

**Lincoln Elementary November PTA Meeting**  
11/08/2023 @6:30pm

**I. Call to Order –**

- Lorraine @6:32pm

**II. Review of September Meeting Minutes**

**[September 2023 Board Meeting - Google Docs](#)**

Motion to Approve - Lorraine May

Second - Jaime DeCecco

Third - Andrea Goeringer



**III. Executive Board Member Reports**

- *1st VP - Annie Lahoda*
- *2nd VP- Katie Mikita*
- *3rd VP- Andrea Goeringer*
- *Recording Secretary- Jaime DeCecco*
- *Corresponding Secretary- Laura Drozynski*
- *Historian- Anna Rutledge*
- *4th VP- Dr. Kitsko [PTA meeting Principal's Report 11/8/2023 - Google Docs](#)*
- *Staff Representatives- Mrs. O'Shea and Mrs. Aaron*
  - Thank you for sponsoring all field trips and the snack trolley!
- *Treasurer- Kate Sweeney*
  - *990 and Institute of Purely Public Charity Forms filed in September.*
  - *Audit Report submitted to PA PTA after tonight's approval*
  - *Total Read-A-Thon earnings to date \$25,468- We will get about \$20k*
  - *Budget update in late November after Read-A-Thon check received*
  - *Read-A-Thon Fund Plan presented in January. Ideas welcome*
- *President- Lorraine May*
  - **RECAP OF SEPTEMBER AND OCTOBER EVENTS**
    - Homeroom Coordinators
    - Halloween Class Parties Volunteers
    - Read-A-Thon- Book Donations and Funds Raised
    - PTA Closet Cleanout- Central location of materials
      - Goal is for all committees to check PTA Room 1st before purchasing supplies

**IV. Old Business**

- **Approve 2022-2023 LES PTA Audit - ADD LINK**
  - [YE6.30.2023AuditReport.docx](#)
  - Motion to Approve - Jaime DeCecco
  - Second - Katie Mikita
  - Third - Anna Rutledge
- **Approve 2023-2024 LES PTA Budget**
  - *2023-2034 Budget [budget2023-2024xlsx-GoogleSheets.pdf \(finalsite.net\)](#)*
  - Motion to Approve - Lorraine May
  - Second - Shelagh Milburn
  - Third - Laura Sebastian

**V. Committee Reports**

**Membership- Annie Lahoda and Lorraine May**

- PTA Membership Drive - 275 students whose families have joined the PTA.
  - Scoops Incentives Raffle - 30 student winners
  - Staff Membership Raffle - Ms. McElhinny and Ms. Wockley
  - Class Incentive Contest - HIGHEST Class Enrollment
  - -Kindergarten - Vrotsos (PM) 71%      - 1st Grade - Aaron 79%
  - - 2nd Grade - Rivera 68%                      - 3rd Grade - Crouthamel 62%
  - - 4th Grade - Pugh 82%                              - 5th Grade - Ogg 82%
  - Lincoln Directory- Annie Lahoda - updates coming

**Cultural Arts- Cate Albu**

**YEAR ROUND**

- Josh and Gab - October 4th - \$800
- Jeff the Geode Guy- November - \$95

**Field Trips -**

**YEAR ROUND**

- 5th Grade - PGH Zoo
- 4th Grade – Botanic Gardens
- 3rd Grade- Carnegie Museum of Natural History
- 2nd Grade- Walking Tour of Mt. Lebanon
- 1st Grade-
- Kindergarten- Simmons Farm

<b>Grade</b>	<b>2022 Cost</b>	<b>2022 # of trips</b>	<b>2023 cost to date</b>
<b>K</b>	<b>1,535</b>	<b>2</b>	<b>416</b>
<b>1</b>	<b>913</b>	<b>2</b>	
<b>2</b>	<b>360</b>	<b>1</b>	<b>380</b>
<b>3</b>	<b>1,644</b>	<b>2</b>	<b>693</b>
<b>4</b>	<b>602</b>	<b>1</b>	<b>1,027</b>
<b>5</b>	<b>1,564</b>	<b>2</b>	<b>1,365</b>

**Read-A-Thon- Shelagh Milburn and Christie Schoen**

**October 13th-23rd**

- HUGE THANK YOU to Shelagh, Christie, Team Kitsko and Team Staub!
- \$25,593 to date; we will collect \$20,474
- Shelagh will need a Co-Chair for next year- Please let us know if you are interested!

**Class Parties- Laura Drozynski**

**YEAR ROUND**

- Huge THANK YOU to Laura for all of her hard work! Feedback google form sent to Party Volunteers and Teachers
  - Surveys were sent to parent volunteers and teachers for feedback and received approximately 30 returned with both positive feedback and constructive feedback
- Volunteers needed to help with ideas and setting up games/crafts for Winter Parties. After Frosty Shop, we will have workshop times in the Fan Room to help prepare.
- Donations of past games you may have, money to purchase new games/craft supplies, etc. are welcome!!
  - Please email [laura.drozynski@gmail.com](mailto:laura.drozynski@gmail.com) to help!

**Book Fair – Cate Albu****November 14-17th**

- Signup Genius Link [Scholastic book fair: Fall Scholastic Book Fair \(signupgenius.com\)](https://www.signupgenius.com)

**Frosty Shop- Kim Tranquilli and Lorraine May****December 1st**

- Donations from Amazon Wishlist still needed - Spread the word! [Amazon Gift List](#)
- More Frosty Workshop Events in the PTA Room over the next few weeks to tag products and get ready for the event! Fill out google form in an upcoming Lincoln Ledger to signup. THANK YOU!
- [Frosty Shop Make It Events Sign Up Sheet](#)

**Community Outreach- Katie Mikita, Anna Rutledge, Lorraine May****YEAR ROUND**

- October Halloween Costume Collection- Laura Palmieri
- October 'GotSneakers' Shoe Collection- Andrea Goeringer
  - Collected 8 large bags of sneakers – still waiting to hear back on amount raised
- Food Drive for Greater Pittsburgh Food Bank and SHIM- November 6th through 22nd
- Jared Box Collection for Week of Service - December 4th-December 22nd
- Diaper Drive for Week of Service/SHIM- January 29th- February 9th

**Matt's Maker Space- Andrea Goeringer and Katie Mikita****YEAR ROUND**

- Maker Space is currently on mobile carts for teachers and students to access due to space and classroom limitations in the school
- We will revisit usage and best practices next year when we hope to have a full time dedicated area again

**Fifth Grade Committee - Christie Schoen****YEAR ROUND**

- Spiritwear- Annie Lahoda (\$720 raised)
- Pool Party and Clap Out- Megan Kupchella and Becky Loughney
- Field Day- Christie Frederick
- Outreach- Anna Rutledge and Lorraine May
- Memory Book - Shelagh Milburn

**\*\*\*4th Grade parent Needed****Lincoln Tribute to Mrs. Majestic****November/December**

- The Lincoln Mural Committee, along with the support of our Lincoln PTA, has commissioned an artist to paint a mural in the school to honor Mrs. Majestic, who retired last year after 34 years as our art teacher. The mural will be located in the ground floor hallway, and will feature one of Mrs. Majestic's favorite children's books, Camille and the Sunflowers~ A story about Vincent van Gogh by Laurence Anholt.
- If you would like to contribute, you may give cash or write a check payable to Lincoln Mural Fund and write "Mrs. Majestic's MURAL" on the envelope, which your child can give to their teacher, or drop off in the office. You may also pay via PayPal to [bethannrivera120@gmail.com](mailto:bethannrivera120@gmail.com).
- Contributions in excess of what is needed for this mural will be used for future retiree murals.

**Corporate Rewards, Fundraising & 5th Grade Fundraising- Joanna Streets** **YEAR ROUND**

- \$833.79 to date
- September Events
  - Primanti Bros. - \$51.49
  - Philly Pretzel Factory - \$225.23
  - Kona Ice - \$103
- October Events

- Urban Air- ???
- Chipotle Night- \$299.24
- Spirit Wear - approx. \$720
- November
  - Madsen Donuts \$153.82
  - Philly Pretzel Factory 12/08/23
- December
  - Moe's Southwest Grill Taco Kits 12/19/23

**Skating Party- Katie Mikita**

**Postponed to Date TBD**

- Skating Party postponed from November to January due to Mt. Lebanon ice rink closure
- Tentatively scheduled for February 19th (teacher in-service)

**Family Bingo Night- Lorraine May**

**January 18th**

- Tickets, Bingo Games, Raffle Baskets, Reverse Auctions, Snack Shack
- Committee Members Needed! Please let us know if you are able to help!
- Raffle Basket Items Welcome! Anything you get for the Holidays that you don't need or have extra of...pass it our way and we will make sure it goes to a great place!
  - Arts and Crafts, Dolls, Legos, Books, Gift Cards, Games, Sports, Lebo, PGH Sports, etc.

**Lincoln Around the World Night- Joy Givens and ???**

**January 31st**

- Mid-Winter Theme of 'koselig (KOOZH-lee), which is a Norweigan term that roughly translates to "coziness in the community". Performances in Gym, Potluck Food, Cookie Table, Crafts

**Lunchtime Clubs- CHAIR NEEDED ASAP**

**February 5th - March 1st**

**Spelling Bee - Holly Minczeski**

**February 8th**

**Lincoln Weeks of Service - Jaime DeCecco and Ali Tirpak**

**February 12th- 16th**

- Jaime DeCecco requesting volunteers
  - Jared Boxes, SHIM Diapers and Birthday Cake Kits, Baptist Homes Senior Living, JFCS Youth Services and Foster Love Project

**Science Fair - Shelly Burr and ???**

**\*\*\* March 6th or 7th**

- Co-Chair needed to work with Shelly Burr to help make transition easier for next year.

**Talent Show - Kristin Bartone, Erin Rutter, Joy Givens**

**March 15th**

- Committee Chairs are asking for volunteers early!

**Kids of Steel- Mary Ullman**

**April 1st - May 5th**

**Garden Committee and Earth Day - Heidi Ghildyal and Jeanne Marie Hannan**

**April 22nd**

- Anyone that would like to harvest vegetables, please do! Tomatoes, kale, cabbage, bean seed pods for planting and soon the Brussels sprouts should be ready!

**Yearbook- Maggie Shiels and ???**

- [lebolincolnyearbook@gmail.com](mailto:lebolincolnyearbook@gmail.com) – please email with cute kid pics from Lincoln kids so that they can be included in the yearbook!!!

**Staff Appreciation-** Lorraine May and Katie Mikita

**May 6th- May 10th**

**Ice Cream Social- Chairs Needed**

**May 21st**

**Grand Finale – Lorraine May**

**June 5th**

**Inclusivity Committee-**

**January**

**VI. New Business**

- PTA members who received the school directory will receive a sticker label coming soon to place on the class list pages to make sure they are accurate and up to date!

**VII. Upcoming Events - 2023 General Meeting Dates** - All Meetings begin at 6:30pm and are held in Cafeteria. UPCOMING- January 10th, March 13th, April 10th, May 8th

11/8/2023	Lincoln PTA Meeting	6:30pm
11/14/2023- 11/17/2023	Book Fair	
12/1/2023	Frosty Shop	All-day
12/21/23 12/22/23	Winter Holiday Parties	2:45 pm (K-PM) 10:30 am (K-AM) 11:15 am (1-5)
1/10/2024	Lincoln PTA Meeting	6:30 pm
1/18/2024	Lincoln PTA Bingo Night	6:00-8:00 pm

**VIII. Adjourn**

Motion to Adjourn - Lorraine May Nov 9, 2023 7:18 PM

Second - Jaime DeCecco

Third - Shelagh Milburn

