

**MINUTES, January 25, 2023**

**MINUTES of January 25, 2023, MIDWESTERN INTERMEDIATE UNIT IV BOARD OF DIRECTORS**

453 Maple Street, Grove City, PA 16127

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Members Present: Merle Glass, William Halle, Karen Houk, Justin Kirkwood, Debra Miller, Rick Rossi, Patty Wilson and Dr. Wayde Killmeyer, Executive Director.

Others Present: Charles Sapienza (Solicitor), Donna Volpe, Brenda Marino, Melissa Wyllie, Maureen Werwie, Teena Sipos, Diane McGaffic, Amanda Hoban

- I. The meeting was called to order by the President.
- II. Roll call by the Secretary showed seven members present.
- III. The President called for an Executive Session after the regular meeting, beginning at 7:10 p.m. and ending at 8:15 p.m. for the discussion of negotiations, and personnel issues.
- IV. Minutes of the December 14, 2022 meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 were approved on a motion by Mr. Halle seconded by Mr. Rossi with all members present voting in favor.
- V. On a motion by Mr. Kirkwood seconded by Mrs. Wilson with all members present voting in favor, the agenda was approved with the following:

Addition: Attachment D. – Contracts for Approval (*revised*)

**VI. PUBLIC PARTICIPATION**

The President asked if there were any questions or comments from the public.

**VII. OLD BUSINESS**

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President

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Secretary

MINUTES, January 23, 2023

VIII. NEW BUSINESS

A. Financial Statements and Bills

On a motion by Mr. Kirkwood, seconded by Mrs. Miller with all members present voting in favor, the following financial statements and bills for the various IU Budgets were approved.

FINANCIAL STATEMENTS    December 1, 2022, through December 31, 2022

1.	State and Federal Programs (Fund 10)	\$ 21,153,101.17
2.	Special Education (Fund 20)	\$ 13,657,894.68
3.	Capital Projects (Fund 30)	\$ 745,000.00
4.	Nonpublic Schools (Fund 10)	\$ 2,162,208.00
5.	IU General Fund (Fund 10)	\$ 3,339,177.41
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 220,000.00
7.	Internal Service Fund – OPEB (Fund 71)	\$ 0.00
8.	OPEB Trust (Fund 73)	\$ 410,000.00
	TOTAL	\$ 41,687,381.26

BILLS    December 1, 2022, through December 31, 2022

1.	General Fund (Fund 10)	\$ 1,627,208.64
	• State and Federal Programs	
	• Nonpublic School Services	
	• General Fund	
2.	Special Education (Fund 20)	\$ 767,777.27
	TOTAL	\$ 2,394,985.91

B. Program Budget

On motion by Mr. Halle, seconded by Mr. Kirkwood with all members present voting in favor, the following Program Budget was approved.

<u>Budget</u>	<u>Amount</u>
2022-23 IDEA Component 1 (ARP) (Revised)	\$200,497

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President

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Secretary

**MINUTES, January 25, 2023**

**VIII. NEW BUSINESS (continued)**

**C. Updated Listing of Credit Card Corporations and Authorized Employees**

On a motion by Mrs. Houk, seconded by Mr. Halle with all members present voting in favor, The attached updated listing of credit cards and authorized employees as shown in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement and it will be made part of the employee’s personnel file maintained in Human Resources.

**D. Request for Contract Authorization**

On a motion by Mr. Rossi, seconded by Mr. Halle with all members present voting in favor, the following was approved. In order to comply with PA Public School Code Section 508, approval is requested for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

**E. Resignations**

On a motion by Mr. Halle, seconded by Mrs. Miller with all members present voting in favor, the following resignations were approved.

Non-Public Schools

Amber Sambroak, Supervisor of Special Education, effective the close of work on January 3, 2023.

Special Education

Jenna Magee, Special Education Teacher, effective the close of work on January 6, 2023 due to retirement.

**F. Employment**

On a motion by Mr. Halle, seconded by Mrs. Wilson with all members present voting in favor, the following employment was approved.:

Special Education

Brittany Cain, Secretary Clerk, effective January 3, 2023. Her salary will be based on High School, Secretary/Clerk, on the 2022-2023 ESPA salary scheduled. Continued employment is contingent upon successful completion of the probationary period.

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President

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Secretary

**MINUTES, January 23, 2023**

**VIII. NEW BUSINESS (continued)**

**G. Leave Requests**

On a motion by Mr. Rossi, seconded by Mrs. Houk with all members present voting in favor, the following leave requests were approved:

Kathryn McBride, Speech Language Therapist, an unpaid leave beginning February 13, 2023 and ending the close of work on March 19, 2023, with MIU IV coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leave.

Rachel McMichael, Special Education Teacher, an unpaid leave beginning February 6, 2023 and ending on the close of work on May 17, 2023, with MIU IV coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leave

**H. Tenure**

On a motion by Mrs. Miller, seconded by Mr. Halle with all members present voting in favor the following was approved:

It is recommended that the minutes of the January 25, 2023, Board Meeting show that tenure was granted to the following professional staff members who were hired after June 1, 1996 and have attained 3 years of satisfactory service by the end of January, 2023.

Amanda Hockenberry  
Olivia Terwilliger

**I. 2022-2023 Substitute**

On a motion Mr. Kirkwood, seconded by Mrs. Wilson with all members present voting in favor the following substitute was approved:

Beverly Jordan	
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**J. 2023-2024 General Operating Budget**

On a motion by Mr. Halle, seconded by Mr. Kirkwood with all members present voting in favor, the 2023-2024 General Operating Budget totaling \$3,831,803 was approved for, advertisement, and distribution to the twenty-seven local school boards for consideration.

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President

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Secretary

**MINUTES, January 25, 2023**

**VIII. NEW BUSINESS (continued)**

**K. Non-Public Schools Use of Funds Agreement (EANS II)**

On a motion by Mr. Kirkwood, seconded by Mrs. Miller with all members present voting in favor, the following was approved:

It is recommended that the Board approve the agreement between Midwestern Intermediate Unit IV and Portersville Christian School for the purchase and use of a school bus under the Emergency Assistance to Non-Public Schools Use of Funds Agreement (EANS II).

**X. ADJOURNMENT**

On a motion by Mr. Halle, seconded by Mr. Rossi with all members voting, the meeting was adjourned.

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President

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Secretary