



**WEYMOUTH TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
AGENDA
1202 Eleventh Avenue
Dorothy, New Jersey**

Date: December 21, 2017
Time: 6:30 p.m.

- A. CALL TO ORDER** – Mrs. Doerr, President
Mrs. Doerr called the meeting to order at 6:30pm

B. ROLL CALL AND PLEDGE OF ALLEGIANCE

Daniel Ardito	Present	Constance Anne Reymann	Present
Stephanie Bogdan	Present	Teresa Seelman	Present
Chris Egbert	Present	Edward Zebedies	Present
Henry Goldsmith	Present	Patricia Doerr	Present
Karin Mandradjieff	Absent		

Dr. John B. Alfieri , Chief School Administrator	Present
Patricia Palmieri, SBA/Board Secretary	Present
William Cappuccio, Esq., Board Solicitor	Present

- C. SUNSHINE NOTICE** – Patricia Palmieri, Secretary
“Welcome to the special meeting of the Weymouth Township Board of Education held on December 21, 2017. This meeting is being held in compliance with the Open Public Meeting Act by being advertised in the official newspapers and posted in two public places as required by laws of 1975, Chapter 231.”

- D. PRESENTATIONS**
2016-2017 Audit Presentation – Jim Preziosi , Preziosi,Nicholson and Associates PA.
Jim Preziosi presented the 2016-2017 audit findings.

E. APPROVAL OF MINUTES

1. Minutes of the December 14, 2017 Special and Executive Meeting (Attachment #1)
Mr. Goldsmith noted the addition of “The agreement will be edited for typographic errors and grammar and will be reissued to the Board.” to the Collective Bargaining Agreement resolution.

Motion	T Seelman	Second	C Reymann
Daniel Ardito	Yes	Constance Anne Reymann	Yes
Stephanie Bogdan	Yes	Teresa Seelman	Yes
Chris Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes	Patricia Doerr	Yes
Karin Mandradjieff	Absent		

F. CORRESPONDENCE

1. Letter from Caitlyn Laskow (Attachment #2)
2. Email from Sustainable Jersey Grants (Attachment #3)
3. Letter from AtlantiCare (Attachment #4)

- G. PRESIDENT’S REPORT**
None

H. BOARD OF EDUCATION COMMITTEE REPORTS

1. Buena Board of Education

None

2. Weymouth Township – Municipal

Mayor Haeser updated on various local events.

3. Policy Committee

Miss Reymann reported that the current manual is out for review with Strauss Esmay and the district is awaiting further instructions.

I. PUBLIC COMMENT – LIMITED TO AGENDA ITEMS ONLY

None

J. SUPERINTENDENT'S REPORT – Dr. John B. Alfieri, Superintendent

1. Informational Matters

- The spirit of giving is alive and well in Weymouth School
- Thank you to Mr. Moffa and Mrs. Farrell for the recent grant awards
- Dr. Alfieri and Ms. Palmieri recently met the County Superintendent and Business Administrator for the mid-year budget review
- Thank you to Mr. Egbert for his service to the Board and school

A. Enrollment as of 11/30/17

Grade	PreK	K	1	2	3	4	5	6	7	8	Total
Enroll	18	12	15	21	11	20	13	17	14	12	153

B. Student Suspensions as of 11/30/17

# of Suspensions	# of Days
2	1.5

C. Safety Drills as of 11/30/17

Type of Drill	Fire	Shelter in Place
Date	11/27/17	11/30/17
Time	10:11 am	10:47 am
Duration	1 min 6 sec	32 sec

2. Recommendations

A. It is recommended that the Board approve the following personnel:

i. Approval/Payment of Stipend

1. Wayne Netherby – Choir Director Full Stipend \$683.00. Current payment of 50% at \$341.50.

ii. Certified substitute(s) for the school year 2017-2018:

1. Mae McClure as approved substitute teacher and aide at a rate of \$85.00 per day pending transcript assessment.

iii. To accept leave of absence letter for Caitlyn Laskow, Grade 1 teacher, as presented in Attachment 2.

Motion	T Seelman	Second	H Goldsmith
Daniel Ardito	Yes	Constance Anne Reymann	Yes
Stephanie Bogdan	Yes	Teresa Seelman	Yes
Chris Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes	Patricia Doerr	Yes
Karin Mandradjieff	Absent		

B. Accept the donation of sound equipment and office equipment/supplies from the Fred Baker Memorial Scholarship Fund.

Motion	T Seelman	Second	S Bogdan
Daniel Ardito	Yes	Constance Anne Reymann	Yes
Stephanie Bogdan	Yes	Teresa Seelman	Yes
Chris Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes	Patricia Doerr	Yes
Karin Mandradjieff	Absent		

K. BUSINESS ADMINISTRATOR'S REPORT

1. Informational Items

- 2018 Health Insurance increase will be 13% which translates into a \$78,000 increase to benefits.

2. Recommendations

- A.** The certification of the Business Administrator that pursuant to NJAC 6A:23A:16.10(C)3, as of October 31, 2017, after review of the Secretary's monthly financial reports (revenue and appropriation sections), no major account of fund has been over-expended in violation of NJAC 23A:16:10(C)4, and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Business Administrator recommends:

- B.** Bill List – December 21, 2017 (Attachment #5)

Motion	C Reymann	Second	E Zebedies
Daniel Ardito	Yes	Constance Anne Reymann	Yes
Stephanie Bogdan	Yes	Teresa Seelman	Yes
Chris Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes	Patricia Doerr	Yes
Karin Mandradjieff	Absent		

L. BOARD SECRETARY REPORT

- 1.** It is recommended that the Board approve the following financial reports:
- Treasurer's Report for the month of October 2017. (Attachment #6)
 - Board Secretary's Reports for the month of October 2017 (Attachment #7)
 - Monthly Transfer Status Report & Line-Item Transfer List for the month of October 2017. (Attachment #8)
 - NutriServ Financials for the month of November 2017 (Attachment #9)

Motion	T Seelman	Second	H Goldsmith
Daniel Ardito	Yes	Constance Anne Reymann	Yes
Stephanie Bogdan	Yes	Teresa Seelman	Yes
Chris Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes	Patricia Doerr	Yes
Karin Mandradjieff	Absent		

- 2.** Motion to approve the 2018 Reorganization Meeting scheduled for Thursday, January 4, 2018 at 6:30pm.

Motion	C Reymann	Second	H Goldsmith
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Motion was passed by unanimous voice vote.

3. Services

Approve IT Contractor Service and Project Agreement with Andrew Lopez , owner Connect IT for a billable rate of \$55.00 per hour. Material to be purchased for and owned by the district. Total contracted for labor and materials not to exceed \$20,000.00. Resolution supersedes all previous resolutions. (Attachment #10)

Motion	C Reymann	Second	S Bogdan
Daniel Ardito	Yes	Constance Anne Reymann	Yes
Stephanie Bogdan	Yes	Teresa Seelman	Yes
Chris Egbert	Yes	Edward Zebedies	Yes

Henry Goldsmith	Yes	Patricia Doerr	Yes
Karin Mandradjieff	Absent		

4. Audit

- A. Motion to approve and accept the Weymouth Township School District 2016-2017 Comprehensive Annual Financial Report and Auditor's Management Report as presented by Mr. Jim Preziosi.
- B. Motion to approve and accept the annual audit recommendation by Preziosi, Nicholson & Associates and approve the district's 2016-2017 Corrective Action Plan as presented. (Attachment #11)

Two findings and recommendations were read and discussed in the Auditor's Management Report.

Finding 2017-1:

An outstanding purchase order for services rendered was incorrectly recorded as an encumbrance.

Recommendation:

Purchase orders should be reviewed for proper classification as Accounts Payable of reserve for Encumbrance based upon the receipt of goods or the time in which services are rendered.

Implementation:

Purchase orders will be reviewed for the proper classifications and the advice of the auditor will be sought in any questionable circumstances.

Responsible for Implementation:

Business Administrator for immediate implementation.

Finding 2017-2:

The District misclassified the following expenditures: Advertising as Utilities (1 misclassification). Fuel as Supplies (1 misclassification). Supplies as Registration Fees (1 misclassification)

Recommendation:

The District should reference The Uniform Minimum Chart of Accounts for New Jersey Public Schools, 2018 Edition for proper classifications required to be in compliance with NJAC 6A:23A-16.2(f)

Implementation:

The District will reference The Uniform Minimum Chart of Accounts for New Jersey Public Schools, 2018 Edition for proper classifications required to be in compliance with NJAC 6A:23A-16.2(f)

Responsible for Implementation:

Business Administrator for immediate implementation.

Motion	T Seelman	Second	C Egbert
Daniel Ardito	Yes	Constance Anne Reymann	Yes
Stephanie Bogdan	Yes	Teresa Seelman	Yes
Chris Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes	Patricia Doerr	Yes
Karin Mandradjieff	Absent		

M. PUBLIC COMMENT- AGENDA ITEMS OR ANY OTHER BOARD OF EDUCATION BUSINESS

1. Mayor Haeser thanked Miss Reymann and Mr. Netherby for the choir singing at the Oaks.
2. Mrs. Futti thanked the Dr. Alfieri/Ms. Palmieri and Mrs. Lopez for the staff party at the Mays Landing Country Club.

N. OLD BUSINESS

1. Mrs. Doerr made a motion to have the Negotiating Committee attend the second session of NJSBA Bargaining Training on Jan 20, 2018 at a cost of \$149.00 per person. Attendees will be Mrs. Doerr, Mr. Zebedies and Ms. Mandradjieff.

Motion	H Goldsmith	Second	S Bogdan
Daniel Ardito	Yes	Constance Anne Reymann	Yes
Stephanie Bogdan	Yes	Teresa Seelman	Yes
Chris Egbert	Yes	Edward Zebedies	Yes
Henry Goldsmith	Yes	Patricia Doerr	Yes
Karin Mandradjieff	Absent		

2. Mrs. Doerr appointed a Budget Committee with the following members: Mrs. Bogdan (Chair), Mr. Ardito and Mrs. Seelman.

O. NEW BUSINESS

None

P. CLOSED SESSION- For the purpose of discussing Personnel, Legal Issues and Negotiations

7:33 pm

Motion	C Reymann	Second	T Seelman
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Motion was passed by unanimous voice vote.

Q. OPEN SESSION

8:00pm

Motion	C Reymann	Second	T Seelman
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Motion was passed by unanimous voice vote.

R. ADJOURNMENT

8:01 pm

Motion	S Bogdan	Second	T Seelman
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Motion was passed by unanimous voice vote.

Next meeting – Reorganization Meeting - Thursday January 4, 2018 at 6:30pm

Minutes submitted by:_____

Patricia Palmieri, MBA