

SAYREVILLE BOARD OF EDUCATION
REORGANIZATION MEETING
JANUARY 2, 2024

I. CALL TO ORDER

II. PUBLIC ANNOUNCEMENT

IN ACCORDANCE WITH CHAPTER 231, P.L. Law 1975, this public reorganization meeting of the Sayreville Board of Education has been established by sending a copy of the public meeting notice to THE HOME NEWS TRIBUNE and THE STAR LEDGER. In addition, copies of the announcement of this meeting have been sent to the Borough Clerk and a copy of the notice of the meeting has also been posted on the bulletin board outside of the Office of the Secretary to the Board.

III. PLEDGE OF ALLEGIANCE

IV. ANNOUNCEMENT OF THE OFFICIAL RESULTS OF THE BOARD ELECTION HELD ON NOVEMBER 7, 2023

<u>Three-Year Term Candidates</u>	<u>Votes</u>
Eloy Fernandez	4,534
Alison Napolitano	5,080
Eileen Pabon	4,476
Matthew Lubeski	3,235

V. SWEARING IN OF NEWLY ELECTED BOARD MEMBERS

VI. READING OF THE NEW JERSEY SCHOOL BOARDS ASSOCIATION CODE OF ETHICS FOR BOARD MEMBERS

A School Board Member shall abide by the following Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.

- c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

VII. ROLL CALL

VIII. NOMINATION AND ELECTION OF OFFICES OF PRESIDENT AND VICE PRESIDENT

IX. REORGANIZATION AGENDA

1. The Superintendent recommends and so moves the Board of Education of Sayreville to approve Board meeting dates for the coming year:

Pursuant to Section 13 of the Open Public Meetings Act, Chapter 231, P.L. 1975, the following is a list of regular public meetings of the Board of Education of the Borough of Sayreville commencing January 16, 2024. Action may be taken on any matter legally brought before the Board of Education at the below listed meetings. These meetings shall begin at 6:30 PM at the Samsel Upper Elementary School in the Board Room with an Executive Session immediately followed by a 7:30 PM Public Session except as noted.

Tuesday, January 16, 2024
Tuesday, February 20, 2024
Tuesday, March 19, 2024 (Tentative Budget Adoption)
Tuesday, April 16, 2024
Tuesday, May 21, 2024
Tuesday, July 30, 2024 (5th Tuesday)
Tuesday, September 24, 2024 (4th Tuesday)
Tuesday, November 19, 2024

Tuesday, February 6, 2024
Tuesday, March 5, 2024
Tuesday, April 2, 2024 (LTCL)
Tuesday, May 7, 2024 (Public Hearing-Budget)
Tuesday, June 18, 2024
Tuesday, August 27, 2024 (4th Tuesday)
Tuesday, October 15, 2024
Tuesday, December 17, 2024

Annual Reorganization Meeting
Thursday, January 2, 2025

The Annual Reorganization Meeting will begin with a 6:30 PM Public Session followed by a 7:00 PM Executive Session and then a 7:30 PM Public Session.

It is hereby directed that this notice shall be posted in accordance with Chapter 231, P.L. Law 1975 and sent to THE HOME NEWS TRIBUNE and THE STAR LEDGER to be published in the legal advertisement section of each newspaper. In addition, a copy of this notice will be sent to the Borough Clerk and posted on the bulletin board outside of the Board Room at the Samsel Upper Elementary School.

2. The Superintendent recommends and so moves the Board of Education of Sayreville to approve naming the Board Secretary for the period of January 3, 2024, through January 2, 2025.

WHEREAS, N.J.S.A. 18A:17-5 requires the appointment of a Board Secretary.

NOW THEREFORE BE IT RESOLVED that the Sayreville Board of Education appoints Erin Hill as Board Secretary for the period of January 3, 2024, through January 2, 2025.

3. The Superintendent recommends and so moves the Board of Education of Sayreville to approve naming the Public Agency Compliance Officer for the period of January 3, 2024, through January 2, 2025.

WHEREAS the Sayreville Board of Education has been made aware of the need for compliance with P.L. 1975, C.1237, (NJAC 17:27-3.2) and

WHEREAS, as part of that compliance an officer or employee must be designated as Public Agency Compliance Officer,

NOW THEREFORE BE IT RESOLVED that the Sayreville Board of Education appoints Erin Hill, the Business Administrator/Board Secretary as the Public Agency Compliance Officer (P.A.C.O.) for contracts for the period January 3, 2024, through January 2, 2025.

4. The Superintendent recommends and so moves the Board of Education of Sayreville to approve naming a Qualified Purchasing Agent for the period of January 3, 2024, through January 2, 2025.

WHEREAS the Sayreville Board of Education wishes to recognize that Erin Hill is a Qualified Purchasing Agent pursuant to the Public-School Contracts Law.

NOW THEREFORE BE IT RESOLVED that the Sayreville Board of Education appoints Erin Hill, the Business Administrator/Board Secretary as the Board's Qualified Purchasing Agent who may exercise the duties of a Qualified Purchasing Agent pursuant to N.J.S.A. 18A:18A-3 and N.J.S.A. 18A:18A-2b for the period of January 3, 2024, through January 2, 2025.

5. The Superintendent recommends and so moves the Board of Education of Sayreville to approve naming Erin Hill as the Custodian of Public Records for the district for the period of January 3, 2024 through January 2, 2025.

NOW THEREFORE BE IT RESOLVED that the Sayreville Board of Education appoints Erin Hill as the Custodian of Public Records for the period of January 3, 2024 through January 2, 2025.

6. The Superintendent recommends and so moves the Board of Education of Sayreville to approve naming Edward Aguiles as the Affirmative Action Officer; Equity, Inclusion, and Diversity Officer; and the Title IX Officer for the district for the period of January 3, 2024 through January 2, 2025.

NOW THEREFORE BE IT RESOLVED that the Sayreville Board of Education appoints Edward Aguiles as the Affirmative Action Officer; Equity, Inclusion and Diversity Officer; and the Title IX Officer for the period of January 3, 2024, through January 2, 2025.

7. The Superintendent recommends and so moves the Board of Education of Sayreville to approve naming David Knaster as the McKinney Vento and Educational Stability (displaced) Liaison for the district for the period of January 3, 2024, through January 2, 2025.

NOW THEREFORE BE IT RESOLVED that the Sayreville Board of Education appoints David Knaster as the McKinney Vento and Educational Stability (displaced) Liaison for the period of January 3, 2024 through January 2, 2025.

8. The Superintendent recommends and so moves the Board of Education of Sayreville to approve naming James Kolmansperger as the Integrated Pest Management Coordinator for the district for the period of January 3, 2024 through January 2, 2025.

NOW THEREFORE BE IT RESOLVED that the Sayreville Board of Education appoints James Kolmansperger as the Integrated Pest Management Coordinator for the period of January 3, 2024 through January 2, 2025.

9. The Superintendent recommends and so moves the Board of Education of Sayreville to approve naming the Treasurer of School Monies for the period of January 3, 2024, through January 2, 2025.

WHEREAS N.J.S.A. 18A:17-31 requires the appointment of a Treasurer of School Monies.

NOW THEREFORE BE IT RESOLVED that the Sayreville Board of Education appoints Nicole M. Petrone as the Treasurer of School Monies for the period of January 3, 2024 through January 2, 2025.

10. The Superintendent recommends and so moves the Board of Education of Sayreville to approve naming the Board Attorney for the period of January 3, 2024, through January 2, 2025.

WHEREAS the Sayreville Board of Education requires the professional services of a Board Attorney.

NOW THEREFORE BE IT RESOLVED that the law firm of Busch Law Group be appointed as legal counsel to the Sayreville Board of Education; and

BE IT FURTHER RESOLVED that this appointment is being made without competitive bidding inasmuch as the contracting of professional services is exempt therefrom pursuant to the provisions of the Public-School Contracts Law as provided in N.J.S.A. 18A:18A-5 for the period of January 3, 2024, through January 2, 2025, in an amount not to exceed \$150,000.00 annually.

11. The Superintendent recommends and so moves the Board of Education of Sayreville to approve naming the Board Health Insurance Broker for the period of January 3, 2024, through January 2, 2025.

WHEREAS the Sayreville Board of Education requires the professional services of a Board Health Insurance Broker.

NOW THEREFORE BE IT RESOLVED that the Sayreville Board of Education appoints the firm of Arthur J. Gallagher & Company, as Health Insurance Broker, and

BE IT FURTHER RESOLVED that this appointment is being made without competitive bidding inasmuch as the contracting of professional services is exempt therefrom pursuant to the provisions of the Public-School Contracts Law as provided in N.J.S.A. 18A:18A-5 for the period of January 3, 2024, through January 2, 2025.

12. The Superintendent recommends and so moves the Board of Education of Sayreville to approve naming the Board Insurance Property and Casualty Insurance Consultant for the period of January 3, 2024, through January 2, 2025.

WHEREAS the Sayreville Board of Education requires the professional services of a Board Property and Casualty Insurance Consultant.

NOW THEREFORE BE IT RESOLVED that the Sayreville Board of Education appoints the firm of Willis of New Jersey, Inc., as Property and Casualty Insurance Consultant, and

BE IT FURTHER RESOLVED that this appointment is being made without competitive bidding inasmuch as the contracting of professional services is exempt therefrom pursuant to the provisions of the Public-School Contracts Law as provided in N.J.S.A. 18A:18A-5 for the period of January 3, 2024, through January 2, 2025.

13. The Superintendent recommends and so moves the Board of Education of Sayreville to approve naming the Board Physician and Medical Consultant for the period of January 3, 2024, through January 2, 2025.

WHEREAS the Sayreville Board of Education requires the professional services of a Board Physician.

NOW THEREFORE BE IT RESOLVED that the Sayreville Board of Education appoints Matthew J. Speesler, MD as Board Physician, and

BE IT FURTHER RESOLVED that this appointment is being made without competitive bidding inasmuch as the contracting of professional services is exempt therefrom pursuant to the provisions of the Public-School Contracts Law as provided in N.J.S.A. 18A:18A-5 for the period of January 3, 2024, through January 2, 2025.

14. The Superintendent recommends and so moves the Board of Education of Sayreville to approve naming the Board Physician and Medical Consultant for the period of January 3, 2024, through January 2, 2025.

WHEREAS the Sayreville Board of Education requires the professional services of a Board Physician.

NOW THEREFORE BE IT RESOLVED that the Sayreville Board of Education appoints Kenneth Swan, MD as Board Medical Consultant Related to Student Athletes, and

BE IT FURTHER RESOLVED that this appointment is being made without competitive bidding inasmuch as the contracting of professional services is exempt therefrom pursuant to the provisions of the Public-School Contracts Law as provided in N.J.S.A. 18A:18A-5 for the period of January 3, 2024, through January 2, 2025.

15. The Superintendent recommends and so moves the Board of Education of Sayreville to approve naming the Board Auditor for the period of January 3, 2024, through January 2, 2025.

WHEREAS N.J.S.A. 18A:23-1 requires the appointment of an Auditor of the Board of Education's financial records.

NOW THEREFORE BE IT RESOLVED that the Sayreville Board of Education appoints the firm of Suplee, Clooney & Company, as Board Auditors, and

BE IT FURTHER RESOLVED that this appointment is being made without competitive bidding inasmuch as the contracting of professional services is exempt therefrom pursuant to the provisions of the Public-School Contracts Law as provided in N.J.S.A. 18A:18A-5 for the period January 3, 2024, through January 2, 2025.

16. The Superintendent recommends and so moves the Board of Education of Sayreville to approve for third-party administration services for Retirement Plans with PlanConnect for the period of January 3, 2024 through January 2, 2025, at no cost to the Board.

17. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the following Tax Shelter Annuity Companies and/or Brokers for the period of January 3, 2024, through January 2, 2025:

- AIG Retirement (Valic)
- AXA Equitable
- Legend Group
- MetLife Investors (MLR)
- MetLife of CT (Citi Street)
- National Life Group
- Security Benefit (NEA)
- Vanguard
- Fidelity

18. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the following Disability Insurance Plans for the period of January 3, 2024, through January 2, 2025:

- AFLAC
- Prudential
- NJ Municipality Group Marketing

19. The Superintendent recommends and so moves the Board of Education of Sayreville to approve third-party administration services for COBRA Services related to Health Insurance with Benefit Allocation Services for the period of January 3, 2024 through January 2, 2025.

20. The Superintendent recommends and so moves the Board of Education of Sayreville to approve setting policy and certain fiscal procedures for the period of January 3, 2024, through January 2, 2025.

WHEREAS this Board of Education is required by law to hold a reorganization meeting on this day and at said reorganization meeting to perform certain acts in making certain appointments as required by law; and

WHEREAS, it would be to the best interest of this school district to ratify all of the existing rules, regulations and policies of previous Boards of Education:

NOW THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Sayreville, County of Middlesex, New Jersey, as follows:

The President and Secretary of this Board and the Treasurer of School Monies are hereby authorized as persons to sign the checks of this Board.

No contract or legal documents will bind the Sayreville Board of Education unless executed by the President and Secretary. In the absence of the Secretary, the Assistant Superintendent and/or the Superintendent of Schools will execute such documents.

In the matters of checks issued by the Board of Education, with the exception of payroll checks, all other checks must have signature of the President, Secretary and Treasurer. In the absence of the President or Secretary, the Vice President and Assistant Superintendent and/or Superintendent of Schools signatures are required.

21. The Superintendent recommends and so moves the Board of Education of Sayreville to approve naming official newspapers of the Board for the period of January 3, 2024, through January 2, 2025.

WHEREAS N.J.S.A. 18A:18A-1 et seq. requires the Board to designate an official newspaper.

NOW THEREFORE BE IT RESOLVED that the Sayreville Board of Education names The Home News Tribune and The Star-Ledger as the official newspapers of the Sayreville Board of Education for the period of January 3, 2024 through January 2, 2025.

22. The Superintendent recommends and so moves the Board of Education of Sayreville to approve naming the official depositories of the Board for the period of January 3, 2024, through January 2, 2025.

WHEREAS this Board of Education is required by N.J.S.A. 18A:17-34 to designate a depository of school monies.

NOW THEREFORE BE IT RESOLVED that the Amboy Bank, NJ/ARM, MBIA, Bank of America and Southern Middlesex County Federal Credit Union are hereby designated and established as the official depositories for the funds of this school district for the period January 3, 2024 through January 2, 2025.

BANK	ACCOUNT	ACCT #
MBIA	Investment	-2501
Bank of America	SWMHS Investments	Various
NJ/ARM	Investment	Various
NJ/ARM	Capital Reserve	xxx-01
NJ/ARM	Emergency Reserve	xxx-02
NJ/ARM	Maintenance Reserve	xxx-03
Amboy Bank	Operating (Checking)	-9302
Amboy Bank	Operating (Savings)	-0387
Amboy Bank	Cafeteria	-2028
Amboy Bank	Payroll	-6046
Amboy Bank	Payroll Agency	-9509
Amboy Bank	Unemployment	-3731
Amboy Bank	Flexible Spending	-3855
Amboy Bank	Prescription	-1951
Amboy Bank	Dental	-2362
Amboy Bank	Medical	-2907
Amboy Bank	ESIP Funding	-2796
Amboy Bank	Referendum Funding	-3245
Amboy Bank	SWMHS Athletic	-2257
Amboy Bank	SWMHS Activities	-4087
Amboy Bank	SMS Activities	-3220
Amboy Bank	Eisenhower School	-3662
Amboy Bank	Wilson School	-3212
Amboy Bank	Truman School	-3174
Amboy Bank	UES Activities	-1251
SMCFCU	Thomas Howard Griffiths	-601
SMCFCU	Joan Tyszkiewicz Memorial	-924
SMCFCU	Bobby Hughes Memorial	-250
SMCFCU	Irene Todd Memorial	-730
SMCFCU	First Lieutenant Wayne Locklin Memorial	-324
SMCFCU	Downs & Glinsky Memorial	-501
SMCFCU	Sharon McLarney Dalton Memorial	-640
SMCFCU	Estate of Wanda Blaska Memorial	-036

23. The Superintendent recommends and so moves the Board of Education of Sayreville to approve mandatory direct deposit for all employees.

X. PUBLIC PARTICIPATION ON REORGANIZATION AGENDA ITEMS ONLY

XI. REORGANIZATION AGENDA APPROVAL

XII. EXECUTIVE SESSION