MINUTES, **May 25, 2022**

MINUTES of May 25, 2022, MIDWESTERN INTERMEDIATE UNIT IV BOARD OF DIRECTORS
453 Maple Street, Grove City, PA 16127

Members Present: Jeanne Bacon, Eric DiTullio, Merle Glass, William Halle, Karen Houk, Justin Kirkwood, Debra Miller, Anna Pascarella, Deborah Roberson, Richard Rossi, Patty Wilson, and Dr. Wayde Killmeyer, Executive Director.

Others Present: Charles Sapienza (Solicitor), Donna Volpe, Brenda Marino, Melissa Wyllie, Maureen Werwie, Teena Sipos, Steve Sheirer

I. The meeting was called to order by the President.

II. Roll call by the Secretary showed eleven members present.

III. The President called for an Executive Session. The Executive Session beginning at 7:00 p.m. and ending at 7:45p.m. for the discussion of legal matters, and /or personnel issues

IV. Minutes of the April 27, 2022, meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 were approved on a motion by Mrs. Houk, seconded by Mr. Halle, with all members present voting in favor.

V. On a motion by Mr. Halle seconded by Mr. Rossi with all members present voting in favor, the agenda was approved with the following:

CHANGE: Attachment D. Contracts for approval
ADDITION: Resignation – Lacey Mangino
ADDITION: Job Description – Assistant Director of Technology

VI. PUBLIC PARTICIPATION

The President asked if there were any questions or comments from the public, there were none.

III. OLD BUSINESS

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President

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Secretary

VIII. NEW BUSINESS

A. Financial Statements and Bills

On a motion by Mr. DiTullio seconded by Ms. Pascarella, with all members present voting in favor, the following financial statements and bills for the various IU Budgets were approved.

FINANCIAL STATEMENTS April 1, 2022, through April 30, 2022

1.	State and Federal Programs (Fund 10)	$	9,537,882.43
2.	Special Education (Fund 20)	$	12,561,793.00
3.	Capital Projects (Fund 30)	$	745,000.00
4.	Nonpublic Schools (Fund 10)	$	2,097,222.00
5.	IU General Fund (Fund 10)	$	3,298,511.00
6.	Internal Service Fund – UC/WC (Fund 70)	$	220.000.00
7.	Internal Service Fund – OPEB (Fund 71)	$	0.00
8.	OPEB Trust (Fund 73)	$	410,000.00
	TOTAL	$	28,870,408.43

BILLS April 1, 2022, through April 30, 2022

1.	General Fund (Fund 10) • State and Federal Programs • Nonpublic School Services • General Fund	$	2,395,737.23
2.	Special Education (Fund 20)	$	1,237,450.60
	TOTAL	$	3, 633,187.83

B. Program Budgets

On a motion by Mr. DiTullio, seconded by Mrs. Houk with all members present voting in favor, the attached Program Budgets were approved.

Budget	Amount
Annual Homeless Grant-Final *revised* 21-22	$ 281,320.00
ELECT Teen Parenting-Final *revised* 21-22	$ 479,606.00
ARP ESSER 2.5% Set aside	$ 1,347,897.95
Neglected & Delinquent ARP ESSER	$ 820,529.77

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President

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Secretary

VIII. NEW BUSINESS (continued)

C. Updated Listing of Credit Card Corporations and Authorized Employee

On a motion by Mr. DiTullio seconded by Ms. Pascarella, with all members present voting in favor, the following was approved. The attached updated listing of credit cards and authorized employees as shown in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement and it will be made part of the employee's personnel file maintained in Human Resources.

D. Request for Contract Authorization

On a motion by Ms. Pascarella seconded by Mrs. Wilson with all members present voting in favor, the following was approved. In order to comply with PA Public School Code Section 508, approval is requested for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars ($100) with service providers as indicated on the attached listing.

E. Employment

Ona motion by Mr. Halle seconded by Ms. Pascarella with all members present voting in favor the following person was approved for employment in the position as indicated below:

Rebecca Schomburg, Audiologist, effective August 11, 2022 to fill the position created by Suzie Ivory's retirement. She will be placed on the PSEA pay scale at Step 1, Doctorate level.

F. Resignation

On a motion by Mrs. Houk seconded by Mr. DiTullio with all members present voting in favor The following resignation was approved.

Lacey Mangino, Special Education Teacher, effective the close of work on August 12, 2022.

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President

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Secretary

VIII. NEW BUSINESS (continued)

G. <u>2022-23 MIUIV Board Meeting Dates</u>

On a motion by Mr. DiTullio seconded by Ms. Pascarella with all members present voting in favor, the following 2022-23 MIU IV Board Meeting Dates were approved.

July 2022 – NO MEETING	January 25, 2023
* August 10, 2022	February 22, 2023
September 28, 2022	March 22, 2023
October 26, 2022	April 26, 2023
* November 16, 2022	May 24, 2023
* December 21, 2022	June 28, 2023

H. <u>State and Federal Project Submission Authorization</u>

On a motion by Mr. DiTullio seconded by Ms. Pascarella with all members present voting in favor the following was approved.

Authorization is requested for the Executive Director to submit applications for State and Federal funds for specific projects during the 2022-23 school year on behalf of the IU and/or local district consortiums when applicable.

I. <u>Donations to George Junior Republic</u>

On a motion by Mr. DiTullio, seconded by Ms. Pascarella with all members present voting in favor, the following was approved.

1. $500 to the George Junior Republic students for initial cleaning of MIU IV's Early Intervention space that will be leased beginning June 13, 2022.

2. $500 to George Junior Republic staff to train the special education supervisory staff in a 4-hour leadership training at George Junior Republic on July 12, 2022.

J. <u>Sale of John Deere Mowers</u>

On a motion by Mr. DiTullio seconded by Ms. Pascarella with all members present voting in favor, the following was approved.

It is recommended that a 1999 John Deere riding mower and a 1999 John Deere push mower be sold for a total of $200.00. The buyer is Denny Blair.

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President

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Secretary

VIII. NEW BUSINESS (continued)

K. <u>Policy Review & Revision</u>

On a motion by Mr. DiTullio seconded by Mrs. Wilson with all members present voting in favor, the attached policy revisions were approved for a *first read.*

It is recommended that the attached MIU IV Policies #100 – 113.5 (Programs) and #917 Parent & Family Engagement be given *first read* and *tentative approval*

L. <u>Job Description *(revisions)*</u>

On a motion by Mr. DiTullio seconded by Ms. Pascarella with all members present voting in favor, the following attached job description revisions were approved.

- Guidance Counselor
- Nonpublic School Services Guidance Counselor
- Audiologist

M. <u>Job Description – Assistant Director of Technology</u>

On a motion by Mr. DiTullio seconded by Ms. Pascarella with all members present voting in favor the attached job description for Assistant Director of Technology was approved.

IX. ADJOURNMENT

On a motion by Mr. Halle, seconded by Ms. Pascarella with all members present voting in favor, the meeting was adjourned.

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President

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Secretary