



Morning Car Rider Drop-off

- Drop-off time is from 8:45 to 9:00.
- Pull in at the office entrance; go to the back of the school.
- Proceed to the left lane, remain in line until directed to the kindergarten entrance.
- Please pull up as far as possible in order to make this procedure run more efficiently. (3 or 4 cars)
- **Do not** go around other vehicles.

Afternoon Car Rider Pick-up

- Dismissal time is 3:30.
- Pull in the office entrance and park in a parking stall or park along the right side of the driveway (closest to the building) once all the parking stalls are filled. Do not block the driveway or Cumberland Hwy.
- A teacher will signal the start of the pick-up process after all the busses have arrived. Then proceed to the left lane behind the building. After all the busses have left, you'll be directed to the kindergarten entrance to pick up your child.
- **Please do not go around the busses unless otherwise directed to do so.**
- *Send a note or call the school when picking up your child. Otherwise he/she will go home via his/her normal transportation route.

Late Arrival / Early pick-up

- After 9:00 is considered a late arrival. Please use the office entrance.
- **Please accompany your child to the office.**
A note must accompany your child explaining the reason for the late arrival.
- Students being picked up before 3:30 should have a note explaining the reason for leaving school early.
- Come to the office to be buzzed in. (Grey box on the left side of the entrance.)
Have I.D. ready. Pull on the right door when buzzed in.