



BOARD OF SCHOOL DIRECTORS MONTHLY ACTION MEETING MINUTES **Thursday, November 16, 2023**

Generated by Renai Cardillo on Tuesday, November 28, 2023

Members present: Courtney Barbieri, Nicholas Braccio, William Brong, Janet Flisak, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, William Formica

Members absent: Andrew Landis

Others present: Lisa Ball, Frank Gallagher, Timothy Gilsbach, Christopher Hey, Katie Kennedy-Reilly, Michael Taylor, and Megan Zweiback

1. Welcome

1.1 Call to Order - Board President

Mr. Keith called the meeting to order at 7:00 P.M.

1.2 Meeting Protocol

Mr. Keith outlined the following meeting protocols:

- Persons wishing to address the Board about an item(s) listed on the agenda must sign in on the **blue** sign-in sheet and specify the item(s) that they wish to address. They will be called to the podium by the President.
- Persons wishing to address the Board on a matter(s) not listed on the agenda must sign in on the **yellow** sign-in sheet, and a brief description of the matter(s) that they wish to address. They will be called to the podium by the President.
- All statements are to be directed to the Board President; no participant may address or question Board members individually, unless directed by the presiding officer.

1.3 Pledge of Allegiance

Mr. Keith led the Pledge of Allegiance.

1.4 Roll Call - Board Secretary

Mr. Taylor called the roll. Eight board members were present.

2. Report of the Student Representatives to the Board

2.1 Student Representatives Update on Activities and Events at Souderton Area High School

Senior Emma Potter spoke about recent events at the high school including senior project presentations, the NHS Blood drive, and a performance from the rock band. Emma also gave a season wrap up on fall athletics.

Junior Emelia Messina spoke about upcoming parent/teacher conferences, the start of winter sports, the upcoming SAVE event Santa In The Greenhouse and the annual Winter Workshop for first graders throughout the district.

3. Public Comments on Agenda Items

3.1 Public Comment

There were no public comments on agenda items.

4. Report of the President

4.1 Report on Executive Session Meeting(s) held by the Board

Mr. Keith reported that an Executive Session was held prior to tonight's meeting to discuss personnel and legal matters. The session lasted approximately 30 minutes.

Mr. Keith also offered sincere thanks to Mr. Kwiatkowski and Mrs. Babrbieri for their years of service to the Board of School Directors. Other members of the Board also thanked them for their service, dedication, and professionalism. Mrs. Flisak thanked Mr. Kwiatkowski stating that he had set a standard for communication to the entire board.

5. Report of the Superintendent

5.1 The Superintendent will report on school district items

Superintendent Gallagher thanked Mr. Kwiatkowski for his service and participation on the Education-Personnel Committee and his commitment to curriculum. Superintendent Gallagher also thanked Mrs. Barbieri for her service and praised her participation on the Comprehensive Plan and support of the implementation of Full Day Kindergarten.

Dr. Gallagher congratulated all of the student athletes for a successful fall season and indicated that recognitions would be coming over the next few months. Dr. Gallagher also thanked student groups for their efforts and participation on school community food drives which are especially needed this time of year.

Dr. Gallagher also reported on his recent participation in the Pennsylvania Education & Appropriations Committee Education Tour held at the Lansdale Borough Hall hosted by several area legislators. Dr. Gallagher stated that he testified on behalf of public education and the challenges facing students, educators and families. He also mentioned the need for reform of Basic Education Funding.

Superintendent Gallagher closed his report by thanking the Board for their service and support and wished everyone a Happy Thanksgiving.

6. Consent/Action Agenda

6.1 Consent/Action Agenda Protocol

The Superintendent made a recommendation to the Board for a motion to approve the Consent/Action item(s) listed. Board members were invited to remove items from the Consent/Action agenda if further discussion is needed.

6.2 Approve School Board Meeting Minutes from October 2023

Resolution: MOTION TO APPROVE THE OCTOBER 2023 SCHOOL BOARD MEETING MINUTES AS PRESENTED.

6.3 Approve Financial Statements and Check Listings

Resolution: MOTION TO APPROVE THE FINANCIAL STATEMENTS AND CHECK LISTINGS FOR PERIOD ENDING OCTOBER 31, 2023

6.4 Approve Request(s) to Attend Conferences/Workshops

The Administration is seeking Board approval of conference/workshop requests as listed below:

Edward Moyer
Supervisor, Curriculum
PDE Data Conference
Hershey, PA
March 10-12, 2024
\$812.44
Funding: Curriculum

Tessa Colucci
Elementary Instructional Coach
Keystone Literacy Conference
Hershey, PA
Nov. 26-28, 2023
\$1,035.41
Funding: Curriculum

Daniel Phillips
Middle Level Staff Development
Keystone Literacy Conference
Hershey, PA
Nov. 26-28, 2023

\$1,141.74

Funding: Curriculum

Resolution: MOTION TO APPROVE REQUEST(S) TO ATTEND CONFERENCES/WORKSHOPS AS LISTED.

6.5 Approve Request(s) for Out-of-State/Overnight Field Trips

The Administration is seeking approval for a request for an out-of-state/overnight field trip:

High School Link Crew / Global Ambassadors

The Balkans Leadership Conference

Sarajevo, Dubrovnik, Split, Berlin

EF Tours

June 28 - July 10, 2025

42 students / 6 Adults

Funding: Student

Franconia ES - Third Grade

Adventure Aquarium

Camden, NJ

March 6, 2024

73 students / 5 staff / 24 parents

Funding: Student

Resolution: MOTION TO APPROVE OUT-OF-STATE/OVERNIGHT FIELD TRIP REQUEST(S) AS LISTED:

6.6 Approve Personnel Items - Professional Staff

RESIGNATION

STAMP, JANELL Kindergarten Teacher, EMC Elementary School
Effective: December 22, 2023

WIRT, JESSICA Special Education Teacher, Vernfield Elementary School
Effective: November 3, 2023

NEW HIRE

CANALE, CHRISTINE KARA School Psychologist, Indian Valley Middle School
LONG-TERM SUBSTITUTE
Effective: November 1, 2023 through remainder of 2023-2024 school year
Replacement for Grace Rawa (Transfer)
Education: Univ. of Delaware (BA) 1994
Salisbury State (MEd) 1996
Experience: Sept 2017-Oct 2023 - Souderton Area School District, School Psychologist, Indian Valley Middle School
Recommended Salary: \$58,942 (pro-rated) - M (1)
First Grade Teacher, EMC Elementary School
LONG-TERM SUBSTITUTE

DAVID, MEGAN Replacement for Caitlin Cleary (Childrearing)
Effective: Second semester of 2023-2024 School Year
Education: Kutztown (BS) 2015
Experience: Sept 2022-present - Souderton Area School District, LTS Fourth & First Grade Teacher, EMC Elementary School
Recommended Salary: \$25,389.50 - B (1)
Emotional Support Teacher, Oak Ridge Elementary School
PROFESSIONAL EMPLOYEE
Effective: January 3, 2024
Education: Elizabethtown (BA) 2013
St. Joseph's (MEd) 2018

MARZEWSKI, EMILY Replacement for Elizabeth Deaton (Resigned)
Experience: Oct 2022-present - North Penn School District, Autistic Support Teacher; Aug 2017-Oct 2022 - SpringFord School District, Autistic Support Teacher; Dec 2015-June 2017 - The Pathway School, Autistic/Emotional Support Teacher; Aug 2014-Aug 2015 - Education Plus Charter School, Special Education Teacher; Aug 2013-Aug 2014 - Methacton School District, Learning Support Teacher
Recommended Salary: \$65,399 (pro-rated) - M (4)

SAUERWALD, REBECCA
Replacement for Alyssa Picard (Childrearing)

Kindergarten Teacher, Oak Ridge Elementary School
LONG-TERM SUBSTITUTE
Effective: Second semester of 2023-2024 School Year
Education: Albright (BS) 1994
Temple (MS) 1997
Experience: Aug 2023-present - Souderton Area School District, LTS Kindergarten Teacher, Oak Ridge Elementary School
Recommended Salary: \$29,471 - M (1)

TRANSFER

MARJORAM, STUART
Teacher on Assignment

From: Business Education Teacher, Souderton Area High School
To: Dean of Students, Souderton Area High School
Effective: November 16, 2023 through February 9, 2024
Recommended Salary: \$91,214 - M (13) plus additional hours beyond the work year compensated at curriculum rate (not to exceed 35 hours per month)

REQUEST FOR EXTENSION OF CHILDREARING LEAVE

CLEARY, CAITLIN
First Grade Teacher, EMC Elementary School
Request to extend childrearing leave through the end of the 2023-2024 school year. Mrs. Cleary plans to return at the start of the 2024-2025 school year.

PICARD, ALYSSA
Kindergarten Teacher, Oak Ridge Elementary School
Request to extend childrearing leave through the end of the 2023-2024 school year. Mrs. Picard plans to return at the start of the 2024-2025 school year.

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - PROFESSIONAL STAFF

6.7 Approve Personnel Items - Support Staff

RESIGNATIONS

RANKIN, TAYLOR
Special Education Instructional Assistant, Indian Crest Middle School
Effective: October 20, 2023

NEW HIRES

JENKINS, ZANDER
Replacement for Taylor Rankin (Resigned)

POTSON, ANNA
Replacement for Jane Motto (Resigned)

SANCHEZ, LIDIA
Replacement for Cheryl Rostick (Transfer)

SMITH, FELECIA
Replacement for Christina Guarna (Resigned)

YERGER, KENDRA
Replacement for Julie Meyers (Resigned)

Special Education Instructional Assistant, Indian Crest Middle School
Effective: November 13, 2023
Wage: \$16.14 per hour - Hours: 6.5 per day

Special Education Instructional Assistant, Vernfield Elementary School
Effective: October 24, 2023
Wage: \$16.69 per hour - Hours: 6.5 per day

Cafeteria/Playground Aide, Franconia Elementary School
Effective: October 30, 2023
Wage: \$11.49 per hour - Hours: 3 per day

Part-Time Attendance Administrative Assistant, Souderton Area High School
Effective: October 30, 2023
Wage: \$16.69 per hour - Hours: 4 per day, 185 days per year

Part-Time Custodian, Indian Valley Middle School
Effective: November 1, 2023
Wage: \$13.45 per hour - Hours: 4 per day

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - SUPPORT STAFF

6.8 Approve Personnel Items - Supplemental Contracts

Name	Position	School	Salary
Shawn Zelner	Marching Band Assistant	Souderton Area High School	\$800 *(paid by BRBB)
Heather Fisher	Indoor Drumline Head Guard Instructor	Souderton Area High School	\$2,918
Kaitlyn Kratz	Indoor Drumline Assistant Guard Instructor	Souderton Area High School	\$1,852
David Alexander Lukens	Indoor Drumline Head Percussion Instructor	Souderton Area High School	\$3,063
Anna Marie Cunningham	Indoor Drumline Assistant Percussion Instructor	Souderton Area High School	\$1,852
Brian Bisacquino	Head Boys Basketball Coach	Indian Crest Middle School	\$3,246
Richard Hess	Head Girls Basketball Coach	Indian Crest Middle School	\$4,189
Clint Passarella	Head Boys Basketball Coach	Indian Valley Middle School	\$3,152
Clint Passarella	Head Girls Basketball Coach	Indian Valley Middle School	\$3,152
William Mapes	Head Wrestling Coach	Indian Crest & Indian Valley Middle Schools	\$5,175
Okoteh Sackitey	Head Boys Basketball Coach	Souderton Area High School	\$6,382
Matthew Reichwein	Assistant Boys Basketball Coach	Souderton Area High School	\$4,106
Carter Knight	JV Boys Basketball Coach	Souderton Area High School	\$4,440
Robert Hinson	Freshman Boys Basketball Coach	Souderton Area High School	\$3,986
Lynn Carroll	Head Girls Basketball Coach	Souderton Area High School	\$7,393
Edgar Holzer	Assistant Girls Basketball Coach	Souderton Area High School	\$5,298
Tyler Bui	JV Girls Basketball Coach	Souderton Area High School	\$4,106
Louis Williams	Head Swimming Coach	Souderton Area High School	\$8,934
Daniel Fleck	Assistant Swimming Coach	Souderton Area High School	\$4,106
Megan Malmquist	Assistant Swimming Coach	Souderton Area High School	\$4,106
Patricia Burns	Assistant Swimming Coach	Souderton Area High School	\$2,287 1/2 position
Alexis Rauth	Assistant Swimming Coach	Souderton Area High School	\$1,935 1/2 position
Susan McDonald	Head Diving Coach	Souderton Area High School	\$3,179 60% position
Wendy Hedrick	Head Diving Coach	Souderton Area High School	\$1,548 40% position
William McGinley	Head Boys Wrestling Coach	Souderton Area High School	\$5,729
Jacob Folk	Assistant Wrestling Coach	Souderton Area High School	\$1,935 1/2 position
Gregory Nolte	Assistant Wrestling Coach	Souderton Area High School	\$2,548 1/2 position

Christopher Atkinson	Head Girls Wrestling Coach	Souderton Area High School	\$3,986
James Stevenson	Head Boys Winter Track Coach	Souderton Area High School	\$4,786
Elijah White	Assistant Boys Winter Track Coach	Souderton Area High School	\$3,350
Anthony Pace	Head Girls Winter Track Coach	Souderton Area High School	\$4,511
David Klein	Assistant Girls Winter Track Coach	Souderton Area High School	\$3,451
Joseph O'Hara	Weight Room & Fitness Coordinator (Winter Season)	Souderton Area High School	\$2,700

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - SUPPLEMENTAL CONTRACTS

6.9 Approve Personnel Items - Additions to Substitute Teacher List

Matthew Covell
Alexia Kirk
Riley McColgan
Enita Rexha

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - ADDITIONS TO SUBSTITUTE TEACHER LIST

6.10 Approve Oak Ridge Facade Remediation Bid

The Administration is recommending to approve the contract for Facade Remediation at Oak Ridge Elementary School.

Resolution: MOTION TO APPROVE CONTRACT FOR FACADE REMEDIATION AT OAK RIDGE ELEMENTARY SCHOOL

6.11 Approve Paving Bid

The Administration is recommending to approve the contract for Paving at Franconia Elementary and Indian Valley Middle School.

Resolution: MOTION TO APPROVE CONTRACT FOR PAVING AT FRANCONIA ELEMENTARY AND INDIAN VALLEY MIDDLE SCHOOLS

6.12 Approve the Disposal of Excess, Obsolete, and Non-Repairable Equipment

The Administration recommends the disposal of unusable/unrepairable items and equipment as per Policy #706.1.

Resolution: MOTION TO APPROVE THE DISPOSAL OF EXCESS, OBSOLETE, AND NON-REPAIRABLE EQUIPMENT

6.13 Approve Student Expulsion

The Administration is seeking approval for one student expulsion. Pursuant to the laws of Pennsylvania, it is recommended that the Souderton Area School District Board of Directors approve the expulsion of Student #309493 from the Souderton Area School District from November 11, 2023 through November 11, 2024.

Resolution: MOTION TO APPROVE (1) STUDENT EXPULSION FROM SOUDERTON AREA SCHOOL DISTRICT

6.14 APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED

Resolution: MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

Motion by William Brong, second by Thomas Kwiatkowski.

Final Resolution: Motion Carries

Aye: Courtney Barbieri, Nicholas Braccio, William Brong, Janet Flisak, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, William Formica

7. Discussion/Action Agenda

There were no Discussion/Action agenda items.

8. Future Meetings

8.1 Future Meetings

Mr. Keith announced the following upcoming meetings:

DATE	ORGANIZATION	TIME	LOCATION
November 20 2023	North Montco Technical Career Center J.O.C. Meeting	7:00 PM	North Montco Technical Career Center 1265 Sumneytown Pike Lansdale
December 4 2023	Administer Oath of Office Swearing in ceremony newly elected Board members	6:15 PM	District Administrative Office 760 Lower Road Souderton
December 4 2023	SASD Board Reorganization Meeting	6:30 PM	District Administrative Office 760 Lower Road Souderton
December 13 2023	SASD Board Committee Meeting	6:30 PM	District Administrative Office 760 Lower Road Souderton
December 18 2023	North Montco Technical Career Center J.O.C. Meeting	7:00 PM	North Montco Technical Career Center 1265 Sumneytown Pike Lansdale
December 21 2023	SASD Board Action Meeting	7:00 PM	District Administrative Office 760 Lower Road Souderton

9. Report of the Solicitor

9.1 Report of the Solicitor

There was no report.

10. Unfinished/New Business of the Board

10.1 Unfinished/New Business from the Board

Mr. Kwiatkowski thanked the administration and fellow Board members. He stated that it had been a pleasure to serve on this Board and the knowledge that he gained is immeasurable. Mr. Kwiatkowski thanked the public for their trust and thanked the district staff for their support of the students.

Mrs. Barbieri spoke to the strength of the school district and its determination during the cyber-attack and the pandemic. Mrs. Barbieri stated that she has been humbled to serve a district that cares so much for its students and each other.

11. Public Comments

11.1 Public Comments

Ms. Kitt expressed concern for students relating to personal conversations that may occur with guidance counselors or teachers, involving a desire to be addressed by a different name or pronoun. In the interest of student safety and wellness, Ms. Kitt asked the Board and administration to consider keeping these conversations confidential rather than sharing them with parents and guardians.

Mr. Wisnoski spoke in support of the proposed multi-purpose turf field to be constructed on the high school campus.

School Board Director Mrs. Flisak gave an update on the Montgomery County Intermediate Unit's Project Aware grant noting that it will be implemented in the spring - offering universal mental health screening to school in Montgomery County. Mrs. Flisak also stated that she was in attendance for Dr. Gallagher's testimony at the Education-Appropriations hearing this afternoon. She thanked Dr. Gallagher for his effective and concise metrics advocating for public education.

Mr. Keith wished everyone a Happy Thanksgiving.

12. Adjournment

12.1 Adjournment of the Meeting

MOTION TO ADJOURN THE BOARD OF SCHOOL DIRECTORS' MEETING.

Motion by Thomas Kwiatkowski, second by Courtney Barbieri.

Final Resolution: Motion Carries

Aye: Courtney Barbieri, Nicholas Braccio, William Brong, Janet Flisak, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, William Formica

The meeting was adjourned at 7:36 P.M.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Michael Taylor".

Michael Taylor, C.P.A.

Board Secretary / Director of Business Affairs