

**MINUTES, November 17, 2021**

**MINUTES of November 17, 2021, MIDWESTERN INTERMEDIATE UNIT IV BOARD OF DIRECTORS**

453 Maple Street, Grove City, PA 16127

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Members Present: Jeanne Bacon, Eric DiTullio Merle Glass, William Halle, Karen Houk, Justin Kirkwood, Debra Miller, Anna Pascarella, Deborah Roberson, Richard Rossi, Patty Wilson, and Dr. Wayde Killmeyer, Executive Director.

Others Present: Charles Sapienza (Solicitor), Donna Volpe, Brenda Marino, Melissa Wyllie, Maureen Werwie, Teena Sipos, Erin Moser

- I. The meeting was called to order by the President.
- II. Roll call by the Secretary showed twelve members present.
- III. The President called for an Executive Session beginning at 7:05 p.m. and ending at 7:17 p.m. for the discussion of legal matters, and /or personnel issues.
- III. Minutes of the October 27, 2021 meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 were approved on a motion by Mrs. Houk seconded by Ms. Pitrelli, with all members present voting in favor.
- IV. On a motion by Mr. Halle seconded by Mrs. Houk with all members present voting in favor, the Agenda was approved with the following:

ADDITION: Retirement - Melanie Mars  
ADDITION: Resignation - Sarah Fischer  
ADDITION: Withdraw membership / PSBA

**VI. PUBLIC PARTICIPATION**

The President asked if there were any questions or comments from the public, there were none.

**V. OLD BUSINESS**

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President

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Secretary

**MINUTES, November 17, 2021**

**VIII. NEW BUSINESS**

**A. Financial Statements and Bills**

On a motion by Mrs. Houk seconded by Mrs. Bacon, with all members present voting in favor, the following financial statements and bills for the various IU Budgets were approved.

**FINANCIAL STATEMENTS**    October 1, 2021, through October 31, 2021

1.	State and Federal Programs (Fund 10)	\$ 10,936,308.00
2.	Special Education (Fund 20)	\$ 12,561,793 .00
3.	Capital Projects (Fund 30)	\$ 745,000,000.00
4.	Nonpublic Schools (Fund 10)	\$ 2,097,222.00
5.	IU General Fund (Fund 10)	\$ 3,428,511.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 220,000.00
7.	Internal Service Fund – OPEB (Fund 71)	\$ 0.00
8.	OPEB Trust (Fund 73)	\$ 410,000.00
	<b>TOTAL</b>	<b>\$ 774,416,700.00</b>

**BILLS**    October 1, 2021, through October 31, 2021

1.	General Fund (Fund 10)	\$ 3,683,773.79
	• State and Federal Programs	
	• Nonpublic School Services	
	• General Fund	
2.	Special Education (Fund 20)	\$ 4,316,819.73
	<b>TOTAL</b>	<b>\$ 8,000,893.52</b>

**B. Program Budgets**

On a motion by Ms. Pitrelli, seconded by Ms. Pascarella, with all members present voting in favor, the following attached program budgets were approved:

<u>Budget</u>	<u>Amount</u>
EANS 2021-2023	\$2,753,583.00
Homelessness 2021-2022 ( <i>revision</i> )	\$ 281,320.00

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President

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Secretary

**MINUTES, November 17, 2021**

**VIII. NEW BUSINESS (continued)**

**C. Updated Listing of Credit Card Corporations and Authorized Employee**

On a motion by Mrs. Houk, seconded by Mrs. Wilson, with all members present voting in favor. The following was approved. The attached updated listing of credit cards and authorized employees as shown in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement and it will be made part of the employee’s personnel file maintained in Human Resources.

**D. Request for Contract Authorization**

On a motion by Mr. Halle seconded by Ms. Pitrelli with all members present voting in favor, the following was approved. In order to comply with PA Public School Code Section 508, approval is requested for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

**E. Resignations**

On a motion by Ms. Pitrelli, seconded by Ms. Pascarella with all members present voting in favor, the following resignations were accepted:

Special Education

1. Melanie Mars, 413 E. Winter Ave. New Castle, Pa. 16105, Occupational Therapist, effective the close of work on February 15, 2022 due to retirement.
2. Sarah Fischer, 10851 Cutter Road, Meadville, Pa. 16335, Speech Language Therapist effective the close of work on December 3, 2021.

**F. Employment**

On a motion by Mrs. Houk, seconded by Mr. Halle with all members present voting in favor, the following persons were approved for employment.

Special Education

1. Rachel Ashley, 203 Brownsmill Road, Evans City, Pa. 16033, Behavior Coach, effective November 22, 2021. Her salary will be placed on Step 1, Masters in Special Education, of the PSEA 2021-2022 salary schedule.

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President

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Secretary

**MINUTES, November 17, 2021**

**VIII. NEW BUSINESS (continued)**

2. Monique Tabak, 508 Cynthia Drive, Campbell, Ohio 44405, Audiologist effective December 6, 2021, due to the retirement of Deborah Smith. Her salary will be placed on Step 2, Doctorate of the PSEA 2021-2022 salary schedule.

**G. Memorandum of Understanding**

On a motion by Ms. Pitrelli, seconded by Mrs. Bacon with all members present voting in favor, the Memorandum of Understanding (MOU) with Butler Area School District to memorialize the obligation of MIU IV employees that are performing services at BASD to maintain all clearances required by law, was approved.

**H. 2021-2022 Bus Driver**

On a motion by Mr. Halle, seconded by Ms. Pascarella with all members present voting in favor, the following bus driver was approved.

<b>Watsons Bus Co.</b>	Gyl Ann Miracle Sealand
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**I. PSBA / Withdraw Membership**

After a motion by Mr. DiTullio, seconded by Mr. Halle, and discussion by the members, a subsidiary motion to postpone the main motion until the January 26, 2022 public meeting was made by Mr. Halle, seconded by Ms. Pitrelli with all members present voting unanimously to postpone the main motion.

**IX. ADJOURNMENT**

On a motion by Mr. Halle, seconded by Mrs. Houk with all members present voting in favor, the meeting was adjourned.

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President

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Secretary

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President

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Secretary