

**2023-2024
Heim Middle
School Improvement Plan
through**



Shared Decision Making

BUILDING AND SCHOOL IMPROVEMENT PLAN CHECKLIST
Heim Middle 2023-2024

Your building SDM plan should contain:

Shared Decision Making Team Mission Statement

Operational Principles

Changes in basic school plan, if any

List of meeting dates and times for the current school year

Communication plan (PTA newsletter, posting minutes, etc.)

Previous year successes, challenges, concerns and how data was gathered

Identification of building SDM's self-assessment tool used in the spring of each year

Team Roster indicating stakeholder group represented, dates and term of signature

SCHOOL IMPROVEMENT PLAN

Heim Middle 2023-2024

I. Mission Statement

We, the Heim Middle School Shared Decision Making Team, support the building's Mission Statement by developing and supporting activities focused on Character Education and improving student achievement. "Heim Middle School, a unique partnership of students, parents, staff, and community, is dedicated to creating a caring environment that promotes student achievement, high expectations, and healthy character development. The Heim family consistently aims to foster an atmosphere in which students and staff create meaningful relationships while striving to reach the full potential of all."

II. Operational Principles

Administration, teachers, support staff, parents, and students will work together to improve Heim Middle School.

We will meet monthly and choose goals that support the Heim Middle School mission.

III. Changes in Basic School Plan

Our school improvement plan will be based on our building goals listed below and district strategic planning goals.

IV. Meeting Dates

September 21, 2023	8:00 AM
October 19, 2023	8:00 AM
November 16, 2023	8:00 AM
December 14, 2023	8:00 AM
January 11, 2024	8:00 AM
February 15, 2024	8:00 AM
March 21, 2024	8:00 AM
April 25, 2024	8:00 AM
May 16, 2024	8:00 AM
June 6, 2024	8:00 AM

V. Communications Plan

SCHOOL IMPROVEMENT PLAN Heim Middle 2023-2024

Announcement of meeting dates and times will be:

- Posted in PTSA Newsletter
- Posted in WITS Calendar
- Emailed to committee members
- Included on the monthly calendar posted in the main hall by the front door

The School Improvement Plan will be:

- Posted on the Heim Middle website
- Emailed to committee members
- Sent to the District SDM Committee Chairperson
- Sent to the PTSA Executive Board and put in the school Newsletter
- Posted on WITS

VI. Summary

Successes

We were able to connect with students in the building and at home.

We continued implementing community circles.

Students felt as they were part of the Heim Middle community.

We communicated goals to all stakeholders.

Challenges

Ensuring all staff was providing opportunities for students to participate in community circles and Wellness activities.

Concerns

Making sure all stakeholders are aware of our strategic plan goals.

Data Gathering Process

DEI - surveys were sent to parents and students on October 23, 2023. Information from the surveys will be used with the DEI strategic planning committee and SDM team.

Feedback from staff, students, and parents on using the Positivity Project.

The Teaching, Learning, and Leadership team will include a group of student representatives to ensure their voice in what we do at Heim Middle School.

SHARED DECISION MAKING TEAM ASSESSMENT Heim Middle 2023-2024

This assessment is intended as a tool to reflect on your team's functioning, progress, and/or successes. This tool is to be completed in June (of the preceding school year, for inclusion in the SDM plan completed in the fall). Rate each item as a strong (5) or a weak (1) area for your team. You may complete this assessment individually and then discuss your answers as a team.

		5	4	3	2	1
1.	Our SDM Team has established a process insuring that our School Improvement Plan is focused on strengthening student achievement and character development/wellness.	X				
2.	Operational Principles guide our meetings.	X				
3.	Our team has agreed on procedures for holding efficient and effective meetings.	X				
4.	All SDM members have equal opportunities to share creative, innovative ideas.	X				
5.	Each member of our team takes responsibility for doing his/her fair share of work.	X				
6.	We communicate SDM plans and progress with all stakeholder groups.	X				
7.	We collaborate with the entire school community to meet our SDM goals/plans.	X				
8.	We celebrate and publicize our SDM success.	X				
9.	Our team is most proud of: collaboration and teamwork Student participation successfully completed our goals					
10.	One way that we could improve: figuring out a more effective/efficient way to promote activities with parents and community members					

**WILLIAMSVILLE SHARED DECISION MAKING
SCHOOL IMPROVEMENT AND PROFESSIONAL DEVELOPMENT PLAN
Heim Middle 2023-2024**

School Goals:

Heim Middle School Goals 2023-2024:

The Heim Middle School Shared Decision Making team has a plan to work on Strategic Planning Goal Areas 2, 3, and 4 (Wellness, Teaching, Learning and Leadership, and DEI).

Wellness: Our team will send home WITS mail twice a month about our Wellness themes. These family communications will include a video, discussion questions, and additional information about the themes we discuss in our homerooms.

Teaching, Learning, and Leadership: Our team will work with the 25 students who are chosen to teach protocols and facilitate group discussions on change at Heim Middle School.

DEI: Our team will support by helping with focus group conversations with parents. The SDM team will be one of the groups that the parent focus group meets with.

**WILLIAMSVILLE SHARED DECISION MAKING
SCHOOL IMPROVEMENT AND PROFESSIONAL DEVELOPMENT PLAN ROSTER
Heim Middle 2023-2024**

Stakeholder Group	Name	Dates of Term	Signature
Instructional Staff	Lindsay Clack	9/1/2023 - 6/30/2025	
Building Principal	Jeffrey Jachlewski	permanent	
Instructional Staff	Tonette Aronica	9/2022 - 6/2024	
Student	Julia Krolczyk	9/2023 - 6/2024	
Parent	Keri Miller	9/2022 - 6/2025	
Instructional Staff	Allison Jacobs	9/2022 - 6/2025	