

Midwestern Intermediate Unit IV
453 Maple Street
Grove City, PA 16127

**SAFETY COMMITTEE
RECORD OF MINUTES**

Chairperson: Brenda Marino

Date: January 13, 2022

Department: Human Resources

Time meeting started 8:30 AM

I. Call to Order – Brenda Marino, Assistant to the Executive Director
Virtual Meeting

II. Roll Call:

	<u>Representative</u>	<u>Present/Absent</u>
Brenda Marino, Assistant to the Executive Director	Employer	Present
Curt Springer, Educational Consultant	Employee	Present
Bryda Drumm, Social Worker	Employee	Present
Maureen Werwie, Director of Business Services	Employee	Absent
Melissa Wyllie, Director of Special Education	Employer	Present
Kelly Irvine, Occupational Therapist	Employee	Absent
Jason Williams, Director of Technology	Employee	Present
Cathy Cornelius, Secretary Clerk	Employee	Present
Dan Bishop, Coordinator of Buildings & Grounds	Employee	Absent
Dan Gomola, Payroll/HR Specialist	Employee	Present
Donna Volpe, Executive Secretary	Recording Secretary	Non/Voting

III. Introduction of Visitors

IV. Reading and Approval of Minutes

On a motion by Springer seconded by Drumm and carried, the minutes of the December 9, 2021 Safety Committee meeting were approved as read.

Copies of the minutes are available on the MIU IV website and distributed to staff by e-mail.

V. Discussion of Unfinished Business

VI. New Business

1. Review of written employee accident investigation reports and breakdown

There were five (5) incident reports to review.

2. Review of safety suggestions.

3. Other Business

- Covid cases are on the rise again. Brenda will send out an IU Wide email with the current CDC Guidelines.

VII. Next Meeting --- Thursday, **February 10, 2022, at 8:30am.**
Virtual meeting.

IV. Adjournment --- On a motion by Drumm, seconded by Cornelius and carried, the meeting was adjourned at 8:50 am.

Respectfully submitted,
Donna Volpe