



# NAPLES

CLASSICAL ACADEMY

## Naples Classical Academy (NCA)

Minutes for Meeting of the Board of Directors

November 2, 2023, at 5:30 P.M. (Zoom)

	Name	Office	Present	Absent	Arrived Late	Departed Early
1	Mr. Derrick Ayers	Vice Chair	✓			
2	Mr. Timothy Hall	Treasurer	✓			
3	Mr. Matthew Mathias	Board Chair	✓			
4	Dr. Mark Russo	Secretary	✓			
5	Mr. William Truog	Director	✓			
6	Ms. Kerry Edwards	Director		✓		

School Personnel in Attendance:	OptimaED Personnel in Attendance:	Guests in Attendance:
Mr. Ronald Garcia, Head of School	Mrs. Erika Donalds, CEO	Ms. Agnes Zak, Parent Rep.
Mr. Jason Ricciardelli, School Operations Manager	Mr. Albert Cardenas, Director of Customer Success	
	Mrs. Susan Turner, Dir. Of Compliance & Governance	

1. Meeting was called to order at 5:38 P.M. by Mr. Mathias.
2. Attendance roll call conducted.
3. Motion to approve the agenda as presented made by Bill Truog, second by Tim Hall, vote-unanimous.
4. Public Comment
  - a. None
5. New Business
  - a. New board member: Mr. Greg Weston. Mr. Mathias introduced Mr. Weston and asked the board to consider his candidacy at the next meeting.
  - b. Finance Committee Report and Recommendations to board: Mr. Hall reviewed the Finance Committee's meeting of last week and the budget recommendations. Adjustments were made due to enrollment and change in HR services. Committee recommends approval of the changes and budget amendment. Tim Hall motioned to approve budget amendment, seconded by Bill Truog. Board discussion. Vote- unanimous.
  - c. Selection of 2024 group medical plans (vote)- Tim Hall reported that the Finance Committee received a presentation from Paychex. OptimaEd also obtained quotes from other providers for HR services and benefits. Motion to approve use of Paychex by Tim Hall, seconded by Bill Truog. Board discussed transition topics. Vote- unanimous.
  - d. 23-24 Budget Amendment III (voted on in agenda item b.)
  - e. Real estate sale update- Mr. Mathias noted that second deposit was paid by the purchaser by the deadline. Closing must occur within nine months.

- f. Capital campaign- arts and athletics facility- Mr. Mathias reported that the committee had their first meeting. Three fundraising firms will present proposals for consideration. Matt has received feedback from the school and various builders and other local schools who have built similar facilities. RFP will be issued for the project.
6. Board Comments- Mr. Ayers thanked Matt for working on capital campaign, and Tim for work on committee.
7. Adjournment – meeting adjourned at 6:42 P.M.

**Reviewed and approved by Board Chair, Mr. Matthew Mathias**

Matthew W Mathias  
Matthew W Mathias (Dec 27, 2023 11:00 EST)

*Signature*

Dec 27, 2023

*Date*