

## **Midwestern Intermediate Unit IV—Southern New Hampshire University Partnership**

MIU IV Online and On-Site CPE students now have the option of adding Southern New Hampshire University credit to their courses. For an additional fee per credit, students can add this option when they register for Southern New Hampshire University credit approved courses on the MIU IV online registration site.

### **FAQ's:**

#### **What is the benefit of adding Southern New Hampshire credit to my MIU IV CPE course?**

Many school districts will only reimburse teachers for graduate credit when it is associated with a university. Check with your human resources department for your district's policy.

#### **Which courses are currently approved?**

Most of our CPE courses are approved. Every course that offers Southern New Hampshire University credit has a purchase option in our registration system. Click on the SNHU Graduate Courses tab to register for a SNHU graduate course.

#### **Can I receive Southern New Hampshire University graduate credit for these courses if I have already taken them with MIU IV?**

No, this option is only available to future registrations.

#### **Is Southern New Hampshire University Accredited?**

Yes, SNHU is accredited by the New England Association of Schools and Colleges, whose accreditation is nationally recognized.

#### **Is the course different if I choose the Southern New Hampshire Option?**

The course is exactly the same whether you choose the SNHU option or not.

#### **Will I receive a record of Southern New Hampshire University credit?**

SNHU will send students a grade report upon successful completion of a course free of charge. This report should arrive approximately two weeks after the grades have been submitted to SNHU. Once you receive that grade report, you should feel free to request a transcript if your school district requires more than the grade report.

#### **How do I request a transcript from SNHU and is there a fee?**

You will need the student id number located on your grade report in order to request a transcript.

Once you have that, visit [alumni.snhu.edu/resources](http://alumni.snhu.edu/resources) and select "Request a transcript" to be directed to the "University Transcript Ordering Portal." First time users may need to create an account. Transcript pricing varies depending on format required such as E-transcript or Paper Transcript. Any questions, please contact the Office of the University Registrar at [registrar@snhu.edu](mailto:registrar@snhu.edu) or 603-668-2211. There is currently a \$6 fee for a transcript. Official transcripts bear the college seal and signature, and are sent directly from the University to the student or the institution or organization requested by the student.

**Where do I send my out-of-state transcripts for Act 48 credit?**

Collegiate credits earned outside of Pennsylvania must be submitted via an official college-sealed transcript mailed to:

Act 48 Transcripts, Division of Planning

Pennsylvania Department of Education

333 Market Street, 3rd Floor

Harrisburg, PA 17126-0333.

The department will only accept transcripts received directly from out-of-state higher education institutions. Effective January 1, 2015, PDE began accepting electronic transcripts (eTranscripts) from out-of-state institutions of higher education for the purpose of documenting completion of Act 48 continuing professional education requirements. eTranscripts are submitted by the out-of-state institution to PDE via the following email address: [ra-edact48etrscript@pa.gov](mailto:ra-edact48etrscript@pa.gov)

Please include name, home address, phone number and PPID number

**Additional questions?**

Contact Cheryl Pilch, Coordinator of Educational Services, MIU IV at [cheryl.pilch@miu4.org](mailto:cheryl.pilch@miu4.org)

OR

Contact Southern New Hampshire University at [coursecredit@snhu.edu](mailto:coursecredit@snhu.edu)