

MINUTES, October 27, 2021

MINUTES of October 27, 2021, MIDWESTERN INTERMEDIATE UNIT IV BOARD OF DIRECTORS

453 Maple Street, Grove City, PA 16127

Members Present: Jeanne Bacon, Chuck Branca, Eric DiTullio Merle Glass, William Halle, Karen Houk, Justin Kirkwood, Debra Miller, Anna Pascarella, Deborah Roberson, Patty Wilson, and Dr. Wayde Killmeyer, Executive Director.

Others Present: Charles Sapienza (Solicitor), Donna Volpe, Brenda Marino, Melissa Wyllie, Maureen Werwie, Teena Sipos

- I. The meeting was called to order by the President.
- II. Roll call by the Secretary showed eleven members present.
- III. The President called for an Executive Session. There were no items for discussion.
- IV. Minutes of the September 15, 2021 meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 were approved on a motion by Mrs. Houk seconded by Mr. Branca, with all members present voting in favor.
- V. On a motion by Mr. Halle seconded by Ms. Pascarella with all members present voting in favor, the Agenda was approved with the following:

ADDITION: Employment – Marlene Schechter

ADDITION: EANS Grant

ADDITION: Referral Incentive

VI. PUBLIC PARTICIPATION

The President asked if there were any questions or comments from the public, there were none.

VI. OLD BUSINESS

President

Secretary

MINUTES, October 27, 2021

VIII. NEW BUSINESS (continued)

C. Updated Listing of Credit Card Corporations and Authorized Employee

On a motion by Ms. Pascarella, seconded by Mrs. Houk, with all members present voting in favor. The following was approved. The attached updated listing of credit cards and authorized employees as shown in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement and it will be made part of the employee’s personnel file maintained in Human Resources.

D. Request for Contract Authorization

On a motion by Ms. Pascarella seconded by Mrs. Houk, with all members present voting in favor, the following was approved. In order to comply with PA Public School Code Section 508, approval is requested for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

E. Resignation

On a motion by Mr. Kirkwood, seconded by Ms. Pascarella with all members present voting in favor, the following resignation was accepted:

Special Education

Deborah Smith, 567 Brandywine Drive, Cranberry Township, Pa. 16066, Audiologist, effective the close or work on January 18, 2022, due to retirement.

F. Employment

On a motion by Mr. Branca, seconded by Ms. Pascarella with all members present voting in favor, the following persons were approved for employment.

Special Education

Abigail Watson, 1513 Three Degree Rd., Mars, Pa. 16046, Occupational Therapist, effective October 20, 2021, to fill the position created by Katelyn Stanley’s resignation. Her salary will be placed on Step 2, Masters, of the PSEA 2021-2022 salary schedule.

President

Secretary

MINUTES, October 27, 2021

VIII. NEW BUSINESS (continued)

Nonpublic School Services

Lee Ann Wisman, 513 East Chestnut Street, Washington, Pa. 15302, Nonpublic School Services Guidance Counselor, effective October 5, 2021. Her salary will be based upon Step 3, Masters on the 2021-22 PSEA salary schedule. She will be issued a Professional Contract.

Technology / Nonpublic Schools

Debi Butcherine, 309 South Cottage Road, Mercer, Pa. 16137, Secretary/Clerk, effective October 18, 2021. Her salary will be based on 2021-22 ESPA, Associate's Degree, Secretary/Clerk. Continued employment is contingent upon successful completion of the 60-work-day probation.

Educational Services

Marlene Schechter, 186 Latonka Drive, Mercer, Pa. 16137, part-time Educational Consultant, effective November 2, 2021 through June 30, 2022. Her salary will be based on Step 3, Masters on the 2021-2022 PSEA salary schedule. She will be issued a Professional Contract

G. Recall from Furlough

On a motion by Mrs. Houk, seconded by Mrs. Roberson with all members present voting in favor, the following recall from furlough was approved.

Special Education

Amanda Smith, 150 Chickadee Road, Kittanning, Pa. 16201, Teacher of the Hearing Impaired, recall to a full-time position due to the retirement of Lisa Lasko effective December 6, 2021. Her salary will be based on Step 11, Masters on the 2021-2022 PSEA salary schedule. She will be issued a Professional Contract.

H. Voluntary Transfers

On a motion by Mrs. Roberson, seconded by Mr. Halle with all members present voting In favor, the following Voluntary Transfers were approved.

President

Secretary

MINUTES, October 27, 2021

VIII. NEW BUSINESS (continued)

Katelyn Gall, 123 North Woodlawn Road, Butler, Pa. 16001, be voluntarily transferred from a part-time Educational Consultant/part-time Behavior Coach to a full-time 185-day Educational Consultant effective October 28, 2021, due to the transfer of Sarah Cole. Pay and benefits will remain the same.

Becca Brunetta, 204 West Windridge Road, Greenville, Pa. 16125, be voluntarily transferred from a 185-day, Special Education Teacher to a 185-day Behavior Coach effective October 28, 2021, due to the transfer of Katelyn Gall. Pay and benefits will remain the same.

I. 2021-22 Substitutes

On a motion by Mr. Halle, seconded by Mrs. Houk, with all members present voting in favor, the attached list of substitutes for the 2021-22 year was approved.

J. Permission to Advertise for Bids – Joint Purchasing

On a motion by Mr. DiTullio, seconded by Ms. Pascarella, with all members present voting in favor, permission was approved to advertise for bids for the 2022 Joint Purchasing Program which includes school supplies, athletic supplies, maintenance supplies, medical supplies, and copier paper.

K. Referral Incentive

On a motion by Mr. Halle, seconded by Ms. Pascarella with all members present voting in favor, permission was approved for the following: Employment Referral Incentive, effective, November 1, 2021, through August 31, 2022. The Referral Incentive will reward any MIU IV employee \$500 when the following criteria are met:

- Make a referral under the guidelines issued by Human Resources.
- The referral is subsequently hired.
- The referral remains employed for a minimum of 60 days.

President

Secretary

MINUTES, October 27, 2021

VIII. NEW BUSINESS (continued)

L. Midwestern Intermediate Unit IV Comprehensive Plan

On a motion by Mr. DiTullio, seconded by Ms. Pascarella with all members present voting in favor, the attached Midwestern Intermediate Unit IV Comprehensive Plan for 2020-2024 was approved.

M. EANS Agreement

On a motion by Mr. DiTullio, seconded by Mrs. Houk with all members present voting in favor, the attached EANS Agreement was approved.

IX. ADJOURNMENT

On a motion by Mr. Halle, seconded by Mrs. Houk with all members present voting in favor, the meeting was adjourned.

President

Secretary

President

Secretary