

MINUTES, March 22, 2023

MINUTES of March 22, 2023, MIDWESTERN INTERMEDIATE UNIT IV BOARD OF DIRECTORS

453 Maple Street, Grove City, PA 16127

Members Present: Rodney Bobby, Eric DiTullio, Merle Glass, Tara Hackwelder, William Halle, Karen Houk, Justin Kirkwood, Debra Miller, Renee Pitrelli, Anna Pascarella, Deborah Roberson, Richard Rossi, Patty Wilson and Dr. Wayde Killmeyer, Executive Director.

Others Present: Charles Sapienza (Solicitor), Donna Volpe, Brenda Marino, Melissa Wyllie, Maureen Werwie.

The meeting was called to order by the President.

II. Roll call by the Secretary showed thirteen members present.

III. The President called for an Executive Session after the regular meeting, beginning at 7:20 p.m. and ending at 8:40 p.m. for the discussion of negotiations, and personnel issues.

IV. Minutes of the February 15, 2023, meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 was approved on a motion by Mr. DiTullio seconded by Ms. Pascarella with all members present voting in favor.

V. On a motion by Mr. DiTullio, seconded by Ms. Pitrelli with all members present voting in favor, the agenda was approved with the following:

ADDITION: Resignation – Coordinator of District Technology

ADDITION: Attachment C. – Contracts for approval-*revised*

ADDITION: Attachment K. – Joint Purchasing Bids

ADDITION: Attachment O. – Bus Bid Award

VI. PUBLIC PARTICIPATION

The President asked if there were any questions or comments from the public.

Steven Sheirer, Vice President of PSEA gave a statement to the Board.

VII. OLD BUSINESS

President

Secretary

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VIII. NEW BUSINESS

A. **Financial Statements and Bills**

On a motion by Mr. DiTullio, seconded by Mr. Kirkwood with all members present voting in favor, the following financial statements and bills for the various IU Budgets were approved.

FINANCIAL STATEMENTS February 1, 2023, through February 28, 2023

1.	State and Federal Programs (Fund 10)	\$ 21,153,101.17
2.	Special Education (Fund 20)	\$ 13,657,894.68
3.	Capital Projects (Fund 30)	\$ 745,000.00
4.	Nonpublic Schools (Fund 10)	\$ 2,162,208.00
5.	IU General Fund (Fund 10)	\$ 3,339,177.41
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 220,000.00
7.	Internal Service Fund – OPEB (Fund 71)	\$ 0.00
8.	OPEB Trust (Fund 73)	\$ 410,000.00
	TOTAL	\$ 41,687,381.26

BILLS February 1, 2023, through February 28, 2023

1.	General Fund (Fund 10)	\$ 2,199,118.15
	• State and Federal Programs	
	• Nonpublic School Services	
	• General Fund	
2.	Special Education (Fund 20)	\$ 665,891.13
	TOTAL	\$ 2,865,009.28

B. **Updated Listing of Credit Card Corporations and Authorized Employees**

On a motion by Mr. DiTullio, seconded by Mrs. Houk with all members present voting in favor, The attached updated listing of credit cards and authorized employees as shown in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement and it will be made part of the employee’s personnel file maintained in Human Resources.

President

Secretary

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VIII. NEW BUSINESS (continued)

C. Request for Contract Authorization

On a motion by Mr. DiTullio, seconded by Ms. Pascarella with all members present voting in favor, the following was approved. In order to comply with PA Public School Code Section 508, approval is requested for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

D. Resignation

On a motion by Mr. DiTullio, seconded by Mrs. Houk, with all members present voting in favor, the following resignations were approved.

Special Education

Cathy Petty, Physical Therapist, effective the close of work on June 28, 2023, due to retirement.

Technology

Joshua Cayson, Coordinator of District Technology, effective the close of work on March 31, 2023.

E. Employment

On a motion by Mr. DiTullio, seconded by Ms. Pascarella with all members present voting in favor, the following employments were approved.:

Special Education

Dr. Lauren Dietz, Physical Therapist, effective April 24, 2023 to fill the position created by Cathy Petty's retirement. Her salary will be set at Step 1, Doctorate on the 2021-2022 PSEA salary schedule.

Brittany Milliren, 210-day Secretary/Clerk, effective April 11, 2023. Her salary will be based on Associate Degree, Secretary/Clerk, on the 2022-2023 ESPA salary schedule. Continued employment is contingent upon successful completion of the probationary period.

President

Secretary

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VIII. NEW BUSINESS (continued)

F. Voluntary Transfer

On a motion by Mr. DiTullio, seconded by Ms. Pascarella with all members present voting in favor, the following was approved.

Carly Weaver be voluntarily transferred from a 185-day, Special Education Teacher to a 185-day Behavior Coach effective, July 1, 2023. Pay and benefits will remain the same.

G. Tenure

On a motion by Mr. DiTullio, seconded by Ms. Pascarella, with all members present voting in favor, the following was approved.

It is recommended that the minutes of the March 22, 2023 Board Meeting show that tenure was granted to the following professional staff member who was hired after June 1, 1996 and has attained 3 years of satisfactory service by the end of March 2023:

Darien Misavage

H. Leave

On a motion by Mr. DiTullio, seconded by Ms. Pascarella with all members present voting in favor, the following leave requests were approved.

Sarah Lewis, Speech Language Therapist, a 12-week unpaid leave beginning March 15, 2023, with MIU IV coverage of all health benefits as provided by MIU IV Policy 435, Family and Medical Leave.

Kathleen Bittner, Paraprofessional, a 12-week unpaid leave beginning April 17, 2023, with MIU IV coverage of all health benefits as provided by MIU IV Policy 535, Family and Medical Leave.

I. Job Description

On a motion by Mr. Kirkwood, seconded by Mr. DiTullio, with all members present voting in favor the attached Job Description, Family Resource Coordinator was approved.

President

Secretary

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VIII. NEW BUSINESS (continued)

J. **Permission to Advertise for Bids**

On a motion by Mr. DiTullio, seconded by Ms. Pascarella, with all members present voting in favor, the following was approved.

Hazardous Waste Management -- bid proposals will be sought for a comprehensive hazardous waste management program for local educational agencies in Butler, Lawrence, and Mercer Counties for a period from June 1, 2023, through September 30, 2023.

K. **2023 Joint Purchasing Bid Award**

On a motion by Mr. DiTullio, seconded by Mrs. Houk with all members present voting in favor, the following was approved.

Bids have been reviewed following the bid openings for Art Supplies, Athletic Supplies, Copier Paper, Incentives, Lighting, Maintenance Supplies, Nursing Supplies, and School Supplies, as part of the Joint Purchasing Cooperative. Bids closed on March 10, 2023, at 3:30 p.m. A list of recommended bid awards for vendors with the lowest bid prices meeting bid specifications is attached for approval.

L. **2023-24 E.I. Calendar**

On a motion by Mr. Bobby, seconded by Mr. DiTullio with all members present voting in favor, the attached 2023-24 E.I. Calendar was approved.

M. **Field Experience**

On a motion by Mr. DiTullio, seconded by Ms. Pascarella with all members present voting in favor, the attached listing of college students was approved for Field Placement.

N. **Policy Review**

On a motion by Mr. DiTullio, seconded by Mrs. Hackwelder with all members present voting in favor the attached MIU IV Policies: **Employees**, #309.1, **Finances**, 610, 611,625, 626 (including attachments), 626.1, **Operations**, 800, 827, were given *first read* and *tentative approval*.

President

Secretary

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VIII. NEW BUSINESS (continued)

O. Bid Award – EANS Bus Purchase

On a motion by Mr. DiTullio, seconded by Mr. Bobby with all members present voting in favor, the following was approved.

Bids were reviewed following the advertised bid opening on March 2, 2023, at 3:00 p.m. for the purchase of two school buses under the EANS II Grant. It is recommended that the total bid award be made to Myers Equipment Corp.

X. ADJOURNMENT

On a motion by Mrs. Houk, seconded by Ms. Pitrelli with all members present voting in favor, the meeting was adjourned.

President

Secretary