

WEYMOUTH TOWNSHIP BOARD OF EDUCATION ORGANIZATION MEETING

AGENDA

1202 Eleventh Avenue
Dorothy, New Jersey

Date: January 7, 2021

Time: 6:30 p.m.

A. CALL TO & FLAG SALUTE

B. SUNSHINE NOTICE

Welcome to the organization meeting of the Weymouth Township Board of Education. This meeting is being held in compliance with the Open Public Meetings Act by having the time, date, and place thereof posted in the Board of Education office, sent to the Clerk of Weymouth Township and advertised in the official newspapers. Instructions on accessing the virtual Board meeting remotely has been posted on the District's website.

C. ELECTION RESULTS FROM NOVEMBER 3, 2020

Three-Year Term 2021-2023:

Daniel Ardito 1,024 votes

Edward Zebedies 1,011 votes

Write-Ins:

Appointed to a One-Year, Unexpired Term through 2021

Christopher Egbert 3 write-in votes

Appointed to a Three-Year Term 2021-2023

Corrine Howie 3 write-in votes

D. OATH OF OFFICE

Daniel Ardito
Christopher Egbert
Corrine Howie
Edward Zebedies

E. ROLL CALL

Daniel Ardito		Constance Anne Reymann	
Patricia Doerr		Deborah Shurig	
Christopher Egbert		John Specht	
Henry Goldsmith		Edward Zebedies	
Corrine Howie			

Mary Lou DeFrancisco , Chief School Administrator
Steven Moran, SBA/Board Secretary
William Cappuccio, Esq., Board Solicitor

F. ELECTION OF OFFICERS

- a. Nominations and Election of Board President

Motion/Roll Call

The new president now presides over the meeting

- b. Nominations and Election of Board Vice-President.

Motion/Roll Call

G. APPOINTMENT OF LIASION/COMMITTEES

- a. Weymouth Township Committee &
Alternate Committee Liaison
- b. Buena Board of Education Liaison &
Alternate Buena BOE Liaison
- c. Committee assignments

H. ADOPTION OF BOARD MEETING DATES AND TIMES

Be it resolved, by the Board of Education of Weymouth Township, County of Atlantic:

That regular meetings of the Board of Education be as follows:

February 18, 2021

March 18, 2021

April 15, 2021

May 6, 2021 – Public Hearing on the 2020/21 Budget

May 20, 2021

June 17, 2021

July 15, 2021

August 19, 2021

September 16, 2021

October 14, 2021

November 18, 2021

December 16, 2021

Meetings will be held at 6:30 p.m. in the Weymouth Township School, 1202 Eleventh Avenue, Dorothy, NJ 08317. Regular meetings are held on the third Thursday of each month, unless otherwise stated.

The Board Secretary will prominently post a schedule of the regular meetings of the Board of Education as set forth above on the bulletin boards in the school building and the Weymouth Township municipal building, as well as sent to our newspapers of record as required by the Open Public Meetings Act.

Unforeseen circumstances may force the rescheduling of these meetings. In such cases, notice will be given as provided in the Open Public Meetings Act.

Motion/Roll Call

I. ORGANIZATIONAL CHART

(Attachment #1)

1. To approve the Organizational Chart

Motion/Roll Call

J. ADOPTION OF CODE OF ETHICS

(Attachment #2)

To adopt the Code of Ethics for School Board Members to include:

- a. That the School Ethics Act and Code of Ethics for School Board Members has been received and discussed;
- b. That Policies and Procedures regarding training of district Board of Education Members has been adopted; and
- c. That each Board of Education Member acknowledges receipt of the Code of Ethics for School Board Members and has become familiar with the Code of Ethics.

Motion/Roll Call

K. ADOPTION OF THE OFFICIAL NEWSPAPERS

To approve the Atlantic City Press and the Daily Journal to be adopted as the official newspapers to be used for the advertisement of meetings and legal ads as well as all other necessary public notifications for 2021.

Motion/Roll Call

L. PARLIMENTARY PROCEDURE

To adopt Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the Board Secretary and Board Attorney to act as the parliamentarians for until January 2022.

Motion/Roll Call

M. BOARD POLICIES/REGULATIONS

To adopt of all existing Board Policies and Regulations.

Motion/Roll Call

N. BUSINESS AND OPERATIONS

1. Authorized Bank Signatures

To approve the following bank account signers for the Newfield National Bank accounts:

General Account (3 signatures required)

President or Vice President, Treasurer, CSA & Board Secretary

Money Market Account (3 signatures required)

President or Vice President, Treasurer, CSA & Board Secretary

Capital Reserve Account (3 signatures required)

President or Vice President, Treasurer, CSA & Board Secretary

Capital Projects Account (3 signatures required)

President or Vice President, Treasurer, CSA & Board Secretary

Payroll Account (2 signatures required)

Treasurer, CSA & Board Secretary

Payroll Agency Account (2 signatures required)

Treasurer, CSA & Board Secretary

Flexible Spending Account (2 signatures required)

Chief School Administrator & Board Secretary

Cafeteria Account (2 signatures required)

Chief School Administrator & Board Secretary

After School Care Account (2 signatures required)

Chief School Administrator & Board Secretary

Student Activity Account (2 signatures required)

Chief School Administrator & Board Secretary

Student Council Account (2 signatures required)

Program Director & Board Secretary

2. Payments Between Board Meetings

To designate Steven Moran, Business Administrator, to approve payments prior to presentation to the Board only when such payments ensure the health and safety of students and staff or ensure the orderly operation of the school. Any such approval shall be presented to the Board for ratification at their next meeting as per Title 18A:19-4.1.

3. Contract Awards

To appoint Steven Moran, Business Administrator, as the Board's qualified purchasing agent with the following thresholds until the 2022 Reorganization meeting.

WHEREAS, 18A:18A-3 permits a board of education to authorize its purchasing agent to award contracts that do not exceed in a contract year the annual limit as established by the Governor, and

WHEREAS, local boards of education have been advised by the Local Finance Board through (LFN 2010-13) that the Governor has authorized the following bid and quotation thresholds effective July 1, 2020:

Qualified Purchasing Agent: Bid Threshold \$44,000 Quotation Threshold \$6,600

WHEREAS, Mr. Steven Moran possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, the Weymouth Township Board of Education desires to increase its bid and quotation thresholds as provided in N.J.S.A. 18A:18A-3;

NOW THEREFORE BE IT RESOLVED, that the governing body of the Weymouth Township Board of Education, in the County of Atlantic, in the State of New Jersey hereby increases its bid threshold to \$44,000 and its quotation threshold \$6,600,

And be it further RESOLVED, that the governing body hereby appoints Mr. Steven Moran as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education.

Motion/Roll Call

4. Wire Transfers

To authorize Steven Moran, Business Administrator, to wire transfer funds between the Board of Education bank accounts as necessary.

Motion/Roll Call

O. APPOINTMENT OF NJSBA DELEGATES

NJSBA Delegate	_____
NJSBA Alternate Delegate	_____
NJSBA Legislative Delegate	_____

P. PUBLIC COMMENT- AGENDA ITEMS OR ANY OTHER BOARD OF EDUCATION BUSINESS

Q. OLD BUSINESS

R. NEW BUSINESS

S. ADJOURNMENT

Motion/All in Favor

Next Meeting – Thursday, February 18, 2021 at 6:30 p.m.
