



**WEYMOUTH TOWNSHIP BOARD OF EDUCATION
REGULAR/SPECIAL MEETING
MINUTES**

1202 Eleventh Avenue
Dorothy, New Jersey

Date: July, 18, 2019
Time: 6:30 p.m.

A. CALL TO ORDER – Mr. Zebedies, President
Mr. Zebedies called the meeting to order at 6:30 p.m.

B. ROLL CALL AND PLEDGE OF ALLEGIANCE

Daniel Ardito	Absent	Constance Anne Reymann	Present
Jaclyn Carugno	Arrive 6:35 pm	Teresa Seelman	Present
Patricia Doerr	Present	Deborah Shurig	Absent
Henry Goldsmith	Present	Edward Zebedies	Present
Karin Mandradjjeff	Present		

Mary Lou DeFrancisco, Interim Superintendent	Present
Patricia Palmieri, SBA/Board Secretary	Present
William Cappuccio, Esq., Board Solicitor	Present

C. SUNSHINE NOTICE – Patricia Palmieri, Secretary
Welcome to the regular meeting of the Weymouth Township Board of Education held on July 18, 2019. This meeting is being held in compliance with the Open Public Meeting Act by being advertised in the official newspapers and posted in two public places as required by laws of 1975, Chapter 231.

D. PUBLIC COMMENT – LIMITED TO AGENDA ITEMS

Mrs. Specht questioned the following:

- The monthly water expense for After School Care.
- K2e and f concerning transportation for parent and cost disparity.
- K2g concerning why the inventory evaluation requires approval.
- L2A concerning the stipend position for school safety specialist and the qualifications for this position.
- Addendum concerning the Needs Assessment and Comprehensive Equity Plan.

E. PRESENTATIONS -TBA

F. APPROVAL OF MINUTES

1. Minutes of the June 20, 2019 Regular Meeting (Attachment #1)

Motion	H.Goldsmith	Second	C.Reymann
Daniel Ardito	Absent	Constance Anne Reymann	Yes
Jaclyn Carugno	Yes	Teresa Seelman	Abstain
Patricia Doerr	Yes	Deborah Shurig	Absent
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjjeff	Yes		

G. CORRESPONDENCE

1. Letter from WACYL (Attachment #2)

H. PRESIDENT’S REPORT

Mr. Zebedies reported that it has been a quiet month and we are making progress and getting back on track.

I. COMMITTEES REPORTS

1. Negotiations – none

2. Finance/Facilities/Security

- Mr. Goldsmith reported that work is still in progress to resolve the issue with legal fees with the law suit and Lacey but there is no further progress as the others are not interested in talking. The bill list reflected no problems, but issues with the Genesis system have affected the report format. The estimate of surplus rollover may be available by next month. The After School Care program was discussed, and Ms. DeFrancisco has prepared a proposal to be presented this evening. WACYL has requested to relocate a concession stand onto school property.
- The meeting scheduled with Assemblymen Armato and Mazzeo on July 25. Mr. Goldsmith will attend with Ms. DeFrancisco and Miss Reymann. Mr. Zebedies will invite Buena.
- The VCT tile replacement is complete. Concerning the Eagle Scout project, the committee has met with Colby and reviewed outstanding items regarding supervision and insurance. The scope of the project has been revised and is moving forward.
- Mr. Goldsmith recommends a board retreat in August. Jane Kershner from NJSBA has agreed to facilitate the session. Mary Walter is no longer our field service representative. Jane Kershner is our contact for now. A tentative date for the retreat was suggested for August 8 from 4:00 to 8:00 p.m.

Motion to hold BOE retreat.

Motion	H.Goldsmith	Second	K.Mandradjieff
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Passed by voice vote of 6-1-0.

3. Policy – Miss Reymann reported that Ms. DeFrancisco has looked over everything and will reach out to Strauss Esmay, and it will be an August-September window. Mrs. Doerr asked if there is a policy on vaping. Mrs. DeFrancisco explained this is covered in the discipline policy on smoking.

4. Curriculum/Instruction - none

J. BOARD OF EDUCATION COMMITTEE REPORTS

1. Buena Board of Education – Mr. Zebedies reported there is a meeting with Buena on August 1 to discuss shared services.
2. Weymouth Township – Municipal – Mr. Goldsmith thanked Mayor Haeser for continuing discussions with Estell. The township building dedication to Mr. Messina will be in November.
3. Mayor’s Moment – Mayor Haeser reported that there is a blood drive August 23 from 2:00 to 7:00 p.m. The Town Hall dedication will tentatively November 16. A letter from county executive Denny Levinson inquired about high school students being prohibited from wearing military sashes, and Mayor Haeser asked if this is also the case at Buena. Mayor Haeser attended the Estell meeting last week but is discouraged at lack of interest.
4. H.S.A. Update – Mrs. Specht is working with the school to purchase supplies that can use in the classroom.

K. BUSINESS ADMINISTRATOR’S REPORT/BOARD SECRETARY REPORT

1. Informational Items

- a. After/Before School Care Financial Report(Attachment #3)

2. Recommendations

The Board Secretary’s Report for May 2019 has been deferred due to an error with the Genesis Software. The developers at Genesis are in the process of working on the issue. The report will be presented once revised and reviewed.

There is an over expenditure in in Legal Fees due to the unbudgeted legal costs previously approved by the board.

The Business Administrator recommends:

- a. Bill List – June 20, 2019 (Attachment #4) – Ms. Mandradjieff asked why Ms. DeFrancisco needed a new chair.

Motion	H.Goldsmith	Second	T.Seelman
Daniel Ardito	Absent	Constance Anne Reymann	Yes
Jaclyn Carugno	Yes	Teresa Seelman	Yes
Patricia Doerr	Yes	Deborah Shurig	Absent
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Yes		

b. It is recommended that the Board approve the following financial reports:

1. Treasurer's Report for the month of May 2019. (Attachment #5)
2. Transfer Report for the month of May 2019 (Attachment #6)
3. NutriServe Financials for the month of June 2019 (Attachment #7)

Motion	T.Seelman	Second	C.Reymann
Daniel Ardito	Absent	Constance Anne Reymann	Yes
Jaclyn Carugno	Yes	Teresa Seelman	Yes
Patricia Doerr	Yes	Deborah Shurig	Absent
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Yes		

c. To approve the 2019-2020 tuition contract with ACIT in the following amounts (Attachment #8)

High School Students 34 @ \$6,100	\$207,400
17-18 HS Tuition Adj	50,186
Special Education Students 2 @ \$ 7,500	<u>15,000</u>
Total	\$272,586

Motion	T.Seelman	Second	H.Goldsmith
Daniel Ardito	Absent	Constance Anne Reymann	Yes
Jaclyn Carugno	Yes	Teresa Seelman	Yes
Patricia Doerr	Yes	Deborah Shurig	Absent
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Yes		

d. To approve the Joint Transportation agreement with Estell Manor to transport one student to Upper Township Primary School for the ESY program beginning on July 8, 2019 and ending August 8, 2019 in the amount of \$4,000 which will be revenue to the district.

Miss Reymann commented that it is interesting we are working with Estell, and Ms. Palmieri added that the Business Administrators are working together.

Motion	P.Doerr	Second	H.Goldsmith
Daniel Ardito	Absent	Constance Anne Reymann	Yes
Jaclyn Carugno	Yes	Teresa Seelman	Yes
Patricia Doerr	Yes	Deborah Shurig	Absent
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Yes		

e. To approve the parental student transportation contract between Parent (Student 413) and the Weymouth Township School District to provide transportation to and from the Hamilton School District for the 2019-2020 School Year at a cost of \$7,850.00.

Motion	P.Doerr	Second	H.Goldsmith
Daniel Ardito	Absent	Constance Anne Reymann	Yes
Jaclyn Carugno	Yes	Teresa Seelman	Yes
Patricia Doerr	Yes	Deborah Shurig	Absent
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Yes		

f. To approve the parental student transportation contract between Parent (Student 806) and the Weymouth Township School District to provide transportation to and from the Hamilton School District for the 2019-2020 School Year at a cost of \$2,000.00.

Motion	T.Seelman	Second	C.Reymann
Daniel Ardito	Absent	Constance Anne Reymann	Yes
Jaclyn Carugno	Yes	Teresa Seelman	Yes
Patricia Doerr	Yes	Deborah Shurig	Absent
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Yes		

- g. To approve Industrial Appraisal Company as the fixed asset accounting control and insurance valuation service for the 2019-2020 school year in the amount of \$1,945.00.

Motion	H.Goldsmith	Second	C.Reymann
Daniel Ardito	Absent	Constance Anne Reymann	Yes
Jaclyn Carugno	Yes	Teresa Seelman	Yes
Patricia Doerr	Yes	Deborah Shurig	Absent
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Yes		

h. Recommendations

To approve the contract with Granite Telecommunications. Granite provides telecommunications and data services, including local exchange telecommunications services through electronic bonding with incumbent underlying carriers using commercial wholesale platforms. Granite was the awarded contract through the Federal eRate program. The telecommunications cost will be \$725.00 per month for a period of one year. Contract signed pending legal approval by the solicitor. (Attachment A1)

Motion	C.Reymann	Second	T.Seelman
Daniel Ardito	Absent	Constance Anne Reymann	Yes
Jaclyn Carugno	Yes	Teresa Seelman	Yes
Patricia Doerr	Yes	Deborah Shurig	Absent
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Yes		

L. INTERIM SUPERINTENDENT REPORT – Mary Lou DeFrancisco

1. Education/Curriculum/Professional Development

To approve the Affirmative Action Team to conduct the Needs Assessment and develop a comprehensive Equity Plan

Motion	C.Reymann	Second	T.Seelman
Daniel Ardito	Absent	Constance Anne Reymann	Yes
Jaclyn Carugno	Yes	Teresa Seelman	Yes
Patricia Doerr	Yes	Deborah Shurig	Absent
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Yes		

2. Informational Items

a. Enrollment as of 06/17/19

Grade	PreK	K	1	2	3	4	5	6	7	8	Total
Enroll	18	20	11	14	21	13	19	16	19	16	166

b. Student Suspensions as of 06/17/19

# of Suspensions	# of Days
0	0

c. Safety Drills as of 06/17/19

Type of Drill	Fire	Table Top
Date	06/11/19	06/10/19
Time	1:48 pm	
Duration	1 min 41 sec	

d. HIB Report as of 06/30/19

Grade	HIB Yes/No	Disposition
	None	

- e. Presentation – ASC/BSC Program (Attachment #9) – Ms. DeFrancisco presented the proposed ASC/BSC Program.

3. Recommendations

A. Personnel

The Interim Superintendent recommends the Board approve the following:

- i. Correction - To approve the 2019-2020 Summer Enrichment Math Program from August 19th to August 30th, 3 days per week for 4 hours per day, facilitated by Michelle Salvucci and Justyna Smith at a rate of \$32.00 per hour, not to exceed \$1550.00, funded through local budget.
- ii. To accept the resignation letter from Nicole Littlefield Instructional Aide effective July 3, 2019. (Attachment #10)
- iii. To approve the School Safety Specialist as a stipend position of \$1,800.00 for the 2019-2020 school year to be paid in December and June.
- iv. To rescind the appointment of Alice Wheaton as 504 Officer.
- v. To approve the tuition reimbursement for Jose Quidachay for Spring 2019 tuition in the amount of \$2500.00 in accordance with the WTEA contract per person reimbursement.
- vi. To approve the tuition reimbursement for Jose Quidachay for an additional \$1,242.14 in accordance with the WTEA contract provision of additional funds allowed for reimbursement once no other requests have been made within the calendar year of 7/1/18 – 6/30/19. These amounts are within the budget for tuition reimbursement.
- vii. To approve the tuition reimbursement for Justyna Lychacz Smith for an additional \$3,350.00 in accordance with the WTEA contract provision of additional funds allowed for reimbursement once no other requests have been made within the calendar year of 7/1/18 – 6/30/19. These amounts are within the budget for tuition reimbursement.

Motion/Roll Call for Items i-vii

Motion	T.Seelman	Second	C.Reymann
Daniel Ardito	Absent	Constance Anne Reymann	Yes
Jaclyn Carugno	Yes	Teresa Seelman	Yes
Patricia Doerr	Yes	Deborah Shurig	Absent
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Yes		

B. Staff Appointments

To approve the designated staff to serve in the following areas for the 2019-2020 school year:

1. 504 Officer – Helene Fullmer
2. Sue Wolfe as the School Safety Specialist for the 2019-2020 school year.

Motion	T.Seelman	Second	P.Doerr
Daniel Ardito	Absent	Constance Anne Reymann	Yes
Jaclyn Carugno	Yes	Teresa Seelman	Yes
Patricia Doerr	Yes	Deborah Shurig	Absent
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Yes		

C. Education/Curriculum/Professional Development

- i. To approve the submission of the 2019-2020 PreSchool Expansion Grant including the plan and budget by August 1, 2019.
- ii. To approve Sue Wolfe to attend the School Safety Specialist training to be held from August 6 , 2019 through August 9, 2019 at the NJ Forensic Technology Center, Hamilton Township. Seminar is at no cost. The district will cover mileage and meals based on policy limits.
- iii. To approve the 2019-2020 Before School Care Program and After School Care Program as presented in Attachment #11
- iv. To approve the posting for the following Before/After School Care program positions: Before School Care Lead Program Assistant, After School Care Lead Program Assistant, After School Care Lead Teacher, BSC & ASC Substitutes. Roles, responsibilities and pay rate information as described in Attachment # 11. If the program thrives, the Superintendent will be able to increase staffing according to demand.

Motion/Roll Call for Items i-iv

Motion	T.Seelman	Second	P.Doerr
Daniel Ardito	Absent	Constance Anne Reymann	Yes
Jaclyn Carugno	Yes	Teresa Seelman	Yes
Patricia Doerr	Yes	Deborah Shurig	Absent
Henry Goldsmith	Yes	Edward Zebedies	Yes
Karin Mandradjieff	Yes		

D. Policies

E. Use of Facilities

M. PUBLIC COMMENT- AGENDA ITEMS OR ANY OTHER BOARD OF EDUCATION BUSINESS

- Mrs. Cottrell asked what a 504 officer is.
- Mrs. Specht asked about Bus 4 being late on the last day of school.
- Mr. Falciano requested that staff photos be added to the school website.
- Mrs. Castellini asked about Ms. DeFrancisco’s schedule during the school year.

N. OLD BUSINESS

- The placement of the WACYL shack in the baseball area was discussed. Mrs. Specht explained that is at no expense to the school and that it has insurance coverage. Mr. Goldsmith suggested moving forward with the project.

Motion	C.Reymann	Second	J.Carugno
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Motion passed with voice vote of 7-0-0.

- Mr. Goldsmith gave an update on the Eagle Scout project. Colby has produced an insurance certificate. The project is simpler than originally proposed. The Township has been helpful and will take care of inspections to be sure it is to code.
- Mrs. Carugno asked about bussing updates.

O. NEW BUSINESS

Miss Reymann suggested the role of legislative representative be transferred from her to Mr. Goldsmith. Mr. Zebedies approved, and Mr. Goldsmith accepted.
Condolences were offered to the family of Mrs. Sundberg.

P. CLOSED SESSION- For the purposes of Litigation/Student Matters – 8:48 p.m.

Motion	T.Seelman	Second	P.Doerr
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Motion passed with voice vote of 7-0-0.

Q. OPEN SESSION – 9:22 p.m.

Motion	C.Reymann	Second	T.Seelman
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Motion passed with voice vote of 7-0-0.

R. ADJOURNMENT – 9:23 p.m.

Motion	C.Reymann	Second	H.Goldsmith
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Motion passed with voice vote of 7-0-0.

Board Retreat – Thursday, August 8, 2019 at 4:00 pm
Regular Meeting – Thursday, August 15, 2019 at 6:30 pm

Minutes submitted by: _____
Patricia Palmieri, MBA