECTORS**  
453 Maple Street, Grove City, PA 16127

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Members Present: Jeanne Bacon, Eric DiTullio Merle Glass, William Halle, Karen Houk, Debra Miller, Anna Pascarella, Renee Pitrelli, Deborah Roberson, Richard Rossi, Patty Wilson and Dr. Wayde Killmeyer, Executive Director.

Others Present: Charles Sapienza (Solicitor), Donna Volpe, Brenda Marino, Melissa Wylie, Jason Williams.

- I. The meeting was called to order by the President.
- II. Roll call by the Secretary showed eleven members present.
- III. The President called for an Executive Session beginning at 7:05 p.m. and ending at 8:05 p.m. for the discussion of legal matters, and /or personnel issues.
- IV. Minutes of the February 24, 2021 meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 were approved on a motion by Mrs. Houk, seconded by Mr. DiTullio, with all members present voting in favor.
- V. On a motion by Mrs. Halle seconded by Mr. DiTullio with all members present voting in favor, the Agenda was approved with the following:
  1. ADDITION: Retirement – Steve Fulena
  2. ADDITION: 2021 Joint Purchasing Bid Awards

**VI. PUBLIC PARTICIPATION**

The President asked if there were any questions or comments from the public. Steven Sheirer, Educational Consultant thanked the IU for their thoughtfulness during his time off.

**VII. OLD BUSINESS**

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President

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Secretary

**MINUTES, March 24, 2021**

**VIII. NEW BUSINESS**

**A. Financial Statements and Bills**

On a motion by Mr. DiTullio, seconded by Ms. Pascarella with all members present voting in favor the following financial statements and bills for the various IU Budgets were approved.

**FINANCIAL STATEMENTS February 1, 2021 through February 28, 2021**

1.	State and Federal Programs (Fund 10)	\$	22,391,053.00
2.	Special Education (Fund 20)	\$	8,849,569.00
3.	Capital Projects (Fund 30)	\$	9,000.00
4.	Nonpublic Schools (Fund 10)	\$	1,970,295.00
5.	IU General Fund (Fund 10)	\$	3,611,283.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$	220,000.00
7.	Internal Service Fund – OPEB (Fund 71)	\$	0.00
8.	OPEB Trust (Fund 73)	\$	543,000.00
	TOTAL	\$	37,594,200.00

**BILLS February 1, 2021 through February 28, 2021**

1.	General Fund (Fund 10)	\$	3,036,468.09
	• State and Federal Programs		
	• Nonpublic School Services		
	• General Fund		
2.	Special Education (Fund 20)	\$	634,088.85
	TOTAL	\$	3,670,556.94

**B. Program Budget**

On a motion by Mrs. Houk, seconded by Mr. Halle with all members present voting in favor, the following IU Budget was approved.

<b><u>Budget</u></b>	<b><u>Amount</u></b>
Homelessness 2021-22	\$220,305.00

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President

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Secretary

**MINUTES, March 24, 2021**

**VIII. NEW BUSINESS (continued)**

**C. Updated Listing of Credit Card Corporations and Authorized Employees**

On a motion by Mr. DiTullio, seconded by Ms. Pascarella, with all members present voting in favor. It is recommended that the attached updated listing of credit cards and authorized employees as shown, be approved in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage

**D. Request for Contract Authorization**

In order to comply with PA Public School Code Section 508, a motion was made by Ms. Pascarella, seconded by Mr. DiTullio with all members present voting in favor, to approve Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

**E. Resignations**

On a motion by Mr. DiTullio, seconded by Mrs. Houk, with all members present voting in favor. The following resignations were approved.

Special Education

1. Denise Lemmon, 942 Temple Avenue, New Castle, Pa. 16101, Secretary/Clerk, effective the close of work June 28, 2021 due to retirement
2. Debra Marino, 1603 Wooley Avenue, New Castle, Pa. 16101, Paraprofessional/LPN effective the close of work on June 18, 2021 due to retirement.

Nonpublic Schools

1. Steve Fulena, 430 Friendship St., New Castle, PA 16101, Nonpublic School Resource Teacher, effective at the close of work on June 5, 2021 due to retirement.

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President

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Secretary

## MINUTES, March 24, 2021

### VIII. NEW BUSINESS (continued)

#### F. Leave Request

On a motion by Ms. Pitrelli, seconded by Mr. Halle with all members present voting in favor, the following leave request was approved.

##### Special Education

1. Deborah Burick, 2116 Moravia Street Extension, New Castle, Pa. 16101, Paraprofessional/LPN unpaid intermittent leave starting March 17, 2021 through May 2021 with MIU IV coverage of all health benefits as provided by MIU IV policy 535, Family and Medical Leaves.

#### G. Voluntary Transfer

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On a motion by Mr. DiTullio, seconded by Mrs. Wilson with all members present voting on favor the following voluntary transfer was approved.

##### Special Education

1. Katlyn Gall, 123 North Woodlawn Road, Butler, Pa. 16001, be voluntarily transferred from a 185-day Behavior Coach position to a 185-day Educational Consultant position effective, July 1, 2021 to fill the position of Jessica Nemeth. Her pay and benefits will remain the same.

#### H. Permission to Advertise for Bids

On a motion by Ms. Pitrelli, seconded by Mr. DiTullio with all members present voting in favor, permission was granted to advertise for bids regarding the following:

**Hazardous Waste Management** -- bid proposals will be sought for a comprehensive hazardous waste management program for local educational agencies in Butler, Lawrence, and Mercer Counties for a period from June 1, 2021 through September 30, 2021.

#### I. 2021-22 Calendar

On a motion by Mr. DiTullio, seconded by Ms. Pitrelli with all members present voting in favor, the attached 2021-22 Early Intervention Calendar was approved.

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President

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Secretary

**MINUTES, March 24, 2021**

**VIII. NEW BUSINESS (continued)**

**J. 2021 Joint Purchasing Bid Awards**

Bids were reviewed following the bid openings for Art Supplies, Athletic Supplies, Copier Paper, Incentives, Lighting, Maintenance Supplies, Nursing Supplies, and School Supplies, as part of the Joint Purchasing Cooperative. Bids closed on February 22, 2021 at 3:30 p.m. On a motion by Mr. Halle, seconded by Mr. DiTullio with all members present voting in favor, the attached list of recommended bid awards for vendors with the lowest bid prices meeting bid specifications was approved.

**X. ADJOURNMENT**

On a motion by Mr. Halle seconded by Ms. Pitrelli with all members present voting in favor the meeting was adjourned.

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President

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Secretary