

Midwestern Intermediate Unit IV  
453 Maple Street  
Grove City, PA 16127

**SAFETY COMMITTEE  
RECORD OF MINUTES**

Chairperson: Brenda Marino

Date: June 8, 2023

Department: Human Resources

Time meeting started 7:30 AM

**I. Call to Order** – Brenda Marino, Assistant to the Executive Director  
*Virtual Meeting*

**II. Roll Call:**

	<u>Representative</u>	<u>Present/Absent</u>
Brenda Marino, Assistant to the Executive Director	Employer	Present
Bryda Drumm, Social Worker	Employee	Absent
Maureen Werwie, Director of Business Services	Employee	Present
Melissa Wyllie, Director of Special Education	Employer	Present
Kelly Irvine, Occupational Therapist	Employee	Absent
Jason Williams Director of Technology	Employee	Present
Cathy Cornelius, Secretary Clerk	Employee	Present
Dan Bishop, Coordinator of Buildings & Grounds	Employee	Present
Dan Gomola, Payroll/HR Specialist	Employee	Absent
Ralph Fertig, Guidance Counselor	Employee	Absent
Donna Volpe, Executive Secretary	Recording Secretary	Non/Voting

**III. Introduction of Visitors**

**IV. Reading and Approval of Minutes**

On a motion by Werwie seconded by Bishop and carried, the minutes of the May 11, 2023, Safety Committee meeting were approved as read.

Copies of the minutes are available on the MIU IV website and distributed to staff by e-mail.

## **V. Discussion of Unfinished Business**

## **VI. New Business**

- Donna reported that the Safety Committee renewal was approved. This will ensure that we will have a 5% discount on the 2023-24 WC premium.
- Maureen reported that our premium will go up due to a high-ticket claim.
- In-service ideas

### **1. Review of written employee accident investigation reports and breakdown**

- There were 3 incident reports to review.

### **2. Review of safety suggestions.**

### **3. Other Business**

**VII. Next Meeting** --- Thursday, **July 13, 2023, at 7:30 a.m.**  
Virtual meeting.

**IV. Adjournment** --- On a motion by Wyllie seconded by Werwie and carried, the meeting was adjourned at 7:52 a.m.

Respectfully submitted,  
Donna Volpe