

**MINUTES, December 15, 2021**

**MINUTES of December 15, 2021, MIDWESTERN INTERMEDIATE UNIT IV BOARD OF DIRECTORS**

453 Maple Street, Grove City, PA 16127

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Members Present: Charles Branca, Jeanne Bacon, Eric DiTullio Merle Glass, William Halle Karen Houk, Justin Kirkwood, Debra Miller, Anna Pascarella, Richard Rossi, Patty Wilson, and Dr. Wayde Killmeyer, Executive Director.

Others Present: Charles Sapienza (Solicitor), Donna Volpe, Brenda Marino, Melissa Wyllie, Maureen Werwie, Teena Sipos, Erin Moser, Steve Sheirer

- I. The meeting was called to order by the President.
- II. Roll call by the Secretary showed eleven members present.
- III. The President called for an Executive session. There were no items for Executive session.
- IV. Minutes of the November 17, 2021 meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 were approved on a motion by Ms. Pascarella seconded by Mrs. Houk, with all members present voting in favor.
- V. On a motion by Mr. Branca, seconded by Ms. Pascarella with all members present voting in favor, the agenda was approved with the following:

ADDITION: Bus Drivers

ADDITION: Appointment of MIU IV Board Member / Board Treasurer

**VI. PUBLIC PARTICIPATION**

The President asked if there were any questions or comments from the public, there were none.

**III. OLD BUSINESS**

**VIII. NEW BUSINESS**

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President

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Secretary

**MINUTES, December 15, 2021**

**A. Financial Statements and Bills**

On a motion by Mr. Halle seconded by Ms. Pascarella, with all members present voting in favor, the following financial statements and bills for the various IU Budgets were approved.

FINANCIAL STATEMENTS    November 1, 2021, through November 30, 2021

1.	State and Federal Programs (Fund 10)	\$ 10,936,077.00
2.	Special Education (Fund 20)	\$ 12,561,793.00
3.	Capital Projects (Fund 30)	\$ 745,000.00
4.	Nonpublic Schools (Fund 10)	\$ 2,097,222.00
5.	IU General Fund (Fund 10)	\$ 3,428,511.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 220,000.00
7.	Internal Service Fund – OPEB (Fund 71)	\$ 0.00
8.	OPEB Trust (Fund 73)	\$ 410,000.00
	TOTAL	\$ 30,398,603.00

BILLS                      November 1, 2021, through November 30, 2021

1.	General Fund (Fund 10)	\$ 2,742,284.60
	• State and Federal Programs	
	• Nonpublic School Services	
	• General Fund	
2.	Special Education (Fund 20)	\$ 3,365,521.84
	TOTAL	\$ 6,107,806.44

**B. Program Budgets**

On a motion by Mr. Kirkwood, seconded by Mrs. Houk, with all members present voting in favor, the following attached program budgets were approved:

<u>Budget</u>	<u>Amount</u>
American Rescue Plan (ARP)	\$ 280,339.00
Core 2021-2022 ( <i>revised</i> )	\$ 2,257,843.00
Special Education 2021-2022	\$ 3,067,360.00

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President

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Secretary

**MINUTES, December 15, 2021**

**VIII. NEW BUSINESS (continued)**

**C. Updated Listing of Credit Card Corporations and Authorized Employee**

On a motion by Ms. Pascarella, seconded by Mr. Halle, with all members present voting in favor. The following was approved. The attached updated listing of credit cards and authorized employees as shown in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement and it will be made part of the employee’s personnel file maintained in Human Resources.

**D. Request for Contract Authorization**

On a motion by Mr. Branca seconded by Mr. Kirkwood with all members present voting in favor, the following was approved. In order to comply with PA Public School Code Section 508, approval is requested for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

**E. Leave Requests**

On a motion by Ms. Pitrelli, seconded by Ms. Pascarella with all members present voting in favor, the following resignations were accepted:

Special Education

Deborah Burick, 2116 Moravia Street, New Castle, Pa 16101, Paraprofessional , an unpaid intermittent leave from December 6, 2021 through March 1, 2022 with MIU IV coverage of all health benefits as provided by MIU IV Policy 535, Family and Medical Leaves.

Kelly Patton, 63 Lake Drive, Grove City, Pa. 16127, Secretary/Clerk, , an unpaid intermittent leave from December 17, 2021 through March 11, 2022 with MIU IV coverage of all health benefits as provided by MIU IV Policy 535, Family and Medical Leaves.

**F. Employment**

On a motion by Mr. Halle, seconded by Ms. Pascarella with all members present voting in favor, the following persons were approved for employment.

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President

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Secretary

**MINUTES, December 15, 2021**

**VIII. NEW BUSINESS (continued)**

Special Education

1. Isabella McIlwain, 701 6th Avenue, Ford City, Pa. 16226, Paraprofessional/LPN, effective December 13, 2021. Her salary will be based on Associate's Degree, Paraprofessional/LPN, on the 2021-2022 ESPA salary schedule. Continued employment is contingent upon successful completion of the 60-work-day probation.
2. Becca Garvin, 124 Buffalo Trail Drive, Freeport, Pa. 16229, Speech Language Therapist, effective upon release from her current employer. Her salary will be based upon Step 3, Masters, on the 2021-2022 PSEA salary schedule. She will be issued a Temporary Professional Contract.
3. Sarah Slater, 210 Mill Creek Road, Sandy Lake, Pa. 16145, Speech Language Therapist, effective upon release from her current employer to fill the position created by Sarah Fischer's resignation. Her salary will be based upon Step 3, Masters, on the 2021-2022 PSEA salary schedule. She will be issued a Temporary Professional Contract.
4. Kailey Riffe, 114 Prospect Street, Sharpsville, Pa. 16150, Special Education Teacher (Social Emotional Learning), effective upon release of her current employer to fill the vacancy created by Becca Brunetta's transfer. Her salary will be based upon Step 2, Bachelors plus 24, on the 2021-2022 PSEA salary schedule. She will be issued a Professional Contract.
5. Brandi Conglose, 154 Shannon Drive, New Castle, Pa. 16105, Itinerant Behavior Coach, effective upon release from her current employer. Her salary will be based upon Step 6, Masters in Special Education, on the 2021-2022 PSEA salary schedule. She will be issued a Professional Contract.
6. Alison Paoletta, 738 Service Avenue, Sharon, Pa. 16146, Special Education Teacher (Social Emotional Learning), effective upon release from her current employer. Her salary will be based upon Step 6, Masters in Special Education, on the 2021-2022 PSEA salary schedule. She will be issued a Professional Contract.

**G. Policy Review**

On motion by Ms. Pitrelli, seconded by Mrs. Houk with all members present voting in favor, the attached MIU IV Policies #000 – #011(Board Procedures) were given *first read and tentative approval*.

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President

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Secretary

**MINUTES, December 15, 2021**

**VIII. NEW BUSINESS (continued)**

**H. Job Description (revision) Occupational Therapist**

On a motion by Ms. Pitrelli, seconded by Ms. Pascarella with all members present voting in favor. The attached Job Description (revised) Occupational Therapist was approved.

**I. 2021-2022 Bus Drivers**

On a motion by Ms. Pitrelli, seconded by Ms. Pascarella with all members present voting in favor, the following bus drivers were approved.

<b>Watsons Bus Co.</b>	Kimberly Davis
<b>Watsons Bus Co.</b>	Karen Reasor

**J. Appointment of MIU IV Board Member / Board Treasurer**

On a motion by Mr. Halle, seconded by Ms. Pascarella with all members present voting in favor. Renee Pitrelli (Ellwood City School District) was appointed to the MIU IV Board of Directors and Board Treasurer.

**IX. ADJOURNMENT**

On a motion by Mr. Halle, seconded by Ms. Pascarella with all members present voting in favor, the meeting was adjourned.

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President

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Secretary

**MINUTES, June 23, 2021**

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President

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Secretary