

MINUTES, September 15, 2021

MINUTES of September 15, 2021, MIDWESTERN INTERMEDIATE UNIT IV BOARD OF DIRECTORS

453 Maple Street, Grove City, PA 16127

Members Present: Jeanne Bacon, Chuck Branca, Eric DiTullio Merle Glass, William Halle, Karen Houk, Justin Kirkwood, Debra Miller, Renee Pitrelli, Deborah Roberson, Patty Wilson, and Dr. Wayne Killmeyer, Executive Director.

Others Present: Charles Sapienza (Solicitor), Donna Volpe, Brenda Marino, Melissa Wyllie, Maureen Werwie, Teena Sipos, Jodi Barrett, Steve Shierer, Erin Moser

- I. The meeting was called to order by the President.
- II. Roll call by the Secretary showed eleven members present.
- III. The President called for an Executive Session beginning at 7:25 p.m. and ending at 7:50 p.m. for the discussion of legal matters, and /or personnel issues
- IV. Minutes of the August 11, 2021 meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 were approved on a motion by Mr. DiTullio seconded by Mr. Halle, with all members present voting in favor.
- V. On a motion by Mr. DiTullio seconded by Mrs. Bacon with all members present voting in favor, the Agenda was approved with the following:

ADDITION: Employment – Halee McCance

ADDITION: Job Description, Paraprofessional (*revised*)

ADDITION: Sale of 2 MIU IV Vans

VI. PUBLIC PARTICIPATION

The President asked if there were any questions or comments from the public, there were none.

VI. OLD BUSINESS

President

Secretary

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VIII. NEW BUSINESS

A. Financial Statements and Bills

On a motion by Mr. DiTullio, seconded by Mr. Kirkwood, with all members present voting in favor, the following financial statements and bills for the various IU Budgets were approved.

FINANCIAL STATEMENTS August 1, 2021, through August 31, 2021

1.	State and Federal Programs (Fund 10)	\$ 10,723,848.00
2.	Special Education (Fund 20)	\$ 12,561,762.00
3.	Capital Projects (Fund 30)	\$ 745,000,000.00
4.	Nonpublic Schools (Fund 10)	\$ 2,097,222.00
5.	IU General Fund (Fund 10)	\$ 3,403,868.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 220,000.00
7.	Internal Service Fund – OPEB (Fund 71)	\$ 0.00
8.	OPEB Trust (Fund 73)	\$ 410,000.00
	TOTAL	\$ 774,416,700.00

BILLS August 1, 2021, through August 31, 2021

1.	General Fund (Fund 10)	\$ 4,991,973.84
	• State and Federal Programs	
	• Nonpublic School Services	
	• General Fund	
2.	Special Education (Fund 20)	\$ 661,644.26
	TOTAL	\$ 5,653,618.10

B. Program Budget

On a motion by Mrs. Houk, seconded by Ms. Pitrelli, with all members present voting in favor, the following attached program budget was approved:

<u>Budget</u>	<u>Amount</u>
Highmark Feeding & Swallowing	\$3,000

President

Secretary

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VIII. NEW BUSINESS (continued)

C. **Updated Listing of Credit Card Corporations and Authorized Employee**

On a motion by Mr. Di Tullio, seconded by Mr. Halle, with all members present voting in favor. The following was approved. The attached updated listing of credit cards and authorized employees as shown in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement and it will be made part of the employee’s personnel file maintained in Human Resources.

D. **Request for Contract Authorization**

On a motion by Ms. Pitrelli seconded by Mr. DiTullio with all members present voting in favor, the following was approved. In order to comply with PA Public School Code Section 508, approval is requested for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

E. **Resignations**

On a motion by Mr. DiTullio, seconded by Ms. Roberson with all members present voting in favor, the following resignations were accepted:

Special Education

1. Lisa Lasko, 7007 Clingan Rd. #75, Poland, Ohio, 44514 Teacher of the Hearing Impaired, effective the close of work on January 4, 2022, due to retirement.
2. Jacqueline McIntire, 105 East Crossbow Lane, Slippery Rock, Pa. 16057, Speech and Language Therapist, effective the close of work on January 4, 2022, due to retirement.

F. **Employment**

On a motion by Mr. DiTullio, seconded by Mr. Halle with all members present voting in favor, the following persons were approved for employment.

President

Secretary

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VIII. NEW BUSINESS (continued)

Special Education

Amanda King, 100 Magill Road Extension, Zelienople, Pa. 16063, Paraprofessional/LPN, effective August 30, 2021, due to the resignation of Patricia Bardy. Her salary will be based on Associate's Degree, Paraprofessional/LPN, on the 2021-2022 ESPA salary schedule. Continued employment is contingent upon successful completion of the 60-work-day probation.

Curriculum

Halee McCance, 464 Portman Road, Butler, Pa. 16002, Curriculum Educational Consultant, effective upon her release from her current employer. Her salary will be placed on Step 5, Masters, of the PSEA 2021-2022 salary schedule. She will be issued a Professional Contract.

G. Leave Request

On a motion by Mr. DiTullio, seconded by Mr. Kirkwood with all members present voting in favor, the following leave request was approved.

Special Education

Paula Slater, 109 Neely Rd., Butler, Pa. 16001, Paraprofessional/LPN, unpaid leave from September 22, 2021, through December 31, 2021, with MIU IV coverage of all health benefits as provided by MIU IV Policy 535, Family and Medical Leave.

H. Tenure

On a motion by Mr. DiTullio, seconded by Ms. Pitrelli with all members present voting in favor, tenure was granted to the following staff members.

Megan DeFazio
Erin Lunn

I. 2021-22 Substitutes

On a motion by Mr. DiTullio, seconded by Mr. Branca, with all members present voting in favor, the attached list of substitutes for the 2021-22 year was approved.

President

Secretary

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VIII. NEW BUSINESS (continued)

J. MIU IV Board Policy: UGG-4 Procurement

On a motion by Mr. DiTullio, seconded by Mrs. Bacon, with all members present voting in favor, the MIU IV Board Policy: UGG-4 Procurement *second reading* was approved.

K. Job Description (revised) - Paraprofessional

On a motion by Mr. DiTullio, seconded by Ms. Roberson, with all members present voting in favor, the revision of the MIU IV Paraprofessional Job Description was approved.

L. Sale of (2) Chevrolet Express Vans

On a motion by Mr. DiTullio, seconded by Mrs. Wilson, with all members present voting in favor, approval was given to sell a 2008 Chevrolet Express 180k van in the amount of \$1,500.00 and a 2002 Chevrolet Express 80k van in the amount of \$1,500.00. Both vehicles are at the end of life and did not pass inspection

M. Voting for Statewide PSBA Officers for 2022

At the request of PSBA, school districts and intermediate units are to conduct voting for PSBA Officers at their local meetings and have the majority vote cast electronically by the entity's Board Secretary during the voting window of August 20 through October 16, 2021.

Candidates for PSBA President-elect: term ending December 31, 2022

- Sabrina Backer*, Franklin Area School District)
- David Schaap, Brentwood Borough School District

Mr. DiTullio nominated David Schaap.

Mrs. Houk made a motion to close nominations, seconded by Ms. Pitrelli, with all members present voting in favor.

President

Secretary

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VIII. NEW BUSINESS (continued)

Candidates for PSBA Vice President: term ending December 31, 2022

- Allison Mathis* North Hills School District

Mr. Halle nominated Allison Mathis

Mr. DiTullio made a motion to close nominations, seconded by Mrs. Houk, with all members present voting in favor.

Candidates for PSBA Insurance Trust Trustees: term ending December 31, 2024

- Richard Frerichs - PSBA Past President
- William LaCoff - PSBA Past President
- Nathan Mains – PSBA CEO

Mr. Halle nominated Richard Frerichs and William LaCoff

Mrs. Houk made a motion to close nominations, seconded by Mr. DiTullio, with all members present voting in favor.

Candidates for Forum Steering Committee: term ending December 31, 2023

- Jennifer Davidson
- Deana Lancenese
- Bethanne Zeigler
- Jaime Lynn Zimerofsky

Mr. Halle nominated Jennifer Davidson, Deana Lancenese, Bethanne Zeigler.

Mr. DiTullio made a motion to close nominations, seconded by Ms. Pitrelli, with all members present voting in favor.

President

Secretary

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VIII. NEW BUSINESS (continued)

Election of 2022 PSBA Officers as determined by those named.

PSBA President-elect David Schaap

PSBA Vice President Allision Mathis

PSBA Insurance Trust: (term ending December 31, 2024):

1. Richard Frerichs
2. William LaCoff

Forum Steering Committee:

1. Jennifer Davidson
2. Deana Lancenese
3. Bethanne Zeigler

Mrs. Houk made a motion, seconded by Mr. Kirkwood, with all members present voting in favor that the above named persons, be voted for in the PSBA's electronic election for 2022 by the Board Secretary on behalf of Midwestern Intermediate Unit IV.

IX. ADJOURNMENT

On a motion by Ms. Pitrelli, seconded by Mr. DiTullio with all members present voting in favor, the meeting was adjourned.

President

Secretary

MINUTES, June 23, 2021

President

Secretary