



**WEYMOUTH TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
MINUTES
1202 Eleventh Avenue
Dorothy, New Jersey**

Date: November 16, 2017
Time: 6:30 p.m.

- A. CALL TO ORDER** – Mrs. Doerr, President
Mrs. Doerr called the meeting to order at 6:30 pm.

B. ROLL CALL AND PLEDGE OF ALLEGIANCE

Daniel Ardito	Arr. 6:35 pm	Constance Anne Reymann	Present
Stephanie Bogdan	Present	Teresa Seelman	Present
Chris Egbert	Present	Edward Zebedies	Present
Henry Goldsmith	Present	Patricia Doerr	Present
Karin Mandradjieff	Present		

Dr. John B. Alfieri , Chief School Administrator	Present
Patricia Palmieri, SBA/Board Secretary	Present
William Cappuccio, Esq., Board Solicitor	Present

- C. SUNSHINE NOTICE** – Patricia Palmieri, Secretary
“Welcome to the regular meeting of the Weymouth Township Board of Education held on November 16, 2017. This meeting is being held in compliance with the Open Public Meeting Act by being advertised in the official newspapers and posted in two public places as required by laws of 1975, Chapter 231.”

- D. PRESENTATIONS**
None

E. APPROVAL OF MINUTES

1. Minutes of the October 19, 2017 Regular and Executive Meeting (Attachment #1)

Motion	C Reymann	Second	H Goldsmith
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Motion was passed by unanimous voice vote. 8-0-0

F. CORRESPONDENCE

1. Letter from WTEA (Attachment #2)

Mr. Goldsmith discussed the need to meet and discuss the upcoming negotiations. There is an NJSBA Negotiation training session on December 2, 2017

- G. PRESIDENT’S REPORT**
None

H. ELECTION UPDATE

The Weymouth Township Clerk, Dorothy Jo Ayres, reported on the Election Results. Per a discussion with Mike Summers from the Atlantic County Clerk’s Office, it appears there will be no declared winner of the 2nd two year term seat. The minimum number of write in votes needed to win is 10 and none of the write in votes totaled that amount for any candidate. There was some discussion that there were different experiences in the past. Mrs. Ayres will keep the Board updated when the final certification is issued.

I. BOARD OF EDUCATION COMMITTEE REPORTS

1. Buena Board of Education

Mr. Zebedies reported the Buena Board of Education will meet on Tuesday, November 21, 2017.

2. Weymouth Township – Municipal

Mr. Goldsmith deferred his report to Mayor Haeser. The Mayor reported on various local happenings.

3. Policy Committee (Attachment #3)

- A. The following met Tuesday, November 7, 2017 in the WTS Conference Room at 2 pm: Ed Zebedies, Henry Goldsmith, Pat Doerr, John Alfieri, Patty Palmieri, NJSBA Lou Schimenti, and Connie Reymann.

The School Board Rep presented his detailed dossier on what School Boards can do for our District including the initial cost and per year fee that includes all updates, Critical policies, and ease of Board use regarding Mandated, Required Regulations, and Non Mandated Regulations specific to our school needs.

We have a mtg Tues., Nov. 14th with Strauss Esmay to compare our options. All findings will be presented to you on what works best for our District and then a vote for selection will be made of the full Board on Thursday, Nov. 16, 2017.

More detailed information to follow.

Respectfully submitted,
Connie Reymann, Chair

- B. The following met on Tuesday, November 14, 2017 in the WTS Conference Room at 2:30 pm: Pat Doerr, Henry Goldsmith, John Alfieri, Patty Palmieri, Strauss Esmay's Sandy Nicastro, and Connie Reymann.

The Strauss Esmay presentation was detailed and comprehensive, a company of Educators working in education with 500 references, of which, 14 are in Atlantic County. School Boards could only give us 2 references. Compared to School Boards, which was much less comprehensive in their presentation, we as a Committee strongly recommend that we choose Strauss Esmay as our Policy company with their many benefits. This is about quality and a fact based service with two attorneys with immediate response, who supplement our attorney, and handle all our Mandated, Required Regulations, and Non Mandated Regulations practical to our needs with customized service.

While School Boards pricing seems good between \$6,500-\$9,000 start-up with a \$1995 per year fee, there was no mention of what the a la carte pricing would be for other items.

Strauss Esmay pricing is \$11,000 over 4 years @ \$2750 per year start-up, with a fee per year @ \$2495 that would not start until the third & fourth years giving us a buy on years 1 and 2.

As a lump sum over 4 years initially as Strauss Esmay \$11K + fees compared to a less comprehensive School Boards program @ \$9K + fees means we need to invest a bit more to get more.

The Committee felt that Policy and regulations are such an important part of Board Governance that a decision on providers should not be based upon cost alone. This is all Strauss Esmay does and they have a team of 10 people working on Policy all day every day. On balance we believe that Strauss Esmay will provide the best results for the District and should be retained as soon as possible to start their work.

Although Ed Zebedies was unable to attend due to personal reasons, I have discussed this with him and he agrees with the Committee's recommendation.

Respectfully submitted,
Connie Reymann, Chair

4. Public Work Session – SOA/Governance Assessment (Attachment #4)

Mrs. Doerr read the Governance Questions from the QSAC Statement of Assurances. The Board answered the questions by voice acknowledgement.

Dr. Alfieri will submit the Statements of Assurance and will be meeting with Dr. Stepura from the Atlantic County Department of Education to discuss the results.

J. PUBLIC COMMENT – LIMITED TO AGENDA ITEMS ONLY

None

K. SUPERINTENDENT'S REPORT – Dr. John B. Alfieri, Superintendent

1. The Veteran's Day program was a great event for the school. Thank you to the Staff and Students for all their hard work.
2. The phone system had a system wide outage on Tuesday, Nov 14, 2017 from 11:34 am to 11:23 pm. The new network coordinator, Andrew Lopez worked to repair the issue. The system will need to be replaced sooner rather than later.

3. Parent/Teacher Conferences are set for the week of Nov 21st. Dr. Alfieri would like to thank the staff and Association for their cooperation in preparing for these conferences.
4. The school calendar will be developed through a committee of Board Members, Administrators, Faculty, and Parents.
5. Coffee chats/Open Forums have been postponed until after the holidays.

6. Informational Matters

A. Enrollment as of 11/16/17

Grade	PreK	K	1	2	3	4	5	6	7	8	Total
Enroll	18	12	15	21	11	21	13	17	14	12	154

B. Student Suspensions as of 10/31/17

# of Suspensions	# of Days
1	1.5

C. Safety Drills as of 10/31/17

Type of Drill	Fire *	Lockdown
Date	10/11/17	10/26/17
Time	9:00 am	11:00 am
Duration	1 min 2 sec	26 sec
Weather	Cloudy	Sunny

*Observed by the Dorothy Volunteer Fire Company

7. Recommendations

A. It is recommended that the Board approve the following personnel:

i. Appointments:

1. Bonnie Connolly as School Secretary at a rate of \$14.00 per hour effective on or before December 1, 2017. Start Date of 11/28/17. (Attachment #5)
2. Oswaldo Rodriguez as Substitute Bus Driver at a rate of \$15.00 per hour pending paperwork.

ii. Certified substitute(s) for the school year 2017-2018:

1. Maryann Fee as certified substitute nurse at a rate of \$210.00 per day.

Motion	T Seelman	Second	S Bogdan
Daniel Ardito	Yes	Constance Anne Reymann	Yes
Stephanie Bogdan	Yes	Teresa Seelman	Yes
Chris Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes	Patricia Doerr	Yes
Karin Mandradjieff	Yes		

B. To authorize the Superintendent to submit the 2017-2018 Statement of Assurance (SOA's) to the NJ DOE as per Atlantic County Executive County Superintendent. (Attachment #4)

Motion	T Seelman	Second	C Egbert
Daniel Ardito	Yes	Constance Anne Reymann	Yes
Stephanie Bogdan	Yes	Teresa Seelman	Yes
Chris Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes	Patricia Doerr	Yes
Karin Mandradjieff	Yes		

C. Memorandum of Agreement – to authorize the Superintendent and Board President to sign and submit the 2017-2018 Uniform State Memorandum of Agreement (MOA) between Education and Law Enforcement Officials. The Memorandum of Agreement will be kept on file in the Superintendent's Office.

Motion	T Seelman	Second	C Reymann
Daniel Ardito	Yes	Constance Anne Reymann	Yes
Stephanie Bogdan	Yes	Teresa Seelman	Yes
Chris Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes	Patricia Doerr	Yes
Karin Mandradjieff	Yes		

D. To approve School Policy and Regulation Consulting Agreement between Weymouth Township Board of Education and Strauss Esmay Associates, LLP for the following amounts : Year 1 (2017-2018) \$2,750.00, Year 2 (2018-2019) \$6,835.00, Year 3 (2019-2020) \$7,335.00, Year 4 (2020-2021) \$7,335.00, Year 5 (2021-2022) \$4,585.00

Motion	S Bogdan	Second	T Seelman
Daniel Ardito	Yes	Constance Anne Reymann	Yes

Stephanie Bogdan	Yes	Teresa Seelman	Yes
Chris Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes	Patricia Doerr	Yes
Karin Mandradjieff	Yes		

- E. To approve 8th Grade Social Studies Class Field Trip to NJ State House in Trenton on December 12, 2017 at no cost to the district for entrance. Bus transportation of \$350.00 funded by a grant from Eagleton State House Express grant.

Motion	T Seelman	Second	C Reymann
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Motion was passed by unanimous voice vote.

- F. To approve Jeri Mounier as Teacher in Charge for Friday, November 17, 2017, AM only, at a rate of \$70.00 per day prorated.

Motion	S Bogdan	Second	T Seelman
Daniel Ardito	Yes	Constance Anne Reymann	Yes
Stephanie Bogdan	Yes	Teresa Seelman	Yes
Chris Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes	Patricia Doerr	Yes
Karin Mandradjieff	Yes		

L. BUSINESS ADMINISTRATOR'S REPORT

1. Informational Items

- i. Audit site work – week of November 13th. Final report due to NJ DOE on December 5, 2017

2. Recommendations

- A. The certification of the Business Administrator that pursuant to NJAC 6A:23A:16.10(C)3, as of September 30, 2017, after review of the Secretary's monthly financial reports (revenue and appropriation sections), no major account of fund has been over-expended in violation of NJAC 23A:16:10(C)4, and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Business Administrator recommends:

B. Bill List – November 4, 2017 and November 16, 2017 (Attachment #6)

Motion	T Seelman	Second	C Reymann
Daniel Ardito	Yes	Constance Anne Reymann	Yes
Stephanie Bogdan	Yes	Teresa Seelman	Yes
Chris Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes	Patricia Doerr	Yes
Karin Mandradjieff	Yes		

C. Use of Facilities:

- ii. West Atlantic County Youth League (WACYL) use of the All Purpose Room for basketball practice and games from 1/1/18 to 3/15/18 between 5:30pm and 8:00pm, Monday to Friday. (Attachment #7)
- iii. H.S.A. Holiday Shop. Three days in December - dates Dec 6,7,8
- iv. H.S.A. Santa Visit December 22, 2017

Motion	T Seelman	Second	E Zebedies
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Motion was passed by unanimous voice vote.

- M. To approve and accept the 2018-2019 Comprehensive Maintenance Plan and M1 for submission to the Atlantic County Department of Education Office. (Attachment #8)

Motion	T Seelman	Second	C Reymann
Daniel Ardito	Yes	Constance Anne Reymann	Yes
Stephanie Bogdan	Yes	Teresa Seelman	Yes
Chris Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes	Patricia Doerr	Yes
Karin Mandradjieff	Yes		

- N. To approve the 2018-2019 Budget Calendar. (Attachment # 9)

Motion	T Seelman	Second	C Reymann
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Motion was passed by unanimous voice vote.

O. BOARD SECRETARY REPORT

1. It is recommended that the Board approve the following financial reports:

- Treasurer's Report for the month of September 2017. (Attachment #10)
- Board Secretary's Reports for the month of September 2017 (Attachment #11)
- Monthly Transfer Status Report & Line-Item Transfer List for the month of September 2017. (Attachment #12)
- NutriServ Financials for the month of October 2017 (Attachment #13)

Motion	C Egbert	Second	C Reymann
Daniel Ardito	Yes	Constance Anne Reymann	Yes
Stephanie Bogdan	Yes Abstain D	Teresa Seelman	Yes
Chris Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes	Patricia Doerr	Yes
Karin Mandradjieff	Yes		

2. Transportation

Approve Transportation Jointure with ACSSSD for the 2017-2018 school year in the amount of \$45,268.90.
(Attachment # 14)

Motion	T Seelman	Second	S Bogdan
Daniel Ardito	Yes	Constance Anne Reymann	Yes
Stephanie Bogdan	Yes	Teresa Seelman	Yes
Chris Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes	Patricia Doerr	Yes
Karin Mandradjieff	Yes		

P. PUBLIC COMMENT- AGENDA ITEMS OR ANY OTHER BOARD OF EDUCATION BUSINESS

- Mrs. Specht reported Haunt the Halls was a great success. Dr. Alfieri thanked the H.S.A. parents for all their efforts.
- Dr. Alfieri reported that Weymouth School will hold a pep rally for the Buena braves who will competing in the championship game on Saturday. Weymouth has four students on the team.
- Career Day – moderate participation
- Mrs. Cottrell asked questions about the CAP program.

Q. OLD BUSINESS

1. Mr. Goldsmith revisited the Negotiations seminar.

Motion to allow members of the Negotiating Committee to attend the seminar on December 2, 2017 and related travel expenses.

Mrs. Doerr and Ms. Mandradjieff will attend. Mrs. Seelman is unable. Mr. Zebedies will let us know.

Motion	H Goldsmith	Second	T Seelman
Daniel Ardito	Yes	Constance Anne Reymann	Yes
Stephanie Bogdan	Yes	Teresa Seelman	Yes
Chris Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes	Patricia Doerr	Yes
Karin Mandradjieff	Yes		

2. Report cards are being updated with a major overhaul planned.

3. Discussions continued on reaching out to Estell Manor to explore shared services.

Motion to initiate discussions with Estell Manor for general shared services opportunities.

Ms. Palmieri will draft a letter.

Motion	H Goldsmith	Second	T Seelman
Daniel Ardito	Yes	Constance Anne Reymann	Yes
Stephanie Bogdan	Yes	Teresa Seelman	Yes
Chris Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes	Patricia Doerr	Yes
Karin Mandradjieff	Yes		

R. NEW BUSINESS

None

S. **CLOSED SESSION**- 8:32 pm For the purpose of discussing Personnel, Legal Issues and Negotiations

Motion	C Reymann	Second	S Bogdan
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Motion was passed by unanimous voice vote.

T. **OPEN SESSION**- 9:11 pm

Motion	T Seelman	Second	C Reymann
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Motion was passed by unanimous voice vote.

U. **ADJOURNMENT**- 9:12 pm

Motion	T Seelman	Second	E Zebedies
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Motion was passed by unanimous voice vote.

Special Meeting – Thursday December 14, 2017 at 6:30pm
Next meeting – Thursday December 21, 2017 at 6:30pm