



**WEYMOUTH TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
AGENDA
1202 Eleventh Avenue
Dorothy, New Jersey**

Date: December 21, 2017
Time: 6:30 p.m.

A. CALL TO ORDER – Mrs. Doerr, President

B. ROLL CALL AND PLEDGE OF ALLEGIANCE

Daniel Ardito		Constance Anne Reymann	
Stephanie Bogdan		Teresa Seelman	
Chris Egbert		Edward Zebedies	
Henry Goldsmith		Patricia Doerr	
Karin Mandradjieff			

Dr. John B. Alfieri , Chief School Administrator
Patricia Palmieri, SBA/Board Secretary
William Cappuccio, Esq., Board Solicitor

C. SUNSHINE NOTICE – Patricia Palmieri, Secretary

D. PRESENTATIONS

2016-2017 Audit Presentation – Jim Preziosi , Preziosi,Nicholson and Associates PA.

E. APPROVAL OF MINUTES

1. Minutes of the December 14, 2017 Special and Executive Meeting (Attachment #1)
Motion/Roll Call

F. CORRESPONDENCE

1. Letter from Caitlyn Laskow (Attachment #2)
2. Email from Sustainable Jersey Grants (Attachment #3)
3. Letter from AtlantiCare (Attachment #4)

G. PRESIDENT’S REPORT

H. BOARD OF EDUCATION COMMITTEE REPORTS

1. Buena Board of Education
2. Weymouth Township – Municipal
3. Policy Committee

I. PUBLIC COMMENT – LIMITED TO AGENDA ITEMS ONLY

J. SUPERINTENDENT’S REPORT – Dr. John B. Alfieri, Superintendent

1. Informational Matters

A. Enrollment as of 11/30/17

Grade	PreK	K	1	2	3	4	5	6	7	8	Total
Enroll	18	12	15	21	11	20	13	17	14	12	153

B. Student Suspensions as of 11/30/17

# of Suspensions	# of Days
2	1.5

C. Safety Drills as of 11/30/17

Type of Drill	Fire	Shelter in Place
Date	11/27/17	11/30/17
Time	10:11 am	10:47 am
Duration	1 min 6 sec	32 sec

2. Recommendations

A. It is recommended that the Board approve the following personnel:

i. Approval/Payment of Stipend

1. Wayne Netherby – Choir Director Full Stipend \$683.00. Current payment of 50% at \$341.50.

ii. Certified substitute(s) for the school year 2017-2018:

1. Mae McClure as approved substitute teacher and aide at a rate of \$85.00 per day pending transcript assessment.

Motion/Roll Call

B. Accept the donation of sound equipment and office equipment/supplies from the Fred Baker Memorial Scholarship Fund.

Motion/Roll Call

K. BUSINESS ADMINISTRATOR'S REPORT

1. Informational Items

2. Recommendations

A. The certification of the Business Administrator that pursuant to NJAC 6A:23A:16.10(C)3, as of October 31, 2017, after review of the Secretary's monthly financial reports (revenue and appropriation sections), no major account of fund has been over-expended in violation of NJAC 23A:16:10(C)4, and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Business Administrator recommends:

B. Bill List – December 21, 2017 (Attachment #5)

Motion/Roll Call

L. BOARD SECRETARY REPORT

1. It is recommended that the Board approve the following financial reports:

a. Treasurer's Report for the month of October 2017. (Attachment #6)

b. Board Secretary's Reports for the month of October 2017 (Attachment #7)

c. Monthly Transfer Status Report & Line-Item Transfer List for the month of October 2017. (Attachment #8)

d. NutriServ Financials for the month of November 2017 (Attachment #9)

Motion/Roll Call

2. Motion to approve the 2018 Reorganization Meeting scheduled for Thursday, January 4, 2018 at 6:30pm.

Motion/All in Favor

3. Services

Approve IT Contractor Service and Project Agreement with Andrew Lopez , owner Connect IT for a billable rate of \$55.00 per hour. Material to be purchased and owned by the district. Total not to exceed \$20,000.00 (Attachment #10)

Motion/Roll Call

4. Audit

A. Motion to approve and accept the Weymouth Township School District 2016-2017 Comprehensive Annual Financial Report and Auditor's Management Report as presented by Mr. Jim Preziosi.

B. Motion to approve and accept the annual audit recommendation by Preziosi, Nicholson & Associates and approve the district's 2016-2017 Corrective Action Plan as presented. (Attachment #11)

Two findings and recommendations were read and discussed in the Auditor's Management Report.

Finding 2017-1:

An outstanding purchase order for services rendered was incorrectly recorded as an encumbrance.

Recommendation:

Purchase orders should be reviewed for proper classification as Accounts Payable of reserve for Encumbrance based upon the receipt of goods or the time in which services are rendered.

Implementation:

Purchase orders will be reviewed for the proper classifications and the advice of the auditor will be sought in any questionable circumstances.

Responsible for Implementation:

Business Administrator for immediate implementation.

Finding 2017-2:

The District misclassified the following expenditures: Advertising as Utilities (1 misclassification). Fuel as Supplies (1 misclassification). Supplies as Registration Fees (1 misclassification)

Recommendation:

The District should reference The Uniform Minimum Chart of Accounts for New Jersey Public Schools, 2018 Edition for proper classifications required to be in compliance with NJAC 6A:23A-16.2(f)

Implementation:

The District will reference The Uniform Minimum Chart of Accounts for New Jersey Public Schools, 2018 Edition for proper classifications required to be in compliance with NJAC 6A:23A-16.2(f)

Responsible for Implementation:

Business Administrator for immediate implementation.

Motion/Roll Call

M. **PUBLIC COMMENT**- AGENDA ITEMS OR ANY OTHER BOARD OF EDUCATION BUSINESS

N. **OLD BUSINESS**

O. **NEW BUSINESS**

P. **CLOSED SESSION**- For the purpose of discussing Personnel, Legal Issues and Negotiations

Motion/All in Favor

Q. **OPEN SESSION**

Motion/All in Favor

R. **ADJOURNMENT**

Motion/All in Favor

Next meeting – Reorganization Meeting - Thursday January 4, 2018 at 6:30pm