

**WEYMOUTH TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
MINUTES**

1202 Eleventh Avenue  
Dorothy, New Jersey

Date: December 15, 2016  
Time: 7:00 p.m.

**I. CALL TO ORDER – MR. DOERR**

Mr. Doerr called the meeting to order at 7:00pm

**II. FLAG SALUTE**

**III. SUNSHINE NOTICE**

“Welcome to the regular meeting of the Weymouth Township Board of Education held on December 15, 2016. This meeting is being held in compliance with the Open Public Meeting Act by being advertised in the official newspapers and posted in two public places as required by laws of 1975, Chapter 231.”

**IV. ROLL CALL**

Members present were Mrs. Bogdan, Mr. Doerr, Mrs. Doerr, Mr. Egbert, Mrs. Huber, Ms. Mandradjjeff, Miss Reymann, Mrs. Seelman, and Mr. Zebedies.

Also present were Mr. London (Chief School Administrator), Ms. Palmieri (Business Administrator/Board Secretary), and Mr. Cappuccio, (Board Solicitor).

**V. PUBLIC COMMENT**

- Mr. Knight informed the Board he would be disqualified from serving during the upcoming 2017 – 2019 term. There is a disqualifying event that may take up to 6 months to clear.
- Mr. Norton asked about the calendar issue in reference to January 2<sup>nd</sup> and the school opening after the Christmas holiday. Mr. Doerr stated that this issue is on the agenda.
- Mrs. Specht had questions about the protocol when the nurse is out of the building. Concern was expressed about coverage. The difficulty in securing substitute nurses was also discussed. The question was raised about training in CPR and AED by additional staff members. A question was asked about the training of the After School Care staff.
- Mrs. Specht wished to acknowledge the wonderful job Mrs. Fuddy is doing as a teacher.
- Mrs. Posser- Craver expressed concern about the delay in notification of an incident her child was involved in on September 30, 2016.
- Mrs. Cottrell asked if the district’s website could post the need for library volunteers. Mr. London will contact Mr. Henderson.

**VI. AUDIT**

- A. Motion to approve and accept the 2015-16 school districts’ Comprehensive Annual Financial Report and Auditor’s Management Report (**Attachments # 1A and 1B**) as read and discussed by Mr. Gene Taormina, CPA of Preziosi, Nicholson & Associates on October 13, 2016.
- B. Motion to approve and accept the annual audit recommendation by Preziosi, Nicholson & Associates and approve the district’s 2015-16 Corrective Action Plan as presented. (**Attachment #1**)  
One finding and recommendation was read and discussed in the Auditor’s Management Report.  
Finding 2015-1:  
Criteria or Specific Requirement: N.J.A.C. 6A:23A-13.3{g} requires Districts to receive Executive County approval for any transfer to an advertised appropriation account identified as administration

that exceeds, on a cumulative basis 10 percent of the amount of the account included in the District's budget certified for taxes.

Condition: The District transferred an amount that on a cumulative basis exceeded 10 Percent of the total amount included in the original budget without Executive County Superintendent Approval.

Context: The District requested a transfer of \$11,832 to General Administration account 11 000 25X XXX for central services and administrative information technology expenditures. The transfer was not approved by the County due to the District exceeding the administrative limit.

Effect: The District did not comply with N.J.A.C. 6A:23A-13.3 {g}

Cause: Separation payments and information technology service payments

Recommendation: Executive County Superintendent approval must be granted in compliance with N.J.A.C. 6A:23A13.3(g) for any transfer from an advertised appropriation account which is cumulatively more than 10 percent of that amount.

Motion was made by Mrs. Seelman and seconded by Miss Reymann.

Roll Call:

Mrs. Bogdan	Yes	Ms. Mandradjieff	Yes
Mr. Doerr	Yes	Miss Reymann	Yes
Mrs. Doerr	Yes	Mrs. Seelman	Yes
Mr. Egbert	Yes	Mr. Zebedies	Yes
Mrs. Huber	Yes		

Motion Carried

**VII. APPROVAL OF MINUTES**

- a. Motion to approve the minutes of the November 17, 2016 Regular Meeting and Closed Session **(Attachment #2)**
- b. Motion to approve the minutes of the December 08, 2016 Special Meeting and Closed Session. **(Attachment #2a)**

Motion was made by Mr. Egbert and seconded by Mrs. Bogdan

Roll Call:

Mrs. Bogdan	Yes	Ms. Mandradjieff	Yes
Mr. Doerr	Yes	Miss Reymann	Yes
Mrs. Doerr	Yes	Mrs. Seelman	Yes
Mr. Egbert	Yes	Mr. Zebedies	Yes
Mrs. Huber	Yes		

Motion Carried

**VIII. BOARD SOLICITOR'S REPORT – MR. CAPPuccio**

Mr. Cappuccio stated there would be some litigation and personnel items to be discussed in closed session.

**IX. CHIEF SCHOOL ADMINISTRATOR'S REPORT - MR. LONDON**

- 1. Holiday Concert: well attended and received
- 2. Christmas Tree Lighting: Buena Band, Fire Department our choir and Santa!
- 3. HSA Holiday Shop: three days of shopping
- 4. Young's Skating: free passes for winter break
- 5. AtlantiCare \$800 Sustained Edible Garden Grant Award. This grant will be used by Mr. Moffa to grow herbs in our outdoor garden.
- 6. Handle with Care Training (Behavior Management) – Mr. London attended along with one staff member. The training information will be introduced to other staff members.
- 7. Maker Space and 3d printer

**X. FINANCE/BUILDINGS & GROUNDS REPORT**

Be it resolved by the Weymouth Township Board of Education that upon recommendation of the Chief School Administrator, that the following resolutions are approved as indicated.

- A. Motion to approve bills for payment. **(Attachment #3)**
- B. Motion to accept the certification of the Business Administrator that pursuant to NJAC 23A:16.10(C)3, as of October 31, 2016, after review of the Secretary's monthly financial reports (revenue and appropriation sections), no major account of fund has been over-expended in violation of NJAC 23A:16:10(C)4, and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- C. Motion to approve the following financial reports:
  - o Treasurer's Report for the month of October 2016. **(Attachment #4)**
  - o Board Secretary's Reports for the month of October 2016. **(Attachment #5)**
  - o Monthly Transfer Status Report & Line-Item Transfer List for the month of October, 2016. **(Attachment #6)**
  - o Food service report for the month of November 2016 **(Attachment # 7)**
- D. Motion to approve November 2016 facility safety checklists.**(Attachment #8)**
- E. Motion to approve contract for services with NaviGate for emergency preparedness in the amount of \$1,000 for the period of Jan 2017 through Dec 2017.**(Attachment #9)**
- F. Motion to approve 2016-2017 Joint Transportation Agreement with Greater Egg Harbor Regional (Joiner) and Weymouth Township School District (Host) for the transportation of students for Hamilton Township at the revenue amount of \$34,272.00. **(Attachment #10)**
- G. Motion to approve the Joint Transportation Agreement with Buena Regional School District and Weymouth Township Board of Education for the 2016-2017 school year in the amount of \$159,339.39. **(Attachment #12)**
- H. Motion to approve Shared Services Agreement with Weymouth Township for snow plow and de-icing for the 2016-2017 school year at no cost to the School District. **(Attachment #13)**
- I. Motion to approve joint school wide program with Estell Manor for program regarding cyber safety and social awareness at a cost of \$1,000 to the district to be funded by the township. **(Attachment #14)**

Motion was made by Ms. Mandradjieff and seconded by Mrs. Seelman.

Discussion-

Bill list clarifications –Payment to Fiori is for a transportation contract.

Payment to JEM for filter replacements.

The motion from the November 17, Regular Meeting in reference to the transportation contract for Lower Cape May needed to be included since it was deferred in November.

- J. Motion to approve the joint transportation agreement with Greater Egg Harbor Regional School District for one Weymouth Student to Lower Cape May Regional High School for the 2016-2017 school year at a cost of \$39,960.00.

The original motion was amended to include letter J.

All in Favor – 9 Opposed – 0 Abstain - 0

Roll Call:

Mrs. Bogdan	Yes	Ms. Mandradjieff	Yes
Mr. Doerr	Yes	Miss Reymann	Yes
Mrs. Doerr	Yes	Mrs. Seelman	Yes
Mr. Egbert	Yes	Mr. Zebedies	Yes
Mrs. Huber	Yes		

Motion Carried

**XI. CORRESPONDENCE**

**A. Sending Receiving Board Representation Letter in reference to Buena (Attachment #11)**

- a. Mr. Zebedies asked if the liaison will now sit in the audience or at the table. Mr. Cappuccio stated it would be up to the Buena Board.

**B. The correspondence from the November meeting from Mr. and Mrs. Merlock needed to be read and will be at the December 21 special meeting.**

**XII. PERSONNEL REPORT**

Be it resolved by the Weymouth Township Board of Education that upon recommendation of the Chief School Administrator, that the following resolutions are approved as indicated.

- A. Motion to approve to compensate Instructional Aides for the differential in pay when they act as Substitutes for the day.
- B. Motion to approve Henry Goldsmith as a consultant on the PreK building project at the rate of \$500.00 in total.
- C. Motion to approve Bonnie Connolly as substitute at certified county rate (85.00) pending paperwork.
- D. Motion to approve Justyna Smith as special education/math teacher as of Jan 2, 2017 at the salary level of step 1.
- E. Motion to approve Helen Hanna and Karen Merusi for a total 10 hours per week of home bound instruction at the professional rate (32.00 per hour).

Motion was made by Mrs. Bogdan and seconded by Mrs. Seelman

Discussion –

Mr. Goldsmith will be assisting in the PreK building project. He will assist in evaluating options for demolition, remediation or replacement. This is a flat fee.

Motion C needed to be revised to remove the term “county”. The rate is the certified rate of 85.00.

Motion E clarification – the home bound instruction is for an additional student.

Roll Call:

Mrs. Bogdan	Yes	Ms. Mandradjieff	Yes
Mr. Doerr	Yes	Miss Reymann	Yes
Mrs. Doerr	Yes	Mrs. Seelman	Yes
Mr. Egbert	Yes	Mr. Zebedies	Yes
Mrs. Huber	Yes		
Motion Carried			

**XIII. EDUCATION**

- A. Motion to approve revised September, October and November 2016 Principal’s Report.
- B. Motion to approve Student Council attendance (21 attendees) of the 2017 NJASC Winter Convention to be held at TCNJ on January 11, 2017. At a cost of 497.00. Transportation is not included. Student Council will cover the cost.
- C. Motion to approve modification of school calendar to allow the return from Christmas break to change to January 3, 2017 from January 2, 2017. The additional day will be added to the end of the school year. The final day for the students will be June 13, 2017.
- D. Motion to approve attendance at SDE Pre K conference on Feb 27, 2017 for Mrs. Lori DeFeo at a cost of \$259.00 with an additional \$30 for mileage and parking and attendance for Mr. London at zero cost and 30.00 for mileage and parking.
- E. Motion to approve attendance of Mr. London to attend TECHSPO conference on Jan 26 and 27<sup>th</sup> for a cost of 425.00 with an additional 30.00 per day for mileage and parking.

Motion was made by Mrs. Bogdan and seconded by Mrs. Seelman

Discussion-

There needs to be a discussion with Buena in regards to the bus evacuation drill.

There needs to be a correction to the October report Multiply Disabled student number.

Roll Call:

Mrs. Bogdan	Yes	Ms. Mandradjieff	Yes
Mr. Doerr	Yes	Miss Reymann	Yes
Mrs. Doerr	Yes	Mrs. Seelman	Yes
Mr. Egbert	Yes	Mr. Zebedies	Yes
Mrs. Huber	Yes		

Motion Carried

#### **XIV. OTHER COMMITTEE REPORTS**

Buena Board Representative – Mr. Zebedies

The Buena Board will meet on December 20, 2016. Mr. Zebedies expressed a desire to return to this committee next year.

It was discussed approaching ACIT for a committee representation since many of our students attend.

Weymouth Township Committee Liaison - Mrs. Bogdan

Mrs. Doerr attended the meeting this month. Mayor Haeser reported on various happenings in the township.

#### **XV. OLD BUSINESS**

a. School Resource Officer Update

i. Mr. London is still pursuing this issue. The school is still without a dedicated officer.

#### **XVI. NEW BUSINESS**

Mr. Egbert asked if the school could work more closely with the township when choosing dates for activities. There are conflicting events.

#### **XVII. PUBLIC DISCUSSION**

- Mr. Norton expressed surprise about Mr. Knight not being able to serve his term.
- Any interested party should submit a letter of interest to serve on the board. The term will be for one year and then the final two years will be on the ballot in November 2017.

#### **XVIII. EXECUTIVE SESSION – Time: 8:03pm**

The Board approves the following resolution:

Resolved, At a public meeting of the Weymouth Township Board of Education held December 15, 2016 pursuant to Section 7 & 8 of the "Open Public Meetings Act", the following subject to be discussed in a session of the Board closed to the public:

Personnel

Negotiations

HIB

Legal Issues

It is presently anticipated that the items mentioned in this resolution can be disclosed to the public as soon as possible.

Motion was made by Mrs. Seelman and seconded by Mrs. Bogdan

Motion was carried by unanimous voice vote.

**XIX. OPEN SESSION** – Time: 9:27pm

The Board returns to Open Session.

Motion was made by Mr. Egbert and seconded by Mrs. Seelman  
Motion was carried by unanimous voice vote.

**XX. Motion to Accept HIB report**

Motion was made by Mrs. Seelman and seconded by Miss Reymann.

Roll Call:

Mrs. Bogdan	Yes	Ms. Mandradjieff	Yes
Mr. Doerr	Yes	Miss Reymann	Yes
Mrs. Doerr	Yes	Mrs. Seelman	Yes
Mr. Egbert	Yes	Mr. Zebedies	Yes
Mrs. Huber	Yes		

Motion carried.

**XXI. ADJOURNMENT** – Time: 9:29pm

Motion was made by Mrs. Seelman and seconded by Mrs. Doerr  
Motion was carried by unanimous voice vote.

The reorganization meeting will be on January 5, 2017 at 7:00 p.m.

Respectfully submitted,

Patricia Palmieri, MBA  
Business Administrator/Board Secretary