

**WEYMOUTH TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
MINUTES**

1202 Eleventh Avenue
Dorothy, New Jersey

Date: August 19, 2021
Time: 6:31 p.m.

A. CALL TO ORDER – Mr. Zebedies, Board President

B. PLEDGE OF ALLEGIANCE

ROLL CALL

Daniel Ardito	Present	Corrine Howie	Present
Jaclyn Carugno	Present	Constance Anne Reymann	Present
Patricia Doerr	Present	John Specht	Absent
Christopher Egbert	Present	Edward Zebedies	Present
Henry Goldsmith	Present		

Mary Lou DeFrancisco, Interim Superintendent	Present
Steven Moran, SBA/Board Secretary	Present
William Cappuccio, Esq., Board Solicitor	Present

C. SUNSHINE NOTICE

This meeting of the Weymouth Township Board of Education was held in compliance with the Open Public Meetings Act by having the time, date, and place thereof posted in the Board of Education office, sent to the Clerk of Weymouth Township and advertised in the official newspapers.

D. PRESENTATIONS – There were no presentations before the Board this meeting.

E. PUBLIC COMMENT – There was no public comment on tonight’s agenda items.

F. APPROVAL OF MINUTES –

Minutes of the June 17, 2021 Regular Board Meeting

(Attachment #1)

Motion	Goldsmith	Second	Carugno
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Christopher Egbert	Yes	John Specht	Absent
Patricia Doerr	Yes	Edward Zebedies	Yes
Christopher Egbert	Yes		
Henry Goldsmith	Yes		

G. CLOSED SESSION – The Board did not go into closed session at this time in the meeting. The Board did adjourn into closed session later in this agenda at 8:30 pm.

H. CORRESPONDENCE – There was no Board correspondence this meeting.

I. PRESIDENT'S REPORT Mr. Zebedies was happy to report that all is relatively quiet currently with school not in session. He thanked the Township fathers in attendance for restoring the school's flagpole to its original glory. The Township's Public Works Department refurbished the school's centerpiece which is displaying a new flag.

J. COMMITTEE REPORTS

1. Finance – Patricia Doerr recommended the Finance Committee be informed and included in the conversation when other committees are considering items that would result in the spending of addition monies.
2. Personnel & Negotiations - Constance Anne Reymann reported the Personnel Committee met on August 9th to discuss the payment of stipends and the payment of extra compensation for additional work. New job descriptions were reviewed and discussed.
3. Facilities & Security - Henry Goldsmith reported the committee met on July 14th at which time the carpet/tile replacement quotes. Quoting the lowest cost per unit, Heritage Carpet and Tile was chosen. The unit ventilator replacement drags on with difficulty in determining not only pricing and but also lead times do to production delays in the wake of the virus. Securing comparable estimates for the repairing and sealing of the front lot has also been difficult. One certified contractor provided an estimated price of in excess of \$28K proper done. No other certified contractor has responded. An estimate for the installation of a prefabbed, steel wheelchair ramp has been received. An estimate for a traditional ramp has been solicited as well.
4. Policy & Student Matters - Constance Anne Reymann pointed out there is no policies being considered on tonight's agenda.
5. Curriculum & Instruction – Daniel Ardito spoke of the new additions to the curriculum for new school year to include enhanced life skills with financial literacy training.
6. Transportation - Patricia Doerr reported that the transportation waive request notice has gone out to all enrolled families. The superintendent's office is tracking the responses.
7. Government Relations & Delegate Assembly – Henry Goldsmith attended the County SBA meeting this month. Nothing to report on the Delegate Assembly.
8. Ad Hoc Committee – Henry Goldsmith announced the release of DCA monies to fund consolidation/regionalization studies under the LEAP grant. Buena Regional, the lead district, will be awarding a qualified professional the contract to complete the study. As this process takes time, Mr. Goldsmith urged the Board to remain engaged in the process by developing a 'wish list' of expected benefits resulting from any form of consolidation. A special Board work session on October 7th to compile a draft 'wish list' was considered. It was suggested Mrs. DeFrancisco discuss shared services arrangements with Buena and Estell Manor's superintendents ahead of the completion of the study. Mrs. DeFrancisco agreed to do so.

K. LIAISON REPORTS

1. Buena Board of Education – last Tuesday the Buena BOE met. Its next regularly scheduled meeting will be on September 28th.
2. Weymouth Township – Municipal – Safe Routes to School Grant, and NJDOT grant, will be considered by the Township in conjunction with the Weymouth Board of Education.
3. Mayor's Moment – refer to the Township Newsletter or visit their website at <https://www.weymouthnj.org/>

L. BUSINESS ADMINISTRATOR'S REPORT/BOARD SECRETARY REPORT

1. Recommendations
 - a. Board Secretary's Certification
Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I, Steven Moran, Board Secretary, certify as of June 30, 2021, that no budgetary line item has obligations and payments which in total exceed the amount appropriated by the Board pursuant to N.J.S.A. 18A:22-8.1 and 8.2 and that no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

b. Board's Certification

Pursuant to N.J.A.C. 6A:23-2.12 9 (c) 4, the Board certifies that, as of June 30, 2021, after review of the monthly Board Secretary's Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund had been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year and that there were no changes in anticipated revenue amounts and sources for the month of June 2021.

Motion	Goldsmith	Second	Reymann
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Christopher Egbert	Yes	John Specht	Absent
Patricia Doerr	Yes	Edward Zebedies	Yes
Christopher Egbert	Yes		
Henry Goldsmith	Yes		

c. To Approve Expenditures –

To approve July's expenditures as listed in the amount of \$ 118,732.04

(Attachment #2)

To approve August's expenditures as listed in the amount of \$70,360.04

(Attachment #3)

Motion	Goldsmith	Second	Egbert
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Christopher Egbert	Yes	John Specht	Absent
Patricia Doerr	Yes	Edward Zebedies	Yes
Christopher Egbert	Yes		
Henry Goldsmith	Yes		

d. To approve the following Financial Reports:

Treasurer's Report – June

(Attachment #4)

Board Secretary's Report – June

(Attachment #5)

Nutri-Serve Financials – June

Motion	Doerr	Second	Reymann
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Christopher Egbert	Yes	John Specht	Absent
Patricia Doerr	Yes	Edward Zebedies	Yes
Christopher Egbert	Yes		
Henry Goldsmith	Yes		

(Attachment #6)

e) To approve the submission of the 2021-2022 ESEA grant as follows to support tuition for special education as follows:

(Attachment #7)

Title I \$45,826

Title IIa 6,502

Title IV 10,000

Motion	Reymann	Second	Doerr
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Christopher Egbert	Yes	John Specht	Absent
Patricia Doerr	Yes	Edward Zebedies	Yes
Christopher Egbert	Yes		
Henry Goldsmith	Yes		

f. To approve the 2021-2022 tuition contract with ACIT in the following amounts: *(Attachment #8)*

High School Students 30 @ \$4,575 each	\$137,250
2019-2020 Tuition Adjustment	13,309
Special Education Students 1 @ \$6,375 each	<u>6,375</u>
Total	<u>\$156,934</u>

Motion	Doerr	Second	Reymann
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Christopher Egbert	Yes	John Specht	Absent
Patricia Doerr	Yes	Edward Zebedies	Yes
Christopher Egbert	Yes		
Henry Goldsmith	Yes		

g. To approve the 2021-2022 tuition contracts with Buena Regional in the following amounts:

(Attachments #9 & #10)

High School Students 26 @ \$14,800 each	\$384,800.00
2019-2020 Tuition Adjustment	(56,946.40)
Resource Room Students 2 @ \$18,000 each	36,000.00
Special Education Students 2 @ \$20,000 each	<u>40,000.00</u>
Total	\$403,853.60

Motion	Reymann	Second	Howie
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Christopher Egbert	Yes	John Specht	Absent
Patricia Doerr	Yes	Edward Zebedies	Yes
Christopher Egbert	Yes		
Henry Goldsmith	Yes		

M. INTERIM SUPERINTENDENT'S REPORT – Mary Lou DeFrancisco

1. Informational Items:

a. Enrollment as of 08/18/2021

Grade	PreK	K	1	2	3	4	5	6	7	8	Total
Enrollment August 2021	12	11	9	14	20	13	13	24	12	20	148
Enrollment June 30, 2021	14	9	12	17	12	13	25	13	19	14	148
Enrollment August 2020	14	10	15	16	10	11	24	11	17	14	142

b. Student Suspensions as of 06/30/2021

Number of Suspensions	Number of Days
0	0

c. Safety Drills as of 06/30/2021 & 07/31/2021

Type of Drill	Fire		Shelter In Place to Lockdown	Shelter In Place
Date	06/07/21	07/21/21	06/10/21	07/29/21
Time	10:30 a.m.	11:15	10:00 a.m.	10:15
Duration	3 min.	3 min.	4 min.	5 min.

(Attachment #11)

School Security Specialist Report for July 2021.

(Attachment #12)

d. 1) HIB Report as of 06/30/2021 & 06/30/2021

School	HIB Programs, Approaches or Other Initiatives (MAX=15)	Training on the BOE-Approved HIB Policy (MAX=9)	Other Staff Instruction and Training Programs (MAX=15)	Curriculum and Instruction on HIB and Related Information and Skills (MAX=6)	HIB Personnel (MAX=9)	School-Level HIB Incident Reporting Procedure (MAX=6)	HIB Investigative Procedure (MAX=12)	HIB Reporting (MAX=6)	School Grade (MAX=78)
020-WEYMOUTH TOWNSHIP ELEMENTARY SCHOOL	13	8	14	6	8	6	12	6	73

2) School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights District and School Grade Report 2019-2020

*** OFFICIAL RELEASE *** ** OFFICIAL RELEASE *** District=01-5760-WEYMOUTH TWP

e. June/July 2021 Activities Highlighted

- 1) June 3 – 8th Grade Wax Museum
- 2) June 11 – Pre-K Closing Activity
- 3) June 11 – 8th Grade trip to Castaway Cove, Ocean City, NJ
- 4) June 14 – Kindergarten Graduation
- 5) June 15 – 8th Grade Graduation Practice & Picnic Lunch
- 6) June 16 – Ice Cream Truck/Field Day
- 7) June 16 – 8th Grade Graduation Practice/Sidewalk Art
- 8) June 16 – 8th Grade Graduation
- 9) June 17 – Final Report Cards distributed/Last day of school for students
- 10) July 6 – Food Bank distribution Program began
- 11) July 13 – August 19 – Summer Bridge II Program
- 12) July 28 – Summer Bridge Arts Foundation Mural Tour and Lighthouse Tour

f. Upcoming/Notable August/September 2021 Events

- 1) August 3 – Summer Bridge Trip to Tuckerton Seaport walking tour and a boat ride
- 2) August 19 – Summer Bridge II Program ends
- 3) September 1 & 2 – Teacher In-Service
- 4) September 2 – Pre-K Classroom Visit/Bus Ride @ 1:30/Welcome to School Night @ 6:00
- 5) September 6 – Labor Day – No School
- 6) September 7 – School Opens/1st day for students
- 7) September 14 – Back to School Night

2. Recommendations:

a. Personnel

- 1) Recommend accepting the Resignation Letter from Chanté Coleman, with regret and much appreciation for her service. *(Attachments #13)*

Motion	Egbert	Second	Howie
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Christopher Egbert	Yes	John Specht	Absent
Patricia Doerr	Yes	Edward Zebedies	Yes
Christopher Egbert	Yes		
Henry Goldsmith	Yes		

- 2) Recommend accepting the Resignation Letter from Donna Ordille, with regret and much appreciation for her service. *(Attachments #14)*

Motion	Doerr	Second	Carugno
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Christopher Egbert	Yes	John Specht	Absent
Patricia Doerr	Yes	Edward Zebedies	Yes
Christopher Egbert	Yes		
Henry Goldsmith	Yes		

- 3) Recommend accepting the Resignation Letter from Jose Quidachay, with regret and much appreciation for his service. *(Attachments #15)*

Motion	Howie	Second	Carugno
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Christopher Egbert	Yes	John Specht	Absent
Patricia Doerr	Yes	Edward Zebedies	Yes
Christopher Egbert	Yes		
Henry Goldsmith	Yes		

- 4) Recommend the following staff pending receipt of all necessary paperwork:

2021-2022			
Name	Position	Salary/Stipend	Terms
Farrell, Barbara	Teacher	\$11,666	Additional day to serve as BSI/SEL teacher – benefits waived
Gianfortune, Amanda Merusi, Karen	Reading Coordinator	Stipend of \$900 to be divided equally between coordinators	School Year – 10 months

Henderson, Dan	Summer IT hours	\$35/hr.	Not to exceed 30 hours
Salvucci, Michelle	Math Coordinator	\$900 Stipend	School Year – 10 months
Holliday, Trisha	Teacher – Grade 2 Assignment	\$56,873	MA Step 3
Keller, Danielle	Teacher – Spec. Ed. Assignment	\$51,595	BA Step 2
Name	Position	Salary/Stipend	Terms
Van Doren, Allison	School Nurse	\$55,995	BA Step 6 Benefits to be waived
Williams, Barbara B. PhD	School Psychologist	\$350/case (not to exceed \$5,000)	Per Case basis
After School Care/Before School Care Programs			
Jensen, Morgan	Before School Care (BSC) 6:50 a.m. – 8:20 a.m.	\$20.00/session	Lead Staff
Merlock, Judy	After School Care	\$30/2hr. session	Staff as needed
Messina, Sandy	After School Care (ASC) Lead 2:45-5:30	\$45.00 Per Session Days	Staff
Parave, Dina	After School Care Lead Teacher (2:30-5:30)	\$50.00 Per Session Days	
Slamb, Jacqueline	After School Care Asst.	\$45.00 3 hr. session 2:30 p.m. – 5:30 p.m.	
Smith, Justyna	Before School Care (BSC)	\$20.00/session	Substitute

Motion	Reymann	Second	Howie
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Christopher Egbert	Yes	John Specht	Absent
Patricia Doerr	Yes	Edward Zebedies	Yes
Christopher Egbert	Yes		
Henry Goldsmith	Yes		

5) To approve the Assistant to the Business Administrator/Board Secretary Job Description as presented in the attachment. *(Attachments #16)*

6) To approve the Part-Time Informational Technology Coordinator Job Description.

(Attachments #17)

Motion	Ardito	Second	Egbert
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Christopher Egbert	Yes	John Specht	Absent
Patricia Doerr	Yes	Edward Zebedies	Yes
Christopher Egbert	Yes		
Henry Goldsmith	Yes		

6) Rescind the “IT Contractor Service and Project Agreement with Andrew Lopez, LLC [d/b/a Connect IT] by mutual consent.

Motion	Goldsmith	Second	Carugno
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Christopher Egbert	Yes	John Specht	Absent
Patricia Doerr	Yes	Edward Zebedies	Yes
Christopher Egbert	Yes		

Henry Goldsmith	Yes		
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- 7) To adjust summer office hours to include Friday, September 3rd. Regular office hours to begin on Tuesday, September 7th.

Motion	Egbert	Second	Howie
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Christopher Egbert	Yes	John Specht	Absent
Patricia Doerr	No	Edward Zebedies	Yes
Christopher Egbert	Yes		
Henry Goldsmith	Yes		

b. Policy – None at this time

c. Education/Curriculum/Professional Development

- 1) To approve ‘Letter of Intent’ to provide shared services with Estell Manor for eligible Pre-K students – pending receipt of their funding by NJDOE. *(Attachments #18)*

Motion	Doerr	Second	Egbert
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Christopher Egbert	Yes	John Specht	Absent
Patricia Doerr	Yes	Edward Zebedies	Yes
Christopher Egbert	Yes		
Henry Goldsmith	Yes		

- 2) To approve application to the NJCAP (New Jersey Child Assault Prevention program) for the 2021-2022 School year.

Motion	Reymann	Second	Carugno
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Christopher Egbert	Yes	John Specht	Absent
Patricia Doerr	Yes	Edward Zebedies	Yes
Christopher Egbert	Yes		
Henry Goldsmith	Yes		

- 3) To approve donation of unused band instruments *(Attachments #19)*

Motion	Reymann	Second	Carugno
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Christopher Egbert	Yes	John Specht	Absent
Patricia Doerr	Yes	Edward Zebedies	Yes
Christopher Egbert	Yes		
Henry Goldsmith	Yes		

- 4) To approve acceptance of Student (SID #000) as PreK-4 tuition student from Estell Manor.
Note: This student would convert to tuition free status if/when Estell is granted PEA funding to participate in a shared service program with us.

Motion	Reymann	Second	Egbert
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Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Christopher Egbert	Yes	John Specht	Absent
Patricia Doerr	Yes	Edward Zebedies	Yes
Christopher Egbert	Yes		
Henry Goldsmith	Yes		

- 5) To approve conducting the Before School Care (BSC) and After School Care (ASC) programs until Winter Break (Dec. 23, 2021) at a rate of \$6 per day for BSC and \$10 per day for ASC.

Note: The Board reserves the right to withdraw the programs beginning January of 2022 if they do not prove to be financially self-sufficient.

Motion	Egbert	Second	Reymann
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Christopher Egbert	Yes	John Specht	Absent
Patricia Doerr	Yes	Edward Zebedies	Yes
Christopher Egbert	Yes		
Henry Goldsmith	Yes		

- 6) To approve *student* school hours for the 2021-2022 School Year as 8:20 a.m. Arrival and 2:50 P.M. Departure.

Motion	Reymann	Second	Doerr
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Christopher Egbert	Yes	John Specht	Absent
Patricia Doerr	Yes	Edward Zebedies	Yes
Christopher Egbert	Yes		
Henry Goldsmith	Yes		

- 7) To approve *staff* school hours for 8:20 am. - 3:30 p.m.

Motion	Reymann	Second	Howie
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Christopher Egbert	Yes	John Specht	Absent
Patricia Doerr	Yes	Edward Zebedies	Yes
Christopher Egbert	Yes		
Henry Goldsmith	Yes		

- 8) To approve the following curriculum for the 2021-2022 School Year

Career Readiness, Life Literacies & Key Skills
 Comprehensive Health and PE (includes SEL – Social Emotional Learning component)
 ELA
 HighScope PK 3 & 4
 Mathematics
 Algebra I
 Science
 Social Studies
 Technology
 Visual and Performing Arts (Art/Music)

World Language

If any Board member would like to review curricula please contact Ms. Fullmer. She will provide information on how to do so.

Motion	Doerr	Second	Carugno
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Motion passed on a voice vote of 8-0-0.

- 9) To approve Andrew Lopez as Assistant to the Business Administrator/Board Secretary and Part-time Information Technology Coordinator at the prorated salary of \$35,600 beginning July 19, 2021 through June 30, 2022.

Motion	Carugno	Second	Egbert
Daniel Ardito	Yes	Corrine Howie	Yes
Jaclyn Carugno	Yes	Constance Anne Reymann	Yes
Christopher Egbert	Yes	John Specht	Absent
Patricia Doerr	Yes	Edward Zebedies	Yes
Christopher Egbert	Yes		
Henry Goldsmith	Yes		

- d. No Use of Facilities applications were submitted to the Board for consideration this month.

N. PUBLIC COMMENT - Limited to agenda items and any other Board of Education business matters.

O./P. OLD BUSINESS/NEW BUSINESS: Next Board meeting is on Thursday, September 16, 2021

Q. CLOSED SESSION – 8:30 pm for personnel matters.

In – 8:30 P.M.

Motion	Goldsmith	Second	Ardito
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Motion passed on a voice vote of 8-0-0.

Out – 8:45 P.M.

Motion	Doerr	Second	Carugno
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Motion passed on a voice vote of 8-0-0.

S. ADJOURNMENT

Out – 8:47 P.M.

Motion	Doerr	Second	Reymann
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Motion passed on a voice vote of 8-0-0.

Respectfully submitted,

Steven Moran

Board Secretary