



**WEYMOUTH TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
MINUTES**

1202 Eleventh Avenue
Dorothy, New Jersey

Date: July 20, 2017
Time: 6:30 p.m.

A. CALL TO ORDER – Mrs. Doerr, President

Mrs. Doerr called the meeting to order at 6:30pm

B. ROLL CALL AND PLEDGE OF ALLEGIANCE

Stephanie Bogdan	Present	Nick Santana	Absent
Chris Egbert	Present	Teresa Seelman	Present
Henry Goldsmith	Present	Edward Zebedies	Present
Karin Mandradjieff	Absent	Patricia Doerr	Present
Constance Anne Reymann	Present		

Dr. John B. Alfieri , Chief School Administrator	Present
Patricia Palmieri, SBA/Board Secretary	Present
William Cappuccio, Esq., Board Solicitor	Present

C. SUNSHINE NOTICE – Patricia Palmieri, Secretary

“Welcome to the regular meeting of the Weymouth Township Board of Education held on July 20, 2017. This meeting is being held in compliance with the Open Public Meeting Act by being advertised in the official newspapers and posted in two public places as required by laws of 1975, Chapter 231.”

D. PRESENTATIONS

None

E. APPROVAL OF MINUTES

1. Minutes of the June 22, 2017 Regular and Executive Meeting (Attachment #1)
2. Minutes of the June 29, 2017 Special and Executive Meeting (Attachment #2)
3. Minutes of the July 8, 2017 Special and Executive Meeting (Attachment #3)

Motion	C Reymann	Second	T Seelman
Stephanie Bogdan	Yes Abstain 2	Nicholas Santana	Absent
Chris Egbert	Yes	Teresa Seelman	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Absent	Patricia Doerr	Yes
Constance Anne Reymann	Yes		

F. CORRESPONDENCE

1. Letter from WTEA President (Attachment #4)
2. Resignation Letter from Nick Santana, Board Member effective Aug 1, 2017

G. PRESIDENT’S REPORT

None

H.

I. COMMITTEE REPORTS

1. Buena Board of Education
Mr. Zebedies reported that Buena BOE will meet on July 25.

2. Weymouth Township

Mr. Goldsmith was asked to be the representative of the Board to attend Weymouth Township Municipal meetings. Mr. Goldsmith agreed and deferred the July report to Mayor Haeser.

Mayor Haeser reported on various local items including the upcoming energy audit to be conducted by NJ Clean Energy. This audit will include the Municipality, MUA and School and the potential energy savings available.

J. PUBLIC COMMENT – AGENDA ITEMS ONLY

None

K. SUPERINTENDENT'S REPORT – Dr. John B. Alfieri, Superintendent

1. Informational Matters

A. Enrollment as of 07/13/17

Grade	Total
PreK	18
K	14
1	18
2	21
3	13
4	15
5	13
6	19
7	11
8	10
TOTAL	152

B. Dr. Alfieri thanked the Board and community for the opportunity here at Weymouth.

C. Enrollment – the district has lost 21 students (10 families) over the last two years. Dr. Alfieri will reach out to those families.

D. Dr. Alfieri is building coalitions with other institutions in the area to improve the school.

E. The CSA at Estell Manor and Jim Palmer at the State of New Jersey were instrumental in assisting Weymouth in applying for the Race to the Top Grant.

F. Weymouth qualified for an additional \$10,000 IDEA grant this year.

G. The technology team has met and has begun implementing a short term and long term technology plan to update and standardize the equipment of the school.

H. All current expenditures are being reviewed for need and reasonableness. An example is the removal of one contract for a software program the district does not need. This resulted in a savings to the district in the amount of \$854.

I. Block Scheduling has been revised to reflect the following:

- Grades K-3 Self contained
- Grade 4 - switch – which maybe be either the teacher or the students
- Grade 5 – Hybrid of above
- Grades 6-8 – Standard Middle School

J. Weymouth has begun to rebuild the relationship with the State Police.

K. Staff development is ongoing. The week of the 21st held two days of Literacy training.

2. Board Questions for the CSA

A. State Police – Mrs. Bogdan asked if we have an assigned Resource Officer. Dr. Alfieri has met with the area coordinator. There are two designated officers who are assigned to the county.

B. Mrs. Bogdan asked if the officers could attend Back to School Night and have a presence in the school. Dr. Alfieri is a proponent of the officers visiting the school and interacting with the students as often as possible.

3. Recommendations

A. Appointment of Professional Services

The Superintendent recommends that the Board approve the following:

- James Preziosi of Preziosi & Associates be and is hereby appointed School Board Auditor for the period July 1, 2017 through June 30, 2018
- Dr. Olabode Ogidan of Vineland Pediatrics be and is hereby appointed School Physician for the period July 1, 2017 through June 30, 2018.
- Adoption of the Professional Services Resolution (Attachment#5)

Discussion – Mr. Egbert asked the duties of the School Physician. The duties are varied including issuing standing orders, referring and consulting on student medical issues (IHP).

Motion	H Goldsmith	Second	E Zebedies
Stephanie Bogdan	Yes	Nicholas Santana	Absent
Chris Egbert	Yes	Teresa Seelman	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Absent	Patricia Doerr	Yes
Constance Anne Reymann	Yes		

B. The Superintendent recommends that the Board approve the following school district officials for the 2017-2018 school year:

- Board Secretary – Patricia Palmieri
- Purchasing Agent – Patricia Palmieri
- Public Agency Compliance Officer – Patricia Palmieri
- Custodian of Records (OPRA) – Patricia Palmieri
- 504 Officer – Alice Wheaton
- ADA Compliance Officer – Dr. John B. Alfieri
- Homeless Education Liaison – Dr. John B. Alfieri
- Affirmative Action Officer – Helene Fullmer
- District Liaison for Missing and Abused Children – Dr. John B. Alfieri
- District Anti-Bullying Coordinator – Helene Fullmer
- School Anti-Bullying Specialist – Alice Wheaton
- Integrated Pest Management Coordinator – Ken Merlock
- Indoor Air Quality Designee – Ken Merlock
- Asbestos Management Officer – Ken Merlock
- Safety and Health Designee – Ken Merlock
- Chemical Hygiene Officer – Karyn Treibley
- Right to Know Officer – Ken Merlock

Motion	H Goldsmith	Second	T Seelman
Stephanie Bogdan	Yes	Nicholas Santana	Absent
Chris Egbert	Yes	Teresa Seelman	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Absent	Patricia Doerr	Yes
Constance Anne Reymann	Yes		

C. The Superintendent recommends that the Board approve the following policy for a second reading:

- i. 6171.45 – Instructional Program – Independent Educational Evaluations (Attachment#6)

Discussion- Mr. Goldsmith asked the process for receiving, evaluation and approving new policies. Dr. Alfieri explained that a review of the policies in the 6000 series revealed that this is only policy needing approval.

Mr. Goldsmith recommended the development of a Policy Committee to review one series per year.

Motion	E Zebedies	Second	C Egbert
Stephanie Bogdan	Yes	Nicholas Santana	Absent
Chris Egbert	Yes	Teresa Seelman	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Absent	Patricia Doerr	Yes
Constance Anne Reymann	Yes		

L. BUSINESS ADMINISTRATOR'S REPORT

1. Informational Items

A. The Outdoor Classroom project is proceeding and has an estimated completion date of August 30, 2017. This classroom has been funded by the Sustainable NJ Grant.

2. Recommendations

A. The certification of the Business Administrator that pursuant to NJAC 6A:23A:16.10(C)3, as of May 31, 2017, after review of the Secretary's monthly financial reports (revenue and appropriation sections), no major account of fund has been over-expended in violation of NJAC 23A:16:10(C)4, and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Business Administrator recommends:

- B.** Newfield National Bank be designated as the official depository for the Weymouth Township Board of Education, Atlantic County, and any other depositories approved by the State of New Jersey and that the following bank accounts are hereby approved for the deposit of school monies at Newfield National Bank:

General Account	#8347	Food Service Account	#8016
Money Market Account	#8354	AfterSchool Care Account	#8057
Capital Reserve Account	#8362	Capital Projects Account	#8370
Student Activities Account	#7737	Payroll Account	#8040
Student Council Account	#1109	Payroll Agency Account	#8032
Flexible Spending Account	#8024		

Motion	S Bogdan	Second	C Reymann
Stephanie Bogdan	Yes	Nicholas Santana	Absent
Chris Egbert	Yes	Teresa Seelman	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Absent	Patricia Doerr	Yes
Constance Anne Reymann	Yes		

- C.** Approval of the following bank account signers for the Newfield National Bank accounts:

- General Account (3 signatures required)
President or Vice President, Treasurer, & Board Secretary
- Money Market Account (3 signatures required)
President or Vice President, Treasurer, & Board Secretary
- Capital Reserve Account (3 signatures required)
President or Vice President, Treasurer, & Board Secretary
- Capital Projects Account (3 signatures required)
President or Vice President, Treasurer, & Board Secretary
- Payroll Account (2 signatures required)
Treasurer & Board Secretary
- Payroll Agency Account (2 signatures required)
Treasurer & Board Secretary
- Flexible Spending Account (2 signatures required)
Chief School Administrator & Board Secretary
- Cafeteria Account (2 signatures required)
Chief School Administrator & Board Secretary
- After School Care Account (2 signatures required)
Chief School Administrator & Board Secretary
- Student Activity Account (2 signatures required)
Chief School Administrator & Board Secretary
- Student Council Account (2 signatures required)
Program Director & Board Secretary

Motion	T Seelman	Second	S. Bogdan
Stephanie Bogdan	Yes	Nicholas Santana	Absent
Chris Egbert	Yes	Teresa Seelman	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Absent	Patricia Doerr	Yes
Constance Anne Reymann	Yes		

- D.** Payments Between Board Meetings

Approve Patricia Palmieri, Business Administrator, to make payments on behalf of the Board of Education when such payments ensure the health and safety of students and staff or ensure the orderly operation of the school.

Motion	C Reymann	Second	C Egbert
Stephanie Bogdan	Yes	Nicholas Santana	Absent
Chris Egbert	Yes	Teresa Seelman	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Absent	Patricia Doerr	Yes
Constance Anne Reymann	Yes		

E. Contract Awards

Approve Patricia Palmieri, Business Administrator, to award contracts up to the bid threshold of \$29,000 and to establish a quote threshold of \$3,900.

Motion	T Seelman	Second	S Bogdan
Stephanie Bogdan	Yes	Nicholas Santana	Absent
Chris Egbert	Yes	Teresa Seelman	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Absent	Patricia Doerr	Yes
Constance Anne Reymann	Yes		

F. Wire Transfers

Approve the authorization of Patricia Palmieri, Business Administrator, to wire transfer funds between the Board of Education bank accounts as necessary.

Motion	T Seelman	Second	S Bogdan
Stephanie Bogdan	Yes	Nicholas Santana	Absent
Chris Egbert	Yes	Teresa Seelman	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Absent	Patricia Doerr	Yes
Constance Anne Reymann	Yes		

G. Resolution Increasing the Bid Threshold—Without QPA Purchasing Agent

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1, 2015 has increased the bid threshold amount for school districts whose purchasing agents do not possess a qualified purchasing agent (QPA) certificate, from \$26,000 to \$29,000,

WHEREAS, the (Weymouth Township Board of Education would like to take advantage of the maximum statutory bid threshold amount of \$29,000 for school districts who do not have a qualified purchasing agent;

NOW, THEREFORE BE IT RESOLVED that the Weymouth Township Board of Education, establishes and sets the bid threshold amount of \$29,000 for the board of education, and further authorizes Patricia Palmieri, Business Administrator, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate the newly established bid threshold amount.

Motion	T Seelman	Second	S Bogdan
Stephanie Bogdan	Yes	Nicholas Santana	Absent
Chris Egbert	Yes	Teresa Seelman	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Absent	Patricia Doerr	Yes
Constance Anne Reymann	Yes		

H. The submission of the Race to the Top Grant in the amount of \$4,215.

Motion	C Reymann	Second	E Zebedies
Stephanie Bogdan	Yes	Nicholas Santana	Absent
Chris Egbert	Yes	Teresa Seelman	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Absent	Patricia Doerr	Yes
Constance Anne Reymann	Yes		

I. The submission of the 2017-2018 IDEA grant as follows to support tuition for special education : IDEA Basic \$64,513 and IDEA Preschool \$2,846.

Motion	C Reymann	Second	T Seelman
Stephanie Bogdan	Yes	Nicholas Santana	Absent
Chris Egbert	Yes	Teresa Seelman	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Absent	Patricia Doerr	Yes
Constance Anne Reymann	Yes		

- J. To accept a plan to incorporate the reduction in state aid of \$47,472 for the 2017-2018 school year. The Board of Education plans to use the excess surplus to cover this shortfall for the 2017-2018 year. This will be a one-time adjustment.

Motion	C Reymann	Second	S Bogdan
Stephanie Bogdan	Yes	Nicholas Santana	Absent
Chris Egbert	Yes	Teresa Seelman	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Absent	Patricia Doerr	Yes
Constance Anne Reymann	Yes		

K. Bill List – July 1 and July 20 2017 (Attachment #7)

Motion	T Seelman	Second	S Bogdan
Stephanie Bogdan	Yes Abstain Ck 20851	Nicholas Santana	Absent
Chris Egbert	Yes	Teresa Seelman	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Absent	Patricia Doerr	Yes
Constance Anne Reymann	Yes		

M. BOARD SECRETARY REPORT

1. It is recommended that the Board approve the following financial reports:

- Treasurer's Report for the month of May 2017. (Attachment #8)
- Board Secretary's Reports for the month of May 2017. (Attachment #9)
- Monthly Transfer Status Report & Line-Item Transfer List for the month of May 2017. (Attachment #10)
- Food service report for the month of June 2017 (Attachment #11)
- June 2017 facility/safety checklist (Attachment #12)

Items A, B, and C will be postponed until the Regular Meeting on August 2017.
Motion will be on Items D and E.

Motion	T Seelman	Second	S Bogdan
Stephanie Bogdan	Yes	Nicholas Santana	Absent
Chris Egbert	Yes	Teresa Seelman	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Absent	Patricia Doerr	Yes
Constance Anne Reymann	Yes		

2. Sent/Received

- Tuition Contract with Buena Regional School District for the 2017-2018 school year in the amount of \$454,570.20 as follows : 2017-2018 tuition \$442,000 and 2015-2016 tuition adjustment \$12,570.20.
- Special Education Tuition Contract with Buena Regional School District for the 2017-2018 schoolyear in the amount of \$61,500.00 (Attachment #13)

Motion	S Bogdan	Second	H Goldsmith
Stephanie Bogdan	Yes	Nicholas Santana	Absent
Chris Egbert	Yes	Teresa Seelman	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Absent	Patricia Doerr	Yes
Constance Anne Reymann	Yes		

3. Contract of Dr. Olabode Ogidan, School Physician for the schoolyear 2017-2018 in the amount of \$1,100.00. (Attachment #14)

Motion	T Seelman	Second	C Reymann
Stephanie Bogdan	Yes	Nicholas Santana	Absent
Chris Egbert	Yes	Teresa Seelman	Yes
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Absent	Patricia Doerr	Yes
Constance Anne Reymann	Yes		

N. PUBLIC COMMENT- AGENDA ITEMS OR ANY OTHER

1. Mr. Knight asked about the ability to obtain sponsors for specific areas of the school like the outdoor classroom, library etc. The school can accept donations but there are guidelines for advertising on school property.
2. Mrs. Specht asked for Board volunteers to assist during the book fair on Back to School night.
3. Mrs. Specht asked the status of the teacher contract.

O. NEW BUSINESS

1. Mrs. Bogdan addressed the issue of a four day week for the summer months. It was discussed and decided that the school would have a four day week for the weeks ending July 28th, Aug 4th and August 11th as a trial.
2. The Board will need to advertise for a new member to replace Mr. Santana. Ms. Palmieri will advertise on the website and outdoor notice board for letters of submission to be received by August 11th.

P. OLD BUSINESS

1. Mrs. Doerr would like the student tribute plaque replaced. Mrs. Seelman has taken care of it.

**Q. CLOSED SESSION- For the purpose of discussing Personnel, Legal Issues and Negotiations
Time 7:37pm**

Motion	C Reymann	Second	E Zebedies
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Passed by unanimous voice vote

R. OPEN SESSION

Time 8:11pm

Motion	S Bogdan	Second	H Goldsmith
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Passed by unanimous voice vote

S. ADJOURNMENT

Time 8:11 pm

T. Motion	C Reymann	Second	T Seelman
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Passed by unanimous voice vote

Next Regular Meeting will be held on Thursday, August 17, 2017

Minutes submitted by: _____
Patricia Palmieri, MBA