

MINUTES, August 11, 2021

MINUTES of August 11, 2021 MIDWESTERN INTERMEDIATE UNIT IV BOARD OF DIRECTORS

453 Maple Street, Grove City, PA 16127

Members Present: Jeanne Bacon, Eric DiTullio Merle Glass, William Halle, Karen Houk, Debra Miller, Anna Pascarella, Renee Pitrelli, Deborah Roberson, and Dr. Wayde Killmeyer, Executive Director.

Others Present: Charles Sapienza (Solicitor), Donna Volpe, Brenda Marino, Melissa Wyllie, Maureen Werwie, Teena Sipos, Karen Chambers, Dee Thompson,

- I. The meeting was called to order by the President.
- II. Roll call by the Secretary showed nine members present.
- III. There was not a need for an Executive session at the meeting.
- IV. Minutes of the June 23, 2021 meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 were approved on a motion by Mrs. Houk seconded by Ms. Pascarella, with all members present voting in favor.
- V. On a motion by Mr. Halle seconded by Ms. Pitrelli with all members present voting in favor, the Agenda was approved with the following:

ADDITION: July, 2021 Financial Bills & Statements

ADDITION: Attachment I. – Contracts for approval (*revised*)

VI. PUBLIC PARTICIPATION

The President asked if there were any questions or comments from the public, there were none.

VI. OLD BUSINESS

President

Secretary

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VIII. NEW BUSINESS

A1. Financial Statements and Bills

On a motion by Mrs. Roberson, seconded by Mrs. Houk, with all members present voting in favor, the following financial statements and bills for the various IU Budgets were approved.

FINANCIAL STATEMENTS June 1, 2021 through June 30, 2021

1.	State and Federal Programs (Fund 10)	\$ 29,097,696.00
2.	Special Education (Fund 20)	\$ 13,376,729.00
3.	Capital Projects (Fund 30)	\$ 9,000.00
4.	Nonpublic Schools (Fund 10)	\$ 1,970,295.00
5.	IU General Fund (Fund 10)	\$ 3,611,283.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 220,000.00
7.	Internal Service Fund – OPEB (Fund 71)	\$ 0.00
8.	OPEB Trust (Fund 73)	\$ 543,000.00
	TOTAL	\$ 48,828,003.00

BILLS June 1, 2021 through June 30, 2021

1.	General Fund (Fund 10)	\$ 1,881,123.04
	• State and Federal Programs	
	• Nonpublic School Services	
	• General Fund	
2.	Special Education (Fund 20)	\$ 1,670,360.60
	TOTAL	\$ 3,551,483.64

President

Secretary

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VIII. NEW BUSINESS (continued)

A2. Financial Statements and Bills

On a motion by Mr. Halle, seconded by Ms. Pascarella, with all members present voting in favor, the following financial statements and bills for the various IU Budgets were approved.

FINANCIAL STATEMENTS July 1, 2021 through July 31, 2021

1.	State and Federal Programs (Fund 10)	\$ 10,013,502.00
2.	Special Education (Fund 20)	\$ 12,561,793.00
3.	Capital Projects (Fund 30)	\$ 745,000.00
4.	Nonpublic Schools (Fund 10)	\$ 2,100,222.00
5.	IU General Fund (Fund 10)	\$ 3,403,868.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 220,000.00
7.	Internal Service Fund – OPEB (Fund 71)	\$ 0.00
8.	OPEB Trust (Fund 73)	\$ 410,000.00
	TOTAL	\$ 29,454,385.00

BILLS July 1, 2021 through July 31, 2021

1.	General Fund (Fund 10)	\$ 1,038,299.36
	• State and Federal Programs	
	• Nonpublic School Services	
	• General Fund	
2.	Special Education (Fund 20)	\$ 612,970.70
	TOTAL	\$ 1,651,270.26

B. Program Budgets

On a motion by Ms. Pitrelli, seconded by Mrs. Houk, with all members present voting in favor, the following attached program budgets were approved:

<u>Budget</u>	<u>Amount</u>
Homelessness 2021-22 (<i>revision</i>)	\$ 281,551.00
Transportation 2021-22	\$ 54,543.00

President

Secretary

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VIII. NEW BUSINESS (continued)

C. Leave Request

On a motion by Mr. Halle, seconded by Mrs. Roberson with all members present voting in favor, the following leave request was approved.

Special Education

Jennifer Stiglitz, 334 Cottingham Circle, Cranberry Township, Pa. 16066, Speech Language Therapist, unpaid August 30, 2021, through November 30, 2021 with MIU IV coverage of all health benefits as provided by MIU IV policy 435, Family and Medical Leaves.

D. Resignation

On a motion by Ms. Pascarella, seconded by Ms. Pitrelli with all members present voting in favor, the following resignation was accepted:

Special Education

Patricia Bardy, 602 Tidball Avenue, Grove City, Pa. 16127, Paraprofessional/LPN, effective the close of work on August 13, 2021.

E. Employment

On a motion by Ms. Pitrelli, seconded by Mrs. Houk with all members present voting in favor, the following persons were approved for employment.

Special Education

Micaela Harris, 1132 Brockton Circle, New Cumberland, Pa. 17070, Speech Language Therapist, effective August 10, 2021. Her salary will be placed on Step 1, Master, of the PSEA 2021-2022 salary schedule. She will be issued a Temporary Professional Contract.

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VIII. NEW BUSINESS (continued)

Homelessness Program

1. Sara Krepp, 4127 Bethel N. W. Road, New Wilmington, Pa. 16142, Outreach Homeless Specialist for Homelessness Program, effective upon her release from her current employment. Her salary will be set at \$35,000 in accordance with the Board approved Act 93 Nonbargaining Unit Compensation Agreement with all benefits provided in the Board approved Act 93 Nonbargaining Unit Agreement.
2. Braelene Miller, 147 Studebaker Road, Slippery Rock, Pa. 16057, Outreach Homeless Specialist for Homelessness Program, effective upon her release from her current employment. Her salary will be set at \$35,000 in accordance with the Board approved Act 93 Nonbargaining Unit Compensation Agreement with all benefits provided in the Board approved Act 93 Nonbargaining Unit Agreement.

F. 2021-22 Substitutes

On a motion by Ms. Pitrelli, seconded by Mr. Halle, with all members present voting in favor, the attached list of substitutes for the 2021-22 year was approved.

G. 2021-22 Bus Drivers

On a motion by Ms. Pitrelli, seconded by Ms. Pascarella with all members present voting in favor, the following Bus Drivers for the 2021-22 year were approved.

Watson's Bus Company

Linda Gibbs	Michael Vasil
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H. Updated Listing of Credit Card Corporations and Authorized Employee

On a motion by Ms. Pitrelli, seconded by Ms. Pascarella, with all members present voting in favor. The following was approved. The attached updated listing of credit cards and authorized employees as shown in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement and it will be made part of the employee's personnel file maintained in Human Resources.

President

Secretary

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VIII. NEW BUSINESS (continued)

I. Request for Contract Authorization

On a motion by Ms. Pitrelli seconded by Mrs. Houk with all members present voting in favor, the following was approved. In order to comply with PA Public School Code Section 508, approval is requested for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

J. Sale of MIU IV Vans & John Deere Tractor

On a motion by Ms. Pitrelli, seconded by Mr. Halle with all members present voting in favor, approval was given to sell a 2008 Chevrolet Express 2500 van, a 2002 Chevrolet Express 2500 van, and a 1999 John Deere tractor. Both vehicles are at the end of life and did not pass inspection.

K. MIU IV Health and Safety Plan

On a motion by Mrs. Roberson, seconded by Ms. Pascarella with all members present voting in favor the MIU IV Health and Safety Plan was approved.

L. MIU IV Board Policy: UGG-4 Procurement

On a motion by Mr. Halle, seconded by Mrs. Houk, with all members present voting in favor, the MIU IV Board Policy: UGG-4 Procurement *first reading* was approved.

IX. ADJOURNMENT

On a motion by Ms. Pitrelli, seconded by Ms. Pascarella with all members present voting in favor, the meeting was adjourned.

President

Secretary

President

Secretary