



**WEYMOUTH TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
AGENDA
1202 Eleventh Avenue
Dorothy, New Jersey**

Date: October 19, 2017
Time: 6:30 p.m.

A. CALL TO ORDER – Mrs. Doerr, President

B. ROLL CALL AND PLEDGE OF ALLEGIANCE

Daniel Ardito		Constance Anne Reymann	
Stephanie Bogdan		Teresa Seelman	
Chris Egbert		Edward Zebedies	
Henry Goldsmith		Patricia Doerr	
Karin Mandradjieff			

Dr. John B. Alfieri , Chief School Administrator
Patricia Palmieri, SBA/Board Secretary
William Cappuccio, Esq., Board Solicitor

C. SUNSHINE NOTICE – Patricia Palmieri, Secretary

D. PRESENTATIONS – Network Assessment – Andrew Lopez/Dan Henderson

E. APPROVAL OF MINUTES

1. Minutes of the September 21, 2017 Regular and Executive Meeting (Attachment #1)
Motion/Roll Call

F. CORRESPONDENCE

1. State Aid reinstatement (Attachment #1B)

G. PRESIDENT’S REPORT

H. BOARD OF EDUCATION COMMITTEE REPORTS

1. Buena Board of Education
2. Weymouth Township – Municipal
3. Policy Committee (Attachment #1A)

I. PUBLIC COMMENT – LIMITED TO AGENDA ITEMS ONLY

J. SUPERINTENDENT'S REPORT – Dr. John B. Alfieri, Superintendent

1. Informational Matters

A. Enrollment as of 10/13/17

Grade	PreK	K	1	2	3	4	5	6	7	8	Total
Enroll	18	12	15	21	11	21	13	17	14	12	154

B. Student Suspensions as of 9/30/17

# of Suspensions	# of Days
2	3.0

C. Safety Drills as of 9/30/17

Type of Drill	Fire	Shelter in Place
Date	9/22/17	9/21/17
Time	9:50 am	9:58 am
Duration	1 min 3 sec	28 sec
Weather	Sunny	Sunny

2. Recommendations

A. It is recommended that the Board approve the following personnel:

i. Appointments:

1. Helene Fullmer as Instructional Supervisor/Student Support Services at a salary of \$76,321.50 for the period of October 1, 2017 to June 30, 2018 prorated for nine months.
2. Amy Reingruber as Lunch/Recess Aide at a rate of \$10.50 per hour.(Attachment #2)

ii. Certified substitute(s) for the school year 2017-2018:

1. Casey Taylor at \$100.00 per day

iii. To adjust the following compensation:

1. Jennifer Bishop to BA + 30 Step 1 from BA + 15 Step 1(\$45,142) Pay Scale based upon successful completion of graduate courses required. New Salary \$46,067 prorated from November 1, 2017.
2. Karyn Treibley salary to MA +15 Step 11 from the incorrect placement of MA Step 11 (\$53,591). New Salary \$54,876.
3. Sabrina Fuddy from .50 FTE to .45 FTE at MA +15, 9th Step. Salary \$52,420 prorated adjustment.

iv. Approve the following club stipends for the school year 2017-2018:

1. Yearbook Advisor Stipend at \$683.00 for Caitlyn Laskow and Karen Merusi to be split equally.
2. Yoga Stipend for Barbara Farrell at an amount to be determined pending Sustainable NJ Grant Funding.

Motion/Roll Call

B. The approval and immediate submission of the 2016-2017 school year HIB School-Based self-assessment - score 59/78.(Attachment #3)

Motion/Voice Vote

K. BUSINESS ADMINISTRATOR'S REPORT

1. Informational Items

- a. Audit – information has been provided to the auditing firm and we are awaiting a date for fieldwork.
- b. 2018-2019 Budget – the initial Budget meeting was held.
- c. Outdoor Classroom – the final report has been accepted. Pending the signage placement, the final payment of \$5,000 will be released.
- d. The district must find new Accounting Software due to the current system's company terminating operations as of June 30, 2018. Two out of four options have been reviewed.

2. Recommendations

- A.** The certification of the Business Administrator that pursuant to NJAC 6A:23A:16.10(C)3, as of August 31, 2017, after review of the Secretary's monthly financial reports (revenue and appropriation sections), no major account of fund has been over-expended in violation of NJAC 23A:16:10(C)4, and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Business Administrator recommends:

- B.** Bill List – October 19, 2017 (Attachment #4)

Motion/Roll Call

- C.** Use of Facilities:
None

- D.** To accept the following gifts:
None

- E.** To approve School Policy Services Contract with Strauss Esmay to review, revise and make compliant the Weymouth Township Board Policies for the amount of \$11,000 to be extended over a four year period. (Attachment #5)

- F. Resolution to Participate in in Sustainable Jersey for Schools Certification Program (Attachment #6)**

Whereas—The Weymouth Township Board of Education seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification.

Whereas—The Weymouth Township Board of Education and District Superintendent seek to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions.

Whereas—Extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places.

Whereas—Many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment.

Whereas—Sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children.

Whereas—The Weymouth Township Board of Education commits to the formation of a Sustainability Leadership Team (also referred to as “Green Team”) as well as a Health and Wellness Council based on the guidance of Sustainable Jersey for Schools.

Whereas—Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships.

Whereas—The Weymouth Township Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities.

Therefore, it is resolved that the Weymouth Township Board of Education agrees to participate in Sustainable Jersey for Schools, and it is the board’s intention to pursue certification for schools in the district.

We hereby appoint Barbara Farrell, Art and Yoga Teacher to be the district’s liaison to Sustainable Jersey for Schools.

We do hereby recognize Weymouth Township Public School as the agent to carry out our commitment to building a sustainable school district through the implementation of Sustainable Jersey for Schools actions. We agree to complete district actions and to support the district’s schools in completing their actions.

G. Resolution of Support from Weymouth Township Board of Education Authorizing the Sustainable Jersey for Schools Small Grant Application

WHEREAS, Sustainability means using resources wisely, saving money and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children; and;

WHEREAS, The Weymouth Township School Board of Education seeks to support and work with school staff and administrators, students and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly and cost-effective solutions.

WHEREAS, Weymouth Township Board of Education is participating in the Sustainable Jersey for Schools Program; and

WHEREAS, one of the purposes of the Sustainable Jersey for Schools Program is to provide resources to school districts to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey for Schools Small Grants Program;

THEREFORE, The Weymouth Township Board of Education has determined that Weymouth Township School should apply for the aforementioned grant program. The Grant will bring Yoga and Mindfulness to the Weymouth Township School for all staff and students as well as offering services to members of the community beyond the student population. The intention of the proposed grant is to bring the community together and provide tools to enhance students and staff productivity and cooperation, stress reduction and community involvement.

THEREFORE, BE IT RESOLVED that of The Weymouth Township Board of Education, State of New Jersey, authorize the submission of the aforementioned Sustainable Jersey for Schools Grant.

H. Resolution for Renewal of Membership in the Joint Insurance Fund

WHEREAS, the Weymouth Township School District, hereinafter referred to as “Board”, is a member of the Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund, hereinafter referred to as “JIF”, and has reviewed the Bylaws and Plan of Risk Management of the JIF; and

WHEREAS, the Board believes in the safety of its employees and the public who participate in the life of the Board; and

WHEREAS, the Board agrees with the risk management disciplines inherent to membership in said JIF which are explicit in the JIF's Bylaws and Risk Management Program; and

WHEREAS, the Board agrees that the statement below is consistent with its own philosophy:

"It is the goal of the Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund (JIF) and its member Boards of Education to achieve the best and most practical degree of freedom from accidents and/or injuries. The JIF and its members also endeavor to insure that all employees are provided with a safe and healthy environment, free from any recognized hazard as defined by applicable local, state, and federal regulations. Loss prevention, which is the responsibility of the Board, should succeed in providing a safe, healthful and pleasant working environment;" and,

WHEREAS, the JIF is a legally authorized and constituted joint insurance fund as permitted by Chapter 108, Laws of 1983 (N.J.S.A. 18A:18B-1 et.seq.), and has operated successfully on behalf of area school districts since its formation on July 1, 1991; and

WHEREAS, the statutes regulating the conduct of the JIF contain elaborate safeguards concerning the safe and efficient administration of the public interest entrusted to said JIF; and

WHEREAS, the Board has determined that continued participation as a member of the JIF is in the Board's best interest;

NOW THEREFORE, BE IT RESOLVED that the Board hereby agrees to renew its membership in the JIF for a three year membership term which shall commence on July 1, 2018, at 12:01 a.m.; and

BE IT FURTHER RESOLVED, that the Board will participate in all lines of coverage the JIF provides as defined by the JIF's Risk Management Program, which are generally described herein as follows:

1. Workers' Compensation and Employers' Liability
2. General Liability and Automobile Liability
3. Educator's Legal Liability, including Employment Practices Liability
4. Property Damage, including Automobile Physical Damage
5. Employee Dishonesty (Crime) Insurance
6. Boiler & Machinery/Equipment Breakdown
7. Cyber Liability
8. Violent and Malicious Acts
9. Pollution and Mold Legal Liability
10. Disaster Management Services
11. Unmanned Aerial Systems Liability
12. Student Accident on an Annual Elective Basis

BE IT FURTHER RESOLVED, that the Board appoints Patty Palmieri as its Commissioner to the JIF and empowers said Commissioner to; exercise the voting rights provided in the JIF's Bylaws to Commissioners in a manner which best protects the Board and JIF, to implement and strengthen the Board's safety and risk management efforts, to participate fully and with efficiency in the JIF to comply with all conditions of membership as defined in the JIF Bylaws and Risk Management Program, and to execute all agreements, including but not limited to an Indemnity & Trust Agreement in order to implement membership by the Board in the JIF

It is recommend that the Board of Education approve the Resolution and Indemnity & Trust Agreement, **(Attachment #7)** to renew membership in the Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund (ACCASBO JIF) for the three year membership term commencing on July 1, 2018.

Motion/Roll Call

L. BOARD SECRETARY REPORT

1. It is recommended that the Board approve the following financial reports:

- a. Treasurer's Report for the month of August 2017. (Attachment #8)
- b. Board Secretary's Reports for the month of August 2017 (Attachment #9)
- c. Monthly Transfer Status Report & Line-Item Transfer List for the month of August 31, 2017. (Attachment #10)

Motion/Roll Call

2. Sent/Received

None

Motion/Roll Call

3. Transportation

None

Motion/Roll Call

M. PUBLIC COMMENT- AGENDA ITEMS OR ANY OTHER BOARD OF EDUCATION BUSINESS

N. OLD BUSINESS

O. NEW BUSINESS

P. CLOSED SESSION- For the purpose of discussing Personnel, Legal Issues and Negotiations

Motion/All in Favor

Q. OPEN SESSION

Motion/All in Favor

R. ADJOURNMENT

Motion/All in Favor

Next meeting – Thursday November 16, 2017 at 6:30pm